December 16/88

AGENDAS/MINUTES OF THE MEETING
OF THE HAMILTON ENTERTAINMENT
AND CONVENTION FACILITES BOARD
OF DIRECTORS

Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

MEETING OF THE BOARD OF DIRECTORS

Friday, December 16, 1988
8:00 A.M.
COPPS COLISEUM
Hamilton Room

REGULAR AGENDA

1.	**Appointment of Acting Interim Chairman**	Attachment 1
2.	**Notices of Motion : HECFI ByLaws**	Attachment 2
3.	**Correspondence**	Attachment 3
4.	**Minutes of November 18, 1988**	Attachment 4
	4.1 Errors or Omissions	
	4.2 Motion to Approve	
5.	**Business Arising From the Minutes**	
6.	**Committee Reports/Minutes**	
6.1	Copps Coliseum Committee Eleventh Report	Attachment 6.1
6.1.1	Copps Coliseum Committee Minutes of October 26, 1988	Attachment 6.1.1
6.2	Hamilton Convention Centre Committee Tenth Report	Attachment 6.2
6.2.1	Hamilton Convention Centre Committee Minutes of October 28, 1988	Attachment 6.2.1
6.3	Hamilton Place Committee Ninth Report	Attachment 6.3
6.3.1	Hamilton Place Committee Minutes of October 27, 1988	Attachment 6.3.1

7. **Executive Committee**

7.1	Executive Committee Minutes of October 12, 1988	Attachment 7.1
7.2	Report by Director of Finance & Administration	Attachment 7.2
7.3	Marketing Services Report	Attachment 7.3
7.4	Consolidated Unaudited Operating Results for the Period Ended October 31, 1988 for:	
	H.E.C.F.I.	Attachment 7.4.1
	C.U.P.	Attachment 7.4.2
7.5	1989 Operating Budget for H.E.C.F.I. and C.U.P. and 1989 - 1993 Capital Budget For H.E.C.F.I. and C.U.P.	Attachment 7.5
7.6	H.E.C.F.I. Special Events Subsidy Reserve Account	Attachment 7.6

8. **New Business**

8.1	H.E.C.F.I. Christmas Party	Attachment 8.1
8.2	Hamilton Place Theatre Capital Project: Replacement of Sound System	Attachment 8.2
8.3	Copps Coliseum Capital Project: Installation of New Trane Chiller	Attachment 8.3

9. **Other Business**

10. **Date of Next Meeting**

HECFI Annual Meeting and Regular Board Meeting
Friday, January 13, 1988
8:00 A.M.

11. **Adjournment**

Unfinished Business

1. Trade Centre Arena Foundation - Possible Amalgamation with Hamilton Place Foundation

Patricia Bennett
Secretary to the Board of Directors
November 30, 1988

Attachment 1

1. Appointment of Acting Interim Chairman

Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

MEMO TO: **HECFI BOARD OF DIRECTORS**

FROM: Brian K. Conacher
Managing Director/CEO

DATE: December 16, 1988

SUBJECT: **ANNUAL MEETING AND FIRST REGULAR BOARD MEETING OF NEW TERM**

Attached is the letter sent by Alderman Hinkley to all the HECFI Board of Directors about the status of Members of the HECFI Board of Directors during this transitional time from one Board to the next.

HECFI's legal counsel, ROSS & MCBRIDE, confirm what Alderman Hinkley has written. The first order of business at the HECFI Board of Directors meeting December 16, 1988 will be to appoint an acting, interim Chairman to chair that particular meeting only.

In order to get the new full Board up and functioning as soon as possible in 1989, I suggest that the ANNUAL MEETING and the first regular BOARD OF DIRECTORS MEETING take place on Friday, January 13, 1989. Following the ANNUAL MEETING, the first item of business in the regular BOARD OF DIRECTORS MEETING should be the election of Officers and establishment of Committees.

Respectfully submitted,

Brian K. Conacher
Managing Director/CEO

Attachment

Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

November 29, 1988

Members, Board of Directors
Hamilton Entertainment and Convention
Facilities Inc.

Dear Member:

As you are no doubt aware, the terms of office for the Members of City Council on the H.E.C.F.I. Board expire on November 30, 1988. The citizen members' (S. Cino, D. Beattie, and W. McFarland) terms of office expire on December 31, 1988.

For your information, the Council Member appointments for the new term will be made by City council on December 1, 1988. It is expected that the citizen appointments will be made by City Council at its meeting on December 13, 1988.

In view of this transition period and the fact that my term of office as Chairman and Alderman Gallagher's term of office as Vice Chairman, expires November 30, 1988, and the new Chairman, Vice Chairman and Committees (i.e. Executive) cannot be made until the full new board is officially in place (January 1, 1989), I am proposing that the December 7th HECFI Executive Meeting be cancelled and that the Board Meeting on December 16th proceed under the auspices of the present citizen members and newly appointed Council members. The Board can under these circumstances appoint an Acting Chairman to chair that particular meeting.

I will be attending the HECFI Board Meeting on the 16th to present some unfinished business to the Board.

I would like to take this opportunity to advise you of how thoroughly I enjoyed my tenure as a member of the HECFI Board and its Chairman for the past three years.

I would also like you to know that I am not seeking re-appointment to the Board and will very much miss my association with all of you with whom I have had the pleasure of working.

Yours very truly,

Brian Hinkley

rd

Brian Hinkley, Chairman

cc: Mayor R.M. Morrow
cc: Members of City Council
cc: Mr. B. Conacher, Managing Director/CEO, HECFI
cc: Mr. J.J. Schatz, Secretary, Executive Committee
cc: Ms. P. Bennett, Secretary, HECFI Board of Directors

Attachment 2

2. Notices of Motion : HECFI ByLaws

Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

NOTICE OF MOTION TO AMEND H.E.C.F.I. BY-LAW NO. 1 IN RESPECT OF THE COMPOSITION OF THE BOARD QUORUM OF THE BOARD AND QUORUM OF MEMBERS AT THE ANNUAL MEETING

1. Paragraph 3.Ø2 **Composition of the Board.**

   The Board shall be composed of seventeen (17) Directors as follows:

   (i) the Mayor of the City who shall be a Director by virtue of Office; and

   (ii) sixteen (16) other members appointed by the Council of whom,

   (a) seven (7) shall be members of Council, and

   (b) nine (9) shall not be members of Council.

2. Paragraph 3.Ø7 **Quorum, Board of Directors.**

   A majority (9 Members) of the Directors shall form a quorum for the transaction of business and where there is one or more vacancies, a majority of the remaining Directors constitutes a quorum.

3. Paragraph 7.Ø4 **Quorum** (Annual Meeting).

   A majority (nine Members) of the Members shall form a quorum for the transaction of business at the Annual or any other General Meeting of the Members, and where there is one or more vacancies, a majority of the remaining Members constitutes a quorum.

Note: The foregoing Paragraphs require amendment to reflect the re-enactment of section 9 of the City of Hamilton Act, 1985. Special legislation, Bill Pr67, received Royal Assent in May 24, 1988 changing the composition of the Board.

Committee Membership, Paragraph 4.Ø2, states "Each Committee shall be composed of not less than seven (7) Members of the Board including the Mayor, the Chairman of the Board and at least one Member of Council." Although this Paragraph does not require amendment if additional Members are added to the Committees, the Board of Directors may wish to consider amending the Committee Quorum, Paragraph 4.Ø3, which states that three Members shall form a quorum.

Attachment 3

3. Correspondence

3.1 November 7th, 1988 Correspondence from Dorothy Jolliffi
3.2 November 16th, 1988 Correspondence from Mr. N. R. Embree
3.3 Appreciation Note from The Farrauto Family

RECEIVED NOV 1 8 1988

Copies sent to all members of
City Council and
HECFI Board

NOV - 9 1988

151 Gatesbead Cr. Unit 117
Stoney Creek, Ontario,
November 7, 1988.

Dear Mr. Morrow:

I was a member of the O.A.G.G.E. Conference planning committee who ran our fall conference at the Convention Centre.

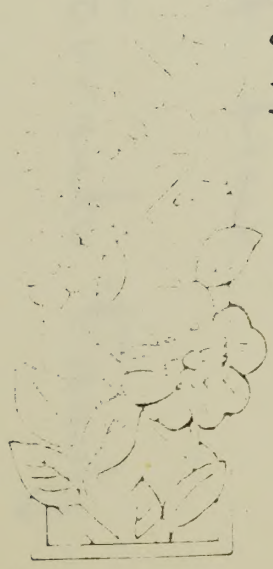
I was very impressed with the excellent service we received there. Any requests were quickly and pleasantly granted. The meals were delicious and the service flawless. Everything was done perfectly.

Many conference members commented on the excellent facilities and expressed the opinion that no future conference would be able to meet the standard set by the convention centre.

The staff at the Convention Centre made me very proud to be a Hamiltonian.

Yours truly,

Dorothy Jolliffe



RECEIVED NOV 1 8 1988

Hamilton Gallery of Distinction
c/o City Hall, 71 Main St. W., Hamilton, Ontario L8N 3T4

November 16, 1988

Ms. P. Bennett,
Secretary to the Board of Directors,
H.E.C.F.I.,
101 York Blvd.,
HAMILTON, Ontario.
L8R 3L4

Dear Patricia:

Please express thanks to the Board of Directors of the Hamilton Entertainment and Convention Facilities Inc., once again, for allowing us to construct the Hamilton Gallery of Distinction at the Convention Centre.

This site gives the Gallery a focus for the future, as we honour past and present Hamiltonions of Distinction.

Sincerely,

Norman Embree

N.R.Embree,
1988 Chairman.

NRE/sd

To HECFI Board of Directors,
Management and Staff

To thank you
and to say
your kindness
was very much appreciated.

Thank you for your support during this difficult time.

The Farranto Family.

Attachment 4

4. Minutes of November 18, 1988

HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

MEETING OF THE BOARD OF DIRECTORS

Friday, November 18, 1988
8:00 A.M.
COPPS COLISEUM
Hamilton Room

REGULAR MINUTES

PRESENT:	Alderman B. Hinkley, Chairman Alderman R. Wheeler Mr. T. Casey Mr. S. Cino Mr. W. McFarland Mr. D. Beattie Mr. N. Levitt Mrs. M. Dow Mr. W. Tidball Mr. G. Kwiatowski
ALSO PRESENT:	Mr. B. Conacher Mr. J. Leuser Mr. T. Burrows Mr. J. Crane Mr. S. Dockman
MEDIA:	Mr. E. McGinness, The Spectator
REGRETS:	Mayor R. Morrow Alderman J. Gallagher Alderman T. Murray Mr. F. DeNardis

1. Chairman's Remarks

Alderman Hinkley expressed regret at the loss of Alderman Reg Wheeler's involvement with HECFI due to the municipal elections. Alderman Hinkley

described Alderman Wheeler's long and active service to the community and HECFI and on behalf of the HECFI Board of Directors stated that he will be missed.

2. Correspondence

Nil

3. Minutes of October 21, 1988

MOVED by Alderman Wheeler, seconded by Mr. Cino that

THE MINUTES OF OCTOBER 21, 1988 BE APPROVED.

MOTION CARRIED.

In response to Mr. Levitt's query regarding what the expenditure of $22,800. for renovations to the Club Lounge entailed, Mr. Crane advised that the monies are required for basic mechanical and electrical fixtures. Management, at this time, has no plans to complete any further renovations.

4. Minutes of November 11, 1988

MOVED by Mr. Tidball, seconded by Mr. Kwiatowski that

THE MINUTES OF NOVEMBER 11, 1988 BE APPROVED.

MOTION CARRIED.

In response to Mr. Levitt's query regarding the Private Boxes it was clarified that:

(i) a Private Box would be sold if the offer to purchase was presented prior to the hockey season tickets going on sale;

(ii) HECFI has flexibility insofar as selling a Private Box exclusive of the hockey games;

(iii) licencing the use of any of the Private Boxes requires the completion of a standard Licence Agreement;

(iv) use of a Private Box does not entitle the licencee to maintain a set of keys to the Box; all arrangements, including entrance and egress, are subject to the Licence Agreement and monitored by management.

Mr. Conacher reported that an article appearing in The Spectator Saturday, November 12, 1988 was incorrect in its statements with respect to HECFI management's talks with Mr. Robillard. Mr. Conacher stated that at no time did management advise Steelhawks management not to come to Copps Coliseum and that the only time Mr. Conacher spoke with Mr. Robillard was to extend the invitation for his attendance at the August 10th HECFI Executive Committee Meeting.

5. Business Arising From the Minutes

Nil

6. Committee Reports/Minutes

6.1 Executive Committee Ninth Report

MOVED by Mr. McFarland, seconded by Alderman Wheeler that

THE EXECUTIVE COMMITTEE NINTH REPORT BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

THAT THE COST NOT TO EXCEED $8,170. TO CONSTRUCT A COAT CHECK AND OFFICE AREA ON THE THIRD FLOOR OF THE HAMILTON CONVENTION CENTRE BE FINANCED FROM THE RESIDUAL BALANCE REMAINING IN THE KITCHEN EXPANSION PROJECT ACCOUNT NUMBER 0408-K72921.

THAT THE TOTAL COST OF $14,439.85., INCLUSIVE OF TAXES, TO SUPPLY AND INSTALL TRACK LIGHTING IN THE WENTWORTH EXHIBITION HALL OF THE HAMILTON CONVENTION CENTRE BE FINANCED FROM WORK-IN-PROGRESS EXPENDITURE ACCOUNT NUMBER 0408-K72925, TRACK LIGHTING - WENTWORTH EXHIBITION HALL.

THAT THE TOTAL COST OF $26,442.07. TO PURCHASE REPLACEMENT DINNERWARE AND CHINA AT THE HAMILTON CONVENTION CENTRE BE AUTHORIZED AS OVERDRAFTS TO OPERATING ACCOUNT NUMBERS 8340-2471 (REPLACEMENT - CHINA) AND 8340-2473 (REPLACEMENT - SILVER) WHICH WILL HAVE THE EFFECT OF REDUCING THE OVERALL OPERATING SURPLUS OF THE HAMILTON CONVENTION CENTRE.

THAT COMPUTER EQUIPMENT FOR HECFI IN CONNECTION WITH THE IMPLEMENTATION OF THE NEW CITY FINANCIAL AND PURCHASING MSA SYSTEM BE LEASED OVER A 36 MONTH BASIS BY MR. JIM HINDSON, DIRECTOR OF INFORMATION SYSTEMS, ON OUR BEHALF AT AN ESTIMATED MONTHLY RATE OF $1,060. TAXES INCLUDED, EFFECTIVE JANUARY 1, 1989 (the cost to be included in the HECFI 1989 operating budget); and

THAT SOFTWARE (LOTUS AND DOS) TOTALLING APPROXIMATELY $1,800. AND A PRINTER TABLE AND COVER TOTALLING APPROXIMATELY $1,200. BE PURCHASED AND CHARGED TO WORK-IN-PROGRESS EXPENDITURE ACCOUNT NUMBER 0408-K6281, FACILITY MANAGEMENT COMPUTER SYSTEM.

MOTION CARRIED.

The following items were received for information:

(i) Director of Finance and Administration's Report;
(ii) Marketing Services Report;
(iii) Consolidated Unaudited Operating Results for the Nine Month Period Ended September 30, 1988 for HECFI and CUP;
(iv) Committee Reports for Copps Coliseum, Hamilton Place and the Hamilton Convention Centre;
(v) Mr. J. Crane was requested to advise promoters of the Ringling Bros. and Barnum & Bailey Circus of City Council's decision regarding the reduction in the standard municipal licence fee to $20. per event day. The City of Hamilton Licencing By-Law 79-323 Respecting Places of Amusement will be reviewed in the

future.

6.1.1 Executive Committee Minutes of October 12, 1988

MOVED by Mr. McFarland, seconded by Mr. Cino that

THE EXECUTIVE COMMITTEE MINUTES OF OCTOBER 12, 1988 BE RECEIVED.

MOTION CARRIED.

6.2 Copps Coliseum Committee Tenth Report

MOVED by Mr. Beattie, seconded by Mr. Casey that

THE COPPS COLISEUM COMMITTEE TENTH REPORT BE APPROVED AND THE FOLLOWING RECOMMENDATION APPROVED:

> **THAT A PURCHASE ORDER BE ISSUED TO AIR AUDIT INC., CAMBRIDGE, IN THE TOTAL AMOUNT OF $13,475. TO SUPPLY AND INSTALL A SELF-CONTAINED AIR CONDITIONING UNIT FOR THE SYSTEMS DEPARTMENT AT CITY HALL IN ACCORDANCE WITH SPECIFICATIONS ISSUED BY THE MANAGER OF PURCHASING 1988 SEPTEMBER 9 AND VENDOR'S FORM OF QUOTATION DATED 1988 SEPTEMBER 23, BE APPROVED, AND THAT AS THIS WORK IS OF A CRITICAL NATURE NECESSARY TO ENSURE AIR CONDITIONING REQUIREMENTS FOR THE SYSTEMS DEPARTMENT AT CITY HALL, THE ABOVE HAS BEEN PROCESSED THROUGH THE HECFI PURCHASING POLICIES AND PROCEDURES.**

MOTION CARRIED.

The following items were received for information:

(i) Status Report on Confirmed Events/Performances at Copps Coliseum-November 1988 - February 1989;
(ii) Marketing Services Report - October 1988;
(iii) 1989-1993 Budget Programme - Copps Coliseum;
(iv) 1989-1993 Budget Programme - Central Utilities Plant;

(v) Consolidated Unaudited Operating Results for HECFI for the Nine Month Period Ended September 30, 1988;

(vi) Consolidated Unaudited Operating Results for the Central Utilities Plant for the Nine Month Period Ended September 30, 1988;

(vii) Comment Cards;

(viii) Report by the Director of Copps Coliseum;

(ix) The Committee was informed that legislation concerning Workplace Hazardous Materials Information System (WHMIS) will be effective October 31, 1988.

6.2.1 Copps Coliseum Committee Minutes of September 28, 1988

MOVED by Mr. Beattie, seconded by Mr. McFarland that

THE COPPS COLISEUM COMMITTEE MINUTES OF SEPTEMBER 28, 1988 BE RECEIVED.

MOTION CARRIED.

6.3 Hamilton Convention Centre Committee Ninth Report

MOVED by Alderman Wheeler, seconded by Mr. Casey that

THE HAMILTON CONVENTION CENTRE COMMITTEE NINTH REPORT BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

> **THAT APPROVAL BE GIVEN FOR ACCEPTANCE OF THE QUOTATION OF THE FIRM OF WESCO FOR THE SUPPLY OF 66 LIGHTOLIER 552121 BLACK LIGHT FIXTURES AND 22 - 12 FOOT BLACK SINGLE CIRCUIT TRACKS, LIGHTOLIER #6024 FOR THE SUM OF $5,439.85. AND THE QUOTATION OF CIPOLLA SERVICES LTD. FOR THE INSTALLATION OF THE ABOVE AT THE COST OF $9,000. AND THAT THE HECFI EXECUTIVE COMMITTEE BE REQUESTED TO RECOMMEND THE METHOD OF FINANCING.**

THAT APPROVAL BE GIVEN FOR THE SUM OF $26,442.07. TO BE EXPENDED DURING 1988 FOR THE PURPOSE OF REPLENISHING THE DINNERWARE AND CHINA AT THE HAMILTON CONVENTION CENTRE AND THAT THE HECFI EXECUTIVE COMMITTEE BE REQUESTED TO RECOMMEND THE METHOD OF FINANCING.

THAT APPROVAL BE GIVEN FOR THE CONSTRUCTION OF A COAT CHECK AND OFFICE AREA ON THE THIRD FLOOR OF THE HAMILTON CONVENTION CENTRE WHICH WOULD INVOLVE ALTERATIONS TO THE FACILITY AND THAT THE HECFI EXECUTIVE COMMITTEE BE REQUESTED TO RECOMMEND THE METHOD OF FINANCING; CONSTRUCTION TO BE CARRIED OUT BY THE PROPERTY MAINTENANCE DEPARTMENT OF THE CITY OF HAMILTON IN AN AMOUNT NOT TO EXCEED $8,170.

MOTION CARRIED.

Note: The Capital Expenditures Submissions for 1989-1993 was referred back to the Committee as a result of the new Capital Budget Guidelines approved by City Council October 11, 1988.

The following items were received for information:

(i) Correspondence was received from the Manager of the Architectural Division advising that the department is unable, due to workload, to complete the project of enclosing Commonwealth Square - The Committee requested the Director to engage the original architect, Trevor Garwood-Jones, to advise of the feasibility of the project;

(ii) The Committee approved an increase of $1,000. in the Transportation Subsidy budget relating to transport for employees leaving late and arriving early at the facility;

(iii) Director's Report for September 1988;

(iv) Client Evaluations;

(v) Unaudited Operating Results for the Nine Month Period to September 30, 1988;
(vi) Marketing Services Report for October, 1988.

6.3.1 Hamilton Convention Centre Committee Minutes of September 30, 1988

MOVED by Alderman Wheeler, seconded by Mr. Beattie that

THE HAMILTON CONVENTION CENTRE COMMITTEE MINUTES OF SEPTEMBER 30, 1988 BE RECEIVED.

MOTION CARRIED.

6.4 Hamilton Place Committee Eighth Report

MOVED by Mr. Cino, seconded by Mr. Tidball that

THE HAMILTON PLACE COMMITTEE EIGHTH REPORT BE APPROVED.

MOTION CARRIED.

The following items were received for information:

(i) It was noted that the Theatre Marquee project has been put on hold by the City's Executive Committee; the Hamilton Place Committee agreed that until such time as the new City Council is in place a consensus/recommendation will not be made;
(ii) A special meeting regarding activity at Hamilton Place has been scheduled for Wednesday, November 30, 1988, 9:30 a.m. All members of the HECFI Board and City Council will be invited to attend;
(iii) Marketing Services Report, October, 1988;
(iv) Report by the Assistant Director;
(v) Report by the Director of Finance and Administration for September, 1988.

6.4.1 Hamilton Place Committee Minutes of September 29, 1988

MOVED by Mr. Cino, seconded by Mrs. Dow that

THE HAMILTON PLACE COMMITTEE MINUTES OF SEPTEMBER 29, 1988 BE RECEIVED.

MOTION CARRIED.

7. New Business

7.1 H.E.C.F.I. Christmas Party

The Managing Director extended an invitation to the Directors to the HECFI Christmas Party which is to be held Monday, December 19, 1988 at the Holiday Inn. Board Members were requested to contact Pat Bennett for further details.

7.2 Replacement of Carpet in the Hamilton Convention Centre and Hamilton Place Theatre

MOVED by Mr. Beattie, seconded by Mr. Levitt that

THE CITY'S EXECUTIVE COMMITTEE BE REQUESTED TO RECOMMEND TO CITY COUNCIL APPROVAL TO PROCEED WITH THE CAPITAL PROJECT TO REPLACE THE CARPET IN THE HAMILTON CONVENTION CENTRE AND HAMILTON PLACE THEATRE AT AN ESTIMATED COST OF $336,000.; and

THAT THE ESTIMATED COST OF $300,000. IN THE APPROVED 1988 CAPITAL BUDGET BE INCREASED TO $336,000.; and

THAT APPROVAL BE GIVEN TO PROCEED WITH THE SUPPLY AND INSTALLATION OF CARPET FOR BOTH FACILITIES BY TERENCE WEBSTER DESIGN IN ACCORDANCE WITH THE TENDER RESULTS FOR THE TOTAL COST OF $324,112. PLUS $1,700. FOR THE REMOVAL OF THE PARTITIONS IN THE TWO OFFICE AREAS AND REINSTALLATION AFTER THE CARPET HAS BEEN LAID; and

THAT AN ADDITIONAL 400 SQUARE YARDS BE PURCHASED DIRECTLY FROM HARDING CARPETS FOR ANY FUTURE REQUIREMENT AT THE CONVENTION CENTRE AT A TOTAL COST OF $10,104.91.

MOTION CARRIED.

Note This project is included in the 1988 portion of the approved 1988-1992 Capital Budget Program at an estimated cost of $300,000. Sufficient funds exist in HECFI's Reserve for Capital Projects Account No. 0280-48 to finance this total project.

During discussion the following points were raised:

- Mr. Dockman advised that the partitions must be removed in order to properly remove the old carpet and replace with new;
- Harding Carpet is setting up a maintenance program which Hamilton Convention Centre staff will follow;
- An industrial rug shampooer has been purchased for use by Hamilton Convention Centre staff;
- Installation will begin December 19th at the Convention Centre; December 26th at Hamilton Place.

7.3 HECFI Brochure

The Managing Director advised the Board that management has been working with the advertising agency, Olynyk, King & Duda, to develop a combined brochure for HECFI; a jacket concept for HECFI with information and photographs of the three facilities on the inside. As well, an updated Copps Coliseum brochure has been developed. Mr. Conacher displayed both mock-ups stating that completion of the promotional brochures should be finalized in 1988; funds are available in the 1988 budgets.

Discussion ensued with respect to the proposed colours for the brochures; whether HECFI should adopt standard colours to be used on all promotional material or to utilize colours, as suggested by the advertising agency, to make promotional material new and exciting. In response to Mrs. Dow's concern regarding the important message being on the second page, Mr. Conacher advised that the agency's advice is that the question on the front page is compelling enough to prompt opening the brochure but assured the Board that the expressed concerns would be conveyed to the advertising agency.

8. Other Business

8.1 Trade Centre Arena Foundation - Amalgamation with Hamilton Place Foundation

Mr. Conacher has requested a progress report from legal counsel in respect of the amalgamation of the Trade Centre Arena Foundation with the Hamilton Place Foundation advising that the process is slow and lengthy.

9. Date of Next Meeting

Friday, December 16, 1988
8:00 A.M.

10. In-Camera Motions

The following motions were carried during the In-Camera Session:

THE IN-CAMERA SESSION BE CONVENED.

THE IN-CAMERA MINUTES OF OCTOBER 21, 1988 BE APPROVED.

THE IN-CAMERA MINUTES OF THE SPECIAL BOARD MEETING HELD NOVEMBER 11, 1988 BE APPROVED.

THE EXECUTIVE COMMITTEE IN-CAMERA REPORT OF NOVEMBER 9, 1988 BE APPROVED AND THE FOLLOWING RECOMMENDATIONS ENDORSED:

THAT HECFI UNDERWRITE LOSSES UP TO $18,000. IF INCURRED BY THE 91ST HIGHLANDERS ATHLETIC ASSOCIATION IN STAGING THE 1989 HAMILTON SPECTATOR INDOOR GAMES IN COPPS COLISEUM ON JANUARY 13, 1989, NOT TO BE RECOVERABLE FROM FUTURE EVENTS; and THAT THIS EXPENDITURE IF REQUIRED, BE FINANCED FROM THE HECFI SPECIAL EVENTS SUBSIDY FUND; and THAT FOLLOWING THE EVENT, THE 91ST HIGHLANDERS ATHLETIC ASSOCIATION PROVIDE HECFI WITH AN AUDITED FINANCIAL STATEMENT WHICH SHALL BE THE BASIS UPON WHICH THE SUBSIDIZATION IS MADE, IF ANY IS REQUIRED;

THAT THREE THOUSAND FIVE HUNDRED DOLLARS ($3,500.) REPRESENTING ONE-HALF THE DAILY RENTAL RATE FOR MOVE-IN ON THURSDAY, JANUARY 12, 1988 FOR AN ELEMENTARY SCHOOLS' MEET BE SUBSIDIZED IN TOTAL BY THE HECFI SPECIAL EVENTS SUBSIDY FUND;

THAT THE HECFI BOARD MINUTES OF OCTOBER 9, 1987 RELATIVE TO THE 1988 HAMILTON SPECTATOR INDOOR GAMES BE AMENDED BY DELETING "THE ABOVE MOTION BE AMENDED INSOFAR THAT HECFI UNDERWRITE LOSSES UP TO A MAXIMUM OF $18,000. TO BE RECOVERABLE FROM PROFITS RESULTING FROM FUTURE EVENTS";

THAT IT BE REFERRED TO THE CITY EXECUTIVE COMMITTEE AS A RECOMMENDATION OF HECFI THAT FUTURE (1990 AND BEYOND) REQUESTS FOR SUBSIDY OF THE HAMILTON SPECTATOR INDOOR GAMES BE CONSIDERED AS A TOTAL PACKAGE WITH A SUFFICIENT GRANT AT THE CITY LEVEL.

THAT HECFI CONTINUE THE ADVERTISING/PROMOTIONS/PUBLIC RELATIONS CONSULTING SERVICES OF NORM MARSHALL ON A PART-TIME AS REQUIRED BASIS.

THE EXECUTIVE COMMITTEE IN-CAMERA MINUTES OF OCTOBER 12, 1988 BE RECEIVED.

THE COPPS COLISEUM COMMITTEE IN-CAMERA REPORT OF OCTOBER 26, 1988 BE APPROVED.

THE COPPS COLISEUM COMMITTEE IN-CAMERA MINUTES OF SEPTEMBER 28, 1988 BE RECEIVED.

THE HAMILTON CONVENTION CENTRE COMMITTEE IN-CAMERA REPORT OF OCTOBER 28, 1988 BE APPROVED.

THE HAMILTON CONVENTION CENTRE COMMITTEE IN-CAMERA MINUTES OF SEPTEMBER 30, 1988 BE RECEIVED.

THE HAMILTON PLACE COMMITTEE IN-CAMERA REPORT OF OCTOBER 27, 1988 BE APPROVED.

THE HAMILTON PLACE COMMITTEE IN-CAMERA MINUTES OF SEPTEMBER 29, 1988 BE RECEIVED.

11. Adjournment

The Regular Session adjourned at 9:05 a.m.

TAKEN AS READ AND APPROVED

Alderman B. Hinkley, Chairman

Patricia Bennett, Secretary

Attachment 6.1

6.1 Copps Coliseum Committee Eleventh Report

Note: The Operating and Capital Budgets are enclosed under separate cover (Agenda Item 7.5)

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

November 28, 1988

REPORT TO THE HECFI BOARD OF DIRECTORS FROM THE COPPS COLISEUM COMMITTEE MEETING OF NOVEMBER 23, 1988

The Copps Coliseum Committee presents its **ELEVENTH** Report and respectfully recommends the following:

1. **Copps Coliseum - 1989-1993 Capital Budget Programme**

   That the 1989-1993 Capital Budget Programme for Copps Coliseum be recommended to the H.E.C.F.I. Executive Committee for approval.

   NOTE: (i) Documentation under separate cover.

2. **Central Utilities Plant - 1989-1993 Capital Budget Programme**

   That the 1989-1993 Capital Budget Programme for Central Utilities Plant be recommended to the H.E.C.F.I. Executive Committee for approval.

   NOTE: (i) Documentation under separate cover.

3. **Copps Coliseum - 1989 Operating Budget**

   That the 1989 Operating Budget for Copps Coliseum be recommended to the H.E.C.F.I. Executive Committee for approval.

   NOTE: (i) Documentation under separate cover.

4. **Central Utilities Plant - 1989 Operating Budget**

   That the 1989 Operating Budget for Central Utilities Plant be recommended to the H.E.C.F.I. Executive Committee for approval.

   NOTE: (i) Documentation under separate cover.

5. **Copps Coliseum - Contract Cleaning Services, Federated Building Maintenance Company Limited**

That the option to renew the existing contract for cleaning services at Copps Coliseum for an additional twelve (12) month period commencing 1989 January 1 and terminating 1989 December 31 be exercised by the Hamilton Entertainment and Convention Facilities Inc. in favour of Federated Building Maintenance Company Limited.

NOTE: (i) Documentation attached.

6. **Copps Coliseum - Contract Security Services, Pinkerton's of Canada Ltd.**

That the option to renew the existing contract for security services at Copps Coliseum for an additional twelve (12) month period commencing 1989 December 1 and terminating 1989 November 30 be exercised by the Hamilton Entertainment and Convention Facilities Inc. in favour of Pinkerton's of Canada Ltd.

NOTE: (i) Documentation attached.

The following are for information only:

1. **Status Report on Confirmed Events/Performances at Copps Coliseum - December 1988 - March 1989**

That the Status Report on Confirmed Events/Performances at Copps Coliseum - December 1988 - March 1989, be received for information.

NOTE: (i) Documentation is attached.

2. **Marketing Services Report - November 1988**

That the Marketing Services Report - November 1988, be received for information.

3. **Consolidated Unaudited Operating Results For HECFI For The Ten Month Period Ended October 31, 1988**

That the Consolidated Unaudited Operating Results for HECFI for the Ten Month Period Ended October 31, 1988, be received for information.

4. **Unaudited Operating Results For The Central Utilities Plant For The Ten Month Period Ended October 31, 1988**

That the Unaudited Operating Results for The Central Utilities Plant for the Ten Month Period Ended October 31, 1988, be received for information.

5. **Client Evaluation and Comment Cards**

That the Client Evaluation and Comment Cards as submitted by the Director of Copps Coliseum, dated 1988 October 21 be received for information.

NOTE: (i) Documentation is attached.

6. **Report By The Director Of Copps Coliseum**

That the Report by The Director Of Copps Coliseum, dated 1988 November 17, be received for information.

NOTE: (i) Documentation is attached.

7. **Public Skate**

The Committee approved the Director's recommendation that a public skate be held at Copps Coliseum on December 18, 1988. Admission would be volunteer donations of food for charitable organizations to distribute at Christmas.

8. **Display Advertising**

The Managing Director/CEO reported an agreement has been negotiated with Core Media Inc. to market the display advertising in and around Copps Coliseum. A report highlighting details of the agreement will be circulated by the Managing Director/CEO to the Copps Coliseum Committee members.

9. **Date of Next Meeting**

The Copps Coliseum Committee scheduled for December 28, 1988 was cancelled and any important matters will be forwarded to the H.E.C.F.I. Executive Committee; the next meeting will be at the call of the Chairman.

Respectfully submitted,

T. Murray

Alderman T. Murray, Chairman

M. G. McCaffrey

Gail McCaffrey, Secretary

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

MEMORANDUM

FOR ACTION: XXXX

TO: The Copps Coliseum Committee
Attention: Ms. Gail McCaffrey, Secretary

COPIES TO: Mr. B. K. Conacher
Mr. J. A. Leuser

FROM: Mr. J. T. Crane,
Director, Copps Coliseum

DATE: 1988 November 14

SUBJECT: **Copps Coliseum - Contract Cleaning Services, Federated Building Maintenance Company Limited**

RECOMMENDATION:

That the option to renew the existing Contract for cleaning services at Copps Coliseum for an additional twelve (12) month period commencing 1989 January 1 and terminating 1989 December 31 be exercised by the Hamilton Entertainment and Convention Facilities Inc. in favour of Federated Building Maintenance Company Limited.

BACKGROUND:

In April of 1987, the H.E.C.F.I. Board of Directors awarded the Contract for regular office and event cleaning services at Copps Coliseum to Federated Building Maintenance Company Limited for the term commencing 1987 April 1 and terminating 1988 December 31 with an option in favour of the City and/or H.E.C.F.I. to renew for an additional twelve (12) month period.

BACKGROUND (Continued):

As stipulated on the Form of Tender submitted by Federated, the monthly cost and hourly rates for regular office and event cleaning services respectively will increase by 3.5% in the option year of the Contract. Therefore, commencing 1989 January 1 the cleaning costs/rates for office/event cleaning services respectively will become:

a) Monthly Cost - Office Cleaning; $2,187.57

b) Hourly Rates - Event Cleaning;

i)	Supervisory	$ 8.23
ii)	Heavy Duty	$ 7.69
iii)	Light Duty	$ 7.05

As per the Terms and Conditions of the Contract, in the event that the Province of Ontario's minimum wage is increased during 1989, Federated would also be allowed to increase the hourly rates for event cleaning by the actual amount of such increase.

In addition, should the office area be expanded and cleaning services associated thereto be increased, the monthly cost for office cleaning would also be increased to reflect same.

Since the opening of the Coliseum in November of 1985, Federated Building Maintenance Company Limited has provided cleaning services for the facility. Their performance to date with respect to service provided has been deemed good by management staff.

On this basis, I am recommending that the option to renew the existing contract for cleaning services at Copps Coliseum for an additional twelve month period commencing 1989 January 1 and terminating 1989 December 31 be exercised by the Hamilton Entertainment and Convention Facilities Inc. in favour of Federated Building Maintenance Company Limited.

Respectfully submitted,

John T. Crane,
Director,
Copps Coliseum.

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416 527-7900

MEMORANDUM

FOR ACTION: XXXX

TO: The Copps Coliseum Committee
Attention: Ms. Gail McCaffrey, Secretary

COPIES TO: Mr. B. K. Conacher
Mr. J. A. Leuser

FROM: Mr. J. T. Crane,
Director, Copps Coliseum

DATE: 1988 November 14

SUBJECT: **Copps Coliseum - Contract Security Services, Pinkerton's of Canada Ltd.**

RECOMMENDATION:

That the option to renew the existing Contract for security services at Copps Coliseum for an additional twelve (12) month period commencing 1988 December 1 and terminating 1989 November 30 be exercised by the Hamilton Entertainment and Convention Facilities Inc. in favour of Pinkerton's of Canada Ltd.

BACKGROUND:

In April of 1987, the H.E.C.F.I. Board of Directors awarded the Contract for security services at Copps Coliseum to Pinkerton's of Canada Ltd. for the term commencing 1987 April 1 and expiring 1988 November 30, with an option in favour of the City and/or H.E.C.F.I. to renew for an additional twelve (12) month period.

BACKGROUND (Continued):

The "total hourly rate for 1987 and 1988" of $7.96, as stipulated on the Form of Tender submitted by Pinkerton's, will apply to the option year of the Contract. As per the Terms and Conditions of the Contract, the only increase that will be allowed to this rate is that percentage that is given by the Province of Ontario's fair wage for security services and/or any increase recommended by management and subsequently approved by the H.E.C.F.I. Board of Directors.

Since the opening of the Coliseum in November of 1985, Pinkerton's of Canada Ltd. has provided security services for the facility. Their performance to date with respect to service provided and quality of staff has been deemed very good by management staff.

On this basis, I am recommending that the option to renew the existing Contract for security services at Copps Coliseum for an additional twelve (12) month period commending 1988 December 1 and terminating 1989 November 30 be exercised by the Hamilton Entertainment and Convention Facilities Inc. in favour of Pinkerton's of Canada Ltd.

Respectfully submitted,

John T. Crane,
Director,
Copps Coliseum.

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

REPORT TO COPPS COLISEUM COMMITTEE

REPORT TO : Copps Coliseum Committee
Attn: Gail McCaffrey

FROM : J. T. Crane, Director, Copps Coliseum

COPIES TO : B. Conacher, Managing Director/CEO, HECFI

DATE : November 16, 1988

RE : Status Report on Confirmed Events/Performances at Copps Coliseum, December, 1988 - March, 1989

December, 1988

6 Confirmed Events/Performances

1. exN.H.L. All Stars vs. Dofasco Eagles
   : December 2nd
2. Maple Leaf Wrestling
   : December 4th
3. Boston Concert
   : December 7th
4. The Nutcracker On Ice
   : December 11th
5. Robert Plant Concert
   : December 12th

January, 1989

1 Confirmed Events/Performances

1. Hamilton Spectator Indoor Games
   : January 13th

February, 1989

14 Confirmed Events/Performances

1. Hamilton Sportsmen's Show
   : February 9th, 10th, 11th and 12th
2. Hamilton Travelcamping Show
   : February 23rd, 24th, 25th and 26th

March, 1989

10 Confirmed Events/Performances

1. Walt Disney's World On Ice
   : March 15th, 16th, 17th, 18th and 19th

/jd

J. T. Crane
Director
Copps Coliseum

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

MEMORANDUM

FOR INFORMATION: XXXX

TO: Copps Coliseum Committee,
Attn. Ms. G. McCaffrey, Secretary

COPIES TO: Mr. B. Conacher

FROM: Mr. John T. Crane
Director
Copps Coliseum

DATE: 1988 October 21

SUBJECT: Client Evaluation and Comment Cards

RECOMMENDATION:

For information purposes only.

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

RECEIVED NOV 1 5 1988

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Attention: Director
Tel. 416/527-7900

CLIENT EVALUATION

We very much appreciate if you would take the time to complete this questionnaire.

Your comments will assist us in reviewing our overall performance.

PROMOTER Mr. Dan Southern, Resident Crusade Director

ADDRESS 883 Upper Wentworth Street, Suite 401, Hamilton, Ont. L9A 4Y6

DATE OF EVENT "GOLDEN HORSESHOW BILLY GRAHAM CRUSADE" Oct. 26 - Oct. 29, 1988

	Yes	No	Comments
	(Please check)		
BOOKING			
Was the Sales Executive helpful?	X		
Were you given all details regarding rental rates and other costs?			This was a bit vague early on.
Do you feel the rates and costs are fair?	X		
Were the dates you wanted available?	X		Worked hard to give us dates we needed
BOX OFFICE			
Was the Box Office Manager helpful?	N/A		
Were you given all details regarding Box Office fees and procedures?	N/A		
Was the service satisfactory?	N/A		
EVENT CO-ORDINATION			
Was the Events Manager/Assistant helpful?	X		
Was the service/co-operation satisfactory?	X		EXCELLENT
Did you receive technical advice?	X		
Was the set-up satisfactory?	X		
OPERATIONS			
Was the building clean?	X		
Was the building temperature satisfactory?	X		
Were the dressing rooms satisfactory?	X		
Were the media/promoter rooms satisfactory?	N/A		
SECURITY			
Was the Security Supervisor helpful?	X		
Was the Security Entrance Guard helpful?	X		
Was the Building Security adequate?	X		
SETTLEMENT			
Was the Finance Director/Assistant helpful? JOHN ELDER	X		
Were all event costs itemized?	X		
Was the breakdown of costs satisfactory?	X		

GENERAL COMMENTS We were very pleased to work with the Copps Staff. Everyone was helpful.

Thank You,
Daniel Southern

P.S. You have a major parking problem for events like ours, but you already know that.

(OVER)

Copps Coliseum
Victor K. Copps Trade Centre/Arena

COMMENT CARD

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

THANK YOU FOR ATTENDING EVENTS AT COPPS COLISEUM.

YOUR COMMENTS ARE VERY MUCH APPRECIATED. IN ORDER THAT WE MAY CONTINUE TO STRIVE FOR EXCELLENCE IN OUR OPERATION, PLEASE TAKE THE TIME TO FILL OUT OUR COMMENT CARD.

NAME OF EVENT: NBA Pre-Season Game

DID YOU ENJOY THE EVENT? Yes

WERE YOU SATISFIED WITH:

	YES	NO	COMMENTS
STAFF	☐	☒	I have attended over
FACILITY	☑	☐	200 sport events in
CONCESSIONS	☐	☒	Canada and the USA.
OTHER	☐	☐	in a variety of sports

SUGGESTIONS: including baseball, football, hockey, golf and basketball. The concessions stands were to say the least brutal. Service stations had no lids for pop, no straws, no napkins. Plus it took 45 minutes to get 2 sprites and some popcorn.

NAME: R.S. Beatty

ADDRESS: 3232 South Service Rd W Oakville Ont

PHONE NUMBER: (416) 825-4058. L6J 4Z3

THANK YOU

Copps Coliseum
Victor K. Copps Trade Centre/Arena

COMMENT CARD

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

THANK YOU FOR ATTENDING EVENTS AT COPPS COLISEUM.

YOUR COMMENTS ARE VERY MUCH APPRECIATED. IN ORDER THAT WE MAY CONTINUE TO STRIVE FOR EXCELLENCE IN OUR OPERATION, PLEASE TAKE THE TIME TO FILL OUT OUR COMMENT CARD.

NAME OF EVENT: Pistons/Hawks exhibition

DID YOU ENJOY THE EVENT? yes

WERE YOU SATISFIED WITH:

	YES	NO	COMMENTS
STAFF	☑	☐	for the amount of money
FACILITY	☑	☐	one pays for NACHOS &
CONCESSIONS	☐	☑	they should at
OTHER	☐	☐	least get an adequate

SUGGESTIONS: amount of cheese to go with the chips - NOT half a serving!!

NAME: Viktoria

ADDRESS:

PHONE NUMBER: 528 3352

THANK YOU

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

COMMENT CARD

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

THANK YOU FOR ATTENDING EVENTS AT COPPS COLISEUM.

YOUR COMMENTS ARE VERY MUCH APPRECIATED. IN ORDER THAT WE MAY CONTINUE TO STRIVE FOR EXCELLENCE IN OUR OPERATION, PLEASE TAKE THE TIME TO FILL OUT OUR COMMENT CARD.

NAME OF EVENT: Billy Grahm Crusade

DID YOU ENJOY THE EVENT? Yes

WERE YOU SATISFIED WITH:

	YES	NO	COMMENTS
STAFF	☑	☐	very nice
FACILITY	☑	☐	very clean
CONCESSIONS	☑	☐	Good
OTHER	☐	☐	

SUGGESTIONS: I think that it was great and you shouldn't change a thing. the people are really considerate.

NAME: Denise Klein-Geltink

ADDRESS: 126 Myers Rd N1R 2Z8 Cambridge, Ont

PHONE NUMBER: 623-5342

THANK YOU

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

November 17, 1988.

REPORT BY THE DIRECTOR OF COPPS COLISEUM

On Saturday, October 22, 1988, Reba McEntire played to an audience of approximately 6,000 patrons. Reba is very popular among country music fans and is considered along side such great artists as Kitty Wells, Loretta Lynn, Tammy Wynette and Dolly Parton. During the show, she sang two of her top hits, "Sunday Kind Of Love" and "I Know How He Feels" which were favourite songs of the audience.

On Sunday, October 23, 1988, the annual N.B.A. Basketball game took place between the Detroit Pistons and the Atlanta Hawks of the National Basketball Association. The Coliseum was close to a sell-out at 16,084 and both teams displayed a great deal of talent and excitement to a very excited and enthusiastic crowd. Both teams had their star players in the lineup such as Isiah Thomas, Adrian Dantley and Bill Laimbeer for Detroit and Dominique Wilkins and Spud Web who is 5'7" for Atlanta. The final score was Detroit 126 and Atlanta 107.

On Wednesday, October 26, 1988 through Sunday, October 30, 1988, the Billy Graham Golden Horseshoe Crusade took place at the Coliseum. The Crusade was sponsored by a cross-section of ministers and churches within the local Christian community. More than 100,000 people attended the five day Crusade with many people on the final day having to be turned away. The Hamilton Crusade was one of many Mr. Graham has held in Canada during his 45 year Evangelistic ministry. It was also a home-coming of sorts for several Canadians on his team such as soloist George Beverly Shea, pianist Ted Smith and Dr. John Wesley White.

On Thursday, November 3, 1988 through Sunday, November 6, 1988, the 6th Annual Hamilton International Auto Show took place at the Coliseum. The Auto Show is made up of the 52-member Hamilton Automobile Dealers Association who hosted the event and which took on the theme "See what's around the corner from around the world". The international aspect of the show saw vehicles such as Ferrari, Lotus, Alfa Romeo, Porsche, Lamborghini and Maserati on display. The show itself was a real classic and was attended by approximately 30,000 people.

On Wednesday, November 9, 1988 through Sunday, November 13, 1988, the Ringling Bros. and Barnum & Bailey Circus took place at the Coliseum. This is known as the largest entertainment show of its kind. "The Greatest Show on Earth" has captivated millions since its inception in 1870. Among the featured attractions were King Tusk, the largest land mammal travelling today and Gunther Gebel-Williams, the world's greatest and best loved animal trainer. It was surely a great show with such large animals as the elephants, tigers and horses demonstrating great skill and abilities.

On November 15, 1988, Dwight Yoakam was back for his second concert at the Coliseum. Approximately 4,000 loyal fans attended the concert which featured much of Yoakam's new material and many of his old hits which have sold more than one million copies. Mr. Yoakam will one day be a super star within the ranks of the country music industry.

Technical/Operations

The Event staff is being congratulated for the tremendous effort in turning the building around within short time frames for the many different kinds of events as detailed in my report. Such events as the Billy Graham Crusade, Auto Show, Circus, concerts and Basketball requires completely different set-ups and you could only accomplish same with a dedicated and skilled Events staff.

Respectfully submitted,

John T. Crane
Director
Copps Coliseum

Attachment 6.1.1

6.1.1 Copps Coliseum Committee Minutes of October 26, 1988

COPPS COLISEUM COMMITTEE

Wednesday, October 26, 1988
11:30 A.M.
Hamilton Room, Copps Coliseum

PRESENT:
Alderman T. Murray, Chairman
Mr. D. Beattie, Vice-Chairman
Alderman B. Hinkley, Chairman, HECFI Board of Directors
Alderman J. Gallagher
Mr. T. Casey
Mr. W. McFarland

ALSO PRESENT:
Mr. B. Conacher
Mr. J. Crane
Mr. J. Leuser
Ms. L. Stewart, Secretary
Ms. G. McCaffrey, Secretary

REGRETS:
Mr. N. Levitt

The Chairman called the meeting to order at 12:05 p.m.

The following motions were carried during the In Camera Session:

THAT THE IN CAMERA SESSION OF THE COPPS COLISEUM COMMITTEE MEETING BE CONVENED AT 11:45 A.M.

THAT ITEM 9 ENTITLED "DATE OF NEXT MEETING" READING "WEDNESDAY, NOVEMBER 23, 1988" BE AMENDED TO READ "WEDNESDAY, OCTOBER 26, 1988".

THAT THE AMENDED COPPS COLISEUM COMMITTEE IN CAMERA MINUTES OF SEPTEMBER 26, 1988, BE APPROVED.

THAT THE FINANCIAL AND STATISTICAL INFORMATION REPORTS ON EVENTS FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 1988, BE RECEIVED FOR INFORMATION.

THAT THE IN CAMERA SESSION OF THE COPPS COLISEUM COMMITTEE BE ADJOURNED AT 12:05 P.M.

1. Copps Coliseum Committee Minutes of September 28, 1988

1.1 Errors or Omissions

MOVED by Mr. McFarland, seconded by Alderman Gallagher that

ITEM 9 ENTITLED "DATE OF NEXT MEETING" READING "WEDNESDAY, NOVEMBER 23, 1988" BE AMENDED TO READ "WEDNESDAY, OCTOBER 26, 1988".

MOTION CARRIED.

1.2 Motion for Approval

MOVED by Mr. McFarland, seconded by Alderman Gallagher that

THE AMENDED COPPS COLISEUM COMMITTEE MINUTES OF SEPTEMBER 28, 1988, BE APPROVED.

MOTION CARRIED.

2. Business Arising From The Minutes

Nil

3. Marketing

3.1 Status Report on Confirmed Events/Performances at Copps Coliseum - November 1988-February 1989

MOVED by Mr. McFarland, seconded by Mr. Beattie that

THE STATUS REPORT ON CONFIRMED EVENTS/PERFORMANCES AT COPPS COLISEUM - NOVEMBER 1988-FEBRUARY 1989, BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

The Chairman inquired about the Status Report on Tentative Events/Performances at Copps Coliseum and asked that this report be submitted for future meetings. The Director stated that he found it embarrassing to submit that report to the Committee since the tentative holds usually did not show the nature of the event.

3.2 Marketing Services Report - October 1988

Alderman Gallagher noted the Designated Driver Campaign at the Hamilton Convnetion Centre was an excellent program and asked if the media would be made aware of it. The HECFI Managing Director/CEO stated a special media release had been prepared and included with the Copps Coliseum newsletter mailing to approximately 450 media contacts.

MOVED by Mr. Beattie, seconded by Mr. Casey that

THE MARKETING SERVICES REPORT - OCTOBER 1988, BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

4. Capital Construction Items

4.1 City Hall - Installation of Self-Contained, Water Cooled Air Conditioning Unit for Systems Department - Emergency Purchasing Procedure

MOVED by Alderman Gallagher, seconded by Mr. McFarland that

A PURCHASE ORDER BE ISSUED TO AIR AUDIT INC., CAMBRIDGE, IN THE TOTAL AMOUNT OF $13,475.00 TO SUPPLY A SELF-CONTAINED AIR CONDITIONING UNIT FOR THE SYSTEMS DEPARTMENT AT CITY HALL IN ACCORDANCE WITH SPECIFICATIONS ISSUED BY THE MANAGER OF PURCHASING 1988 SEPTEMBER 9 AND VENDOR'S FORM OF QUOTATION DATED 1988 SEPTEMBER 23, BE APPROVED, AND THAT AS THIS WORK IS OF A CRITICAL NATURE NECESSARY TO ENSURE AIR CONDITIONING REQUIREMENTS FOR THE SYSTEMS DEPARTMENT AT CITY HALL, THE ABOVE HAS BEEN PROCESSED THROUGH THE HECFI PURCHASING POLICIES AND PROCEDURES.

MOTION CARRIED.

5. New Business

5.1 Copps Coliseum - 1989-1993 Capital Budget Programme 1988

Alderman Hinkley raised the issue of HECFI following the City's policy respecting Capital Budget. Mr. Leuser advised the committee that he has contacted the City Treasurer about this matter and has yet to receive a reply.

The Director of Copps Coliseum explained to the committee the proposal on the retail/mall finishing, as included in the 1988-1992 Capital Budget Programme. He explained that the total capital construction cost of $2 million is to be expended in 1989, and that J. J. Barnicke Limited plans to rent 26,000 square feet of retail space at $25.00 per square foot.

Following a discussion on what type of establishments may attract people from the mall to this area, it was suggested that proposals on this area by received from Cadillac Fairview, Yale Properties and some local development consultants.

Mr. McFarland suggested that staff adjust this amount back to 1989 and 1990, adhere to the City policy, and that further documentation be gathered on the retail/mall area before proceeding.

Alderman Hinkley left the meeting at 12:50 p.m.

It was **MOVED** by Alderman Gallagher, seconded by Mr. McFarland that

THE COPPS COLISEUM - 1989-1993 CAPITAL BUDGET PROGRAMME BE REFERRED BACK TO STAFF, TAKING ALL DISCUSSION FROM THIS MEETING UNDER ADVISEMENT.

MOTION CARRIED.

Mr. Beattie left the meeting at 1:05 p.m.

5.2 Central Utilities Plant - 1989-1993 Capital Budget Programme

MOVED by Alderman Gallagher, seconded by Mr. McFarland that

THE CENTRAL UTILITIES PLANT - 1989-1993 CAPITAL BUDGET PROGRAMME BE REFERRED BACK TO STAFF, TAKING ALL DISCUSSION FROM THIS MEETING UNDER ADVISEMENT.

MOTION CARRIED.

5.3 Consolidated Unaudited Operating Results for HECFI for the Nine Month Period Ended September 30, 1988

MOVED by Mr. McFarland, seconded by Alderman Gallagher that

THE CONSOLIDATED UNAUDITED OPERATING RESULTS FOR HECFI FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 1988, BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

5.4 Unaudited Operating Results for The Central Utilities Plant For The Nine Month Period Ended September 30, 1988

MOVED by Alderman Gallagher, seconded by Mr. McFarland that

THE UNAUDITED OPERATING RESULTS FOR THE CENTRAL UTILITIES PLANT FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 1988, BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

5.5 Copps Coliseum Attendant Uniforms

Ms. L. Stewart modelled the sample uniform to be worn by ushers/usherettes at Copps Coliseum. The members of the Committee agreed the uniform was both professional and attractive. Mr. Casey stated the uniform for males and females should be consistent. Alderman Gallagher stated male ushers would look professional with grey slacks.

5.6 Comment Cards

Alderman Gallagher referred to the Comment Card detailing problems with accessibility for wheelchair patrons. He felt the patron had a legitimate concern. Mr. Crane reported that action has already been taken by modifying the freight elevator for use by wheelchair patrons.

MOVED by Alderman Gallagher, seconded by Mr. Casey that

THE COMMENT CARDS AS SUBMITTED BY THE DIRECTOR OF COPPS COLISEUM, DATED 1988 OCTOBER 21, BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

6. Report by the Director of Copps Coliseum

MOVED by Mr. Casey, seconded by Alderman Gallagher that

THE REPORT BY THE DIRECTOR OF COPPS COLISEUM, DATED 1988 OCTOBER 20, BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

7. Other Business

7.1 W.H.M.I.S. - (Workplace Hazardous Materials Information System)

Mr. Casey advised the Committee that at the end of October, Federal legislation will be in effect covering workers employed in facilities where hazardous materials must be identified and labelled. The Director of Copps Coliseum advised that the Human Resources Centre for The Corporation of the City of Hamilton is alerting all departments of this programme.

8. Unfinished Business

The committee duly noted the Unfinished Business.

9. Date of Next Meeting

Wednesday, December 28, 1988
11:30 A.M.
Hamilton Room, Copps Coliseum

10. Adjournment

MOVED by Alderman Gallagher, seconded by Mr. Casey, that

THE COPPS COLISEUM COMMITTEE MEETING BE ADJOURNED AT 1:15 P.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED,

Alderman T. Murray, Chairman

Gail McCaffrey, Secretary

Attachment 6.2

6.2 Hamilton Convention Centre Committee Tenth Report

Note: The Operating and Capital Budgets are enclosed under separate cover (Agenda Item 7.5)

HAMILTON
CONVENTION
CENTRE

115 King Street West
Hamilton, Ontario
Canada L8P 4T9
Tel. 416/523-5883

REPORT TO THE BOARD OF DIRECTORS, HECFI FROM THE HAMILTON CONVENTION CENTRE COMMITTEE MEETING OF FRIDAY, NOVEMBER 25, 1988

The Hamilton Convention Centre Committee presents its TENTH REPORT for 1988 and respectfully recommends:-

1. Capital Budget Submissions 1989-1993

That the Capital Budget Submissions for the five year period from 1989 to 1993 be approved as submitted to the Convention Centre Committee.

2. Operating Budget Submissions for 1989

That the Operating Budget submissions for 1989 be approved as submitted to the Convention Centre Committee.

3. Laundry and Dry Cleaning Contract

That the services of Wrights City Laundry be retained for a further three-year period commencing December 1, 1988. See **APPENDIX "A"** for the recommendation of the Operations Manager, with supporting material.

4. Construction of New Office for C.U.P. Representative

That approval be granted to construct an office in the present storage area at the west end of the second floor for the total cost of $2,675.00, the work to be completed by the City Property Maintenance Department and funded from the unexpended balance remaining in the Work in Progress Expenditures Account for Construction of the Kitchen Expansion. See **APPENDIX "B"** for recommendation and supporting material.

5. Unaudited Operating Results for the ten-month period to October 31, 1988

These were approved, and will be included in the relevant report of the Finance/Administration Division to the HECFI Board.

INFORMATION ITEMS

The following items were received for information:

6. Report on the Centre from the Operations Manager for the month of October 1988 (see APPENDIX "C")

..... 2

INFORMATION ITEMS received for information (cont.)

7. Correspondence

8. Client Evaluations

9. Marketing Services Report for November 1988

10. Emergency Stop Buttons - Escalators

It was reported that the installation of new Emergency Stop Buttons was expected to be completed by December 31, 1988.

11. Date of next meeting

It was agreed that the next meeting of the committee would be at the call of the Chairman of the Committee for 1989, following selection by City Council of new Aldermanic and Citizen members of the HECFI Board of Directors for the year 1989.

Respectfully submitted,

Alderman Reg Wheeler, Chairman
Hamilton Convention Centre Committee

B. Goddard
Secretary

HAMILTON
CONVENTION
CENTRE

APPENDIX "A"

FROM: Stephen H. Dockman, Operations Manager DATE: November 21, 1988

Hamilton Convention Centre

FOR ACTION X FOR INFORMATION _____

TO: B O A R D _____ OR HAMILTON CONVENTION CENTRE COMMITTEE(S) X

SUBJECT: Laundry and Dry Cleaning Contract

RECOMMENDATION: THAT THE SERVICES OF WRIGHTS CITY LAUNDRY BE RETAINED FOR A FURTHER THREE-YEAR PERIOD COMMENCING DECEMBER 1, 1988.

BACKGROUND:

The current contract with Wrights City Laundry expires November 30, 1988.

The results of the tender issued by the City of Hamilton Purchasing Department are attached for reference. The attached summary outlining the total cost for the first year of the contract, based on the number of cleanings as outlined in the tender, indicates that Wrights City Laundry has the low tender.

Considering that we are completely satisfied with the service we have received since the opening of the facility, there is no hesitation in recommending Wrights City Laundry for this contract.

Dockman

Stephen H. Dockman
Operations Manager
Hamilton Convention Centre

SHD:bg
Attch.

HAMILTON CONVENTION CENTRE

SUMMARY OF CLEANING COSTS - FIRST YEAR

			No. of Cleanings	Wrights City Laundry	Whiz-a-Top	Langley Parisian
Table Linens	90 x 90	White	3,000	3810.00	3960.00	4290.00
		Beige	3,200	4480.00	4224.00	4576.00
		Brown	600	840.00	792.00	858.00
	72 x 90	White	2,500	3025.00	3150.00	3400.00
		Beige	3,100	4061.00	3906.00	4216.00
		Brown	600	786.00	756.00	816.00
	72 x 72	White	3,600	3780.00	3888.00	4284.00
		Beige	4,000	4680.00	4320.00	4760.00
		Brown	650	760.50	702.00	773.50
Napkins		White	32,000	2880.00	3520.00	3840.00
		Beige	28,000	3150.00	3080.00	3360.00
		Brown	5,600	630.00	616.00	672.00
Brown Felt			400	520.00	460.00	560.00
Table Skirting		White	300	772.50	967.50	1350.00
		Beige	80	206.00	258.00	360.00
		Brown	12	30.90	38.70	84.00
				34411.90	34638.20	38169.50

November 21, 1988

Ref: T19-16-88

Closed: 88.11.04

THE CORPORATION OF THE CITY OF HAMILTON

WASHING, IRONING AND DRY CLEANING OF TABLE LINEN, FELT CLOTHS AND TABLE SKIRTING FOR THE HAMILTON CONVENTION CENTRE

PRICE PER WASHING AND/OR CLEANING

			CITY LAUNDRY HAMILTON			WHIZ-A-TOP LTD. HAMILTON			LANGLEY PARISIAN HAMILTON		
			Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91	Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91	Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91
TABLE LINENS	90" X 90"	WHITE	$1.27	$1.32	$1.37	$1.32	$1.40	$1.48	$1.43	$1.50	$1.58
		BEIGE	1.40	1.45	1.50	1.32	1.40	1.48	1.43	1.50	1.58
		BROWN	1.40	1.45	1.50	1.32	1.40	1.48	1.43	1.50	1.58
	72" X 90"	WHITE	1.21	1.26	1.31	1.26	1.34	1.42	1.36	1.43	1.50
		BEIGE	1.31	1.36	1.41	1.26	1.34	1.42	1.36	1.43	1.50
		BROWN	1.31	1.36	1.41	1.26	1.34	1.42	1.36	1.43	1.50
	72" X 72"	WHITE	1.05	1.09	1.13	1.08	1.14	1.21	1.19	1.25	1.31
		BEIGE	1.17	1.21	1.25	1.08	1.14	1.21	1.19	1.25	1.31
		BROWN	1.17	1.21	1.25	1.08	1.14	1.21	1.19	1.25	1.31
NAPKINS		WHITE	.09	.0925	.095	.11	.12	.13	.12	.13	.14
		BEIGE	.1125	.115	.1175	.11	.12	.13	.12	.13	.14
		BROWN	.1125	.115	.1175	.11	.12	.13	.12	.13	.14
FELT CLOTHS	34" X 88"		1.30	1.34	1.39	1.15	1.22	1.29	1.40	1.50	1.60
	68" x 80"		1.60	1.64	1.68	1.75	1.86	1.97	1.60	1.70	1.80
	34" x 84"		1.30	1.34	1.39	1.10	1.17	1.24	1.40	1.50	1.60

TENDER ANALYSIS - PAGE TWO

PRICE PER WASHING AND/OR CLEANING

		CITY LAUNDRY HAMILTON			WHIZ-A-TOP LTD. HAMILTON			LANGLEY PARISIAN HAMILTON		
		Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91	Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91	Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91
TABLE SKIRTINGS 18-1/2'	WHITE	$1.30	$1.35	$1.40	$3.75	$3.98	$4.22	$4.50	$4.75	$5.00
	BEIGE	1.30	1.35	1.40	3.75	3.98	4.22	4.50	4.75	5.00
	BROWN	1.30	1.35	1.40	3.75	3.98	4.22	4.50	4.75	5.00
13'	WHITE	3.85	3.90	3.95	2.70	2.86	3.03	4.50	4.75	5.00
	BEIGE	3.85	3.90	3.95	2.70	2.86	3.03	4.50	4.75	5.00
	BROWN	3.85	3.90	3.95	2.70	2.86	3.03	4.50	4.75	5.00
Provincial Sales Tax extra at 8%.			Not applicable							
Insurance Certificate provided			Yes			No			Yes	
Workers' Compensation provided			Yes			No			Yes	
Number of Trucks operated for pickup			16			3			12	

UNABLE TO BID - Canadian Linen Supply

OFFICIALS IN ATTENDANCE - Wm. McCulloch, Alderman
E. A. Simpson, City Clerk
T. Bradley, Manager of Purchasing

Ref: 119-16-88

THE CORPORATION OF THE CITY OF HAMILTON

FORM OF TENDER

WASHING, IRONING AND DRY CLEANING OF TABLE LINEN,
FELT CLOTHS AND TABLE SKIRTING FOR THE HAMILTON CONVENTION CENTRE

E. A. Simpson, Esq.
City Clerk
City Hall, Hamilton

Dear Sir:

We, the undersigned, hereby agree to provide the above service in accordance with specifications issued by the Manager of Purchasing October 14, 1988, at the following prices:

PRICE PER WASHING AND/OR CLEANING

			Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91
TABLE LINENS	90" X 90"	WHITE	$ 1.32	$ 1.40	$ 1.48
		BEIGE	$ 1.32	$ 1.40	$ 1.48
		BROWN	$ 1.32	$ 1.40	$ 1.48
	72" X 90"	WHITE	$ 1.26	$ 1.34	$ 1.42
		BEIGE	$ 1.26	$ 1.34	$ 1.42
		BROWN	$ 1.26	$ 1.34	$ 1.42
	72" X 72"	WHITE	$ 1.08	$ 1.14	$ 1.21
		BEIGE	$ 1.08	$ 1.14	$ 1.21
		BROWN	$ 1.08	$ 1.14	$ 1.21
NAPKINS		WHITE	$ .11	$ .12	$ .13
		BEIGE	$ .11	$ .12	$ .13
		BROWN	$ .11	$ .12	$ .13
FELT CLOTHS	34" X 88"		$ 1.15	$ 1.22	$ 1.29
	68" x 80"		$ 1.75	$ 1.86	$ 1.97
	34" x 84"		$ 1.10	$ 1.17	$ 1.24

PRICE PER WASHING AND/OR CLEANING

		Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91
TABLE SKIRTINGS 18-1/2'	WHITE	$ 3.75	$ 3.98	$ 4.22
	BEIGE	$ 3.75	$ 3.98	$ 4.22
	BROWN	$ 3.75	$ 3.98	$ 4.22
13'	WHITE	$ 2.70	$ 2.86	$ 3.03
	BEIGE	$ 2.70	$ 2.86	$ 3.03
	BROWN	$ 2.70	$ 2.86	$ 3.03

Provincial Sales Tax extra at 8%.

Name and address of Insurance Company Manley Insurance Brokers Inc.
2450 Victoria Park Ave Willowdale ont. M2J-4A1

Policy Number 24403 Policy Amount $ 300,000.00 Hamilton Plant

Expiry Date of Policy July 1. 1989

Number of Trucks operated for pickup 3 in Hamilton area

Address of Depots 142 Stapleton ave
Hamilton - ont. L8H-3N8
(416) 545-1316

WHIZ-A-TOP. LTD
Name of Tenderer

142 Stapleton ave HAMILTON - L8H-3N
Street Address of Tenderer, including postal code

Peter Grbavac PETER GRBAVAC
Authorized Signature Please print name

416-545-1316 November 3 1988
Telephone Number Date of Tender

Ref: 119-16-88

THE CORPORATION OF THE CITY OF HAMILTON

FORM OF TENDER

WASHING, IRONING AND DRY CLEANING OF TABLE LINEN, FELT CLOTHS AND TABLE SKIRTING FOR THE HAMILTON CONVENTION CENTRE

E. A. Simpson, Esq.
City Clerk
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PRICE PER WASHING AND/OR CLEANING

			Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91
TABLE LINENS	90" X 90"	WHITE	$ 1.27	$ 1.32	$ 1.37
		BEIGE	$ 1.40	$ 1.45	$ 1.50
		BROWN	$ 1.40	$ 1.45	$ 1.50
	72" X 90"	WHITE	$ 1.21	$ 1.26	$ 1.31
		BEIGE	$ 1.31	$ 1.36	$ 1.41
		BROWN	$ 1.31	$ 1.36	$ 1.41
	72" X 72"	WHITE	$ 1.05	$ 1.09	$ 1.13
		BEIGE	$ 1.17	$ 1.21	$ 1.25
		BROWN	$ 1.17	$ 1.21	$ 1.25
NAPKINS		WHITE	$ .09¢	$ .0925¢	$ .095¢
		BEIGE	$ .1125¢	$ .115¢	$ .1175¢
		BROWN	$ .1125¢	$ .115¢	$ .1175¢
FELT CLOTHS	34" X 88"		$ 1.30	$ 1.34	$ 1.39
	68" x 80"		$ 1.60	$ 1.64	$ 1.68
	34" x 84"		$ 1.30	$ 1.34	$ 1.39

FORM OF TENDER - PAGE TWO

PRICE PER WASHING AND/OR CLEANING

		Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91
TABLE SKIRTINGS 18-1/2'	WHITE	$ 1.30	$ 1.35	$ 1.40
	BEIGE	$ 1.30	$ 1.35	$ 1.40
	BROWN	$ 1.30	$ 1.35	$ 1.40
13'	WHITE	$ 3.85	$ 3.90	$ 3.95
	BEIGE	$ 3.85	$ 3.90	$ 3.95
	BROWN	$ 3.85	$ 3.90	$ 3.95

Provincial Sales Tax extra at 8%. Not Applicable.

Name and address of Insurance Company Constitution Insurance Co. of Canada.

% Johnson & Higgins W.F. Ltd., P. O. Box 153, Toronto, Ont. M5G 2G9.

Policy Number 55 4651 Policy Amount $ Unlimited

Expiry Date of Policy Dec. 1, 1988 (This Policy has been renewed every 1 Dec. under the same terms and conditions for the past 20 years.)

Number of Trucks operated for pickup 16

Address of Depots and Plants. 525 Parkdale Ae.N., 288 King St. W., Jackson Square, Terminal Towers, John & Young Sts., 686 Queenston Rd., 143 #8 Highway, 76 Dundas St. W., 1515 Rebecca St., 76 Dundas W., Lakeside Shopping Village. 25 Delawana Ave.

TOTAL: 9 Depots
3 Plants
12

City Laundry, Hamilton, Limited (Wright's Cleaners).
Name of Tenderer

525 Parkdale Ae. N., Hamilton, Ontario. L8H 5Y6.
Street Address of Tenderer, including postal code

Douglas A. Wright
Authorized Signature

Douglas A. Wright. - President.
Please print name

(416) 547-5120
Telephone Number

3 November 1988
Date of Tender

11-9-88. ACC.

THE CORPORATION OF THE CITY OF HAMILTON

FORM OF TENDER

WASHING, IRONING AND DRY CLEANING OF TABLE LINEN, FELT CLOTHS AND TABLE SKIRTING FOR THE HAMILTON CONVENTION CENTRE

E. A. Simpson, Esq.
City Clerk
City Hall, Hamilton

Dear Sir:

We, the undersigned, hereby agree to provide the above service in accordance with specifications issued by the Manager of Purchasing October 14, 1988, at the following prices:

PRICE PER WASHING AND/OR CLEANING

			Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91
TABLE LINENS	90" X 90"	WHITE	$ 1.43	$ 1.50	$ 1.58
		BEIGE	$ 1.43	$ 1.50	$ 1.58
		BROWN	$ 1.43	$ 1.50	$ 1.58
	72" X 90"	WHITE	$ 1.36	$ 1.43	$ 1.50
		BEIGE	$ 1.36	$ 1.43	$ 1.50
		BROWN	$ 1.36	$ 1.43	$ 1.50
	72" X 72"	WHITE	$ 1.19	$ 1.25	$ 1.31
		BEIGE	$ 1.19	$ 1.25	$ 1.31
		BROWN	$ 1.19	$ 1.25	$ 1.31
NAPKINS		WHITE	$ .12	$ .13	$ .14
		BEIGE	$ .12	$ .13	$ .14
		BROWN	$ .12	$ .13	$ .14
FELT CLOTHS	34" X 88"		$ 1.40	$ 1.50	$ 1.60
	68" x 80"		$ 1.60	$ 1.70	$ 1.80
	34" x 84"		$ 1.40	$ 1.50	$ 1.60

PRICE PER WASHING AND/OR CLEANING

		Dec. 88 to Nov. 89	Dec. 89 to Nov. 90	Dec. 90 to Nov. 91
TABLE SKIRTINGS 18-1/2'	WHITE	$ 4.50	$ 4.75	$ 5.00
	BEIGE	$ 4.50	$ 4.75	$ 5.00
	BROWN	$ 4.50	$ 4.75	$ 5.00
13'	WHITE	$ 4.50	$ 4.75	$ 5.00
	BEIGE	$ 4.50	$ 4.75	$ 5.00
	BROWN	$ 4.50	$ 4.75	$ 5.00

Provincial Sales Tax extra at 8%.

Name and address of Insurance Company Constitution Insurance Company of Canada - Toronto Ontario

Policy Number 550997 Policy Amount $ Boiler - Unlimited
General Liability 11,000,000
plus Umbrella +1,500,000

Expiry Date of Policy October 1 /89

Number of Trucks operated for pickup 12

Address of Depots Not Applicable

Langley Parisian Limited
Name of Tenderer

12 Walnut St. S. Hamilton Ont L8N 2K7
Street Address of Tenderer, including postal code

Authorized Signature

K E Adamson
Please print name

(416) 522-4651
Telephone Number

November 3 1988
Date of Tender

HAMILTON
CONVENTION
CENTRE

APPENDIX "B"

FROM: Stephen H. Dockman, Operations Manager DATE: November 21, 1988

Hamilton Convention Centre

FOR ACTION _____ FOR INFORMATION _____

TO: B O A R D _____ OR CONVENTION CENTRE COMMITTEE(S) X

SUBJECT: **Construction of Office for C.U.P. Representative**

RECOMMENDATION: **THAT APPROVAL BE GIVEN TO CONSTRUCT AN OFFICE IN THE PRESENT STORAGE AREA AT THE WEST END OF THE SECOND FLOOR FOR THE TOTAL COST OF $2,675.00, THE WORK TO BE COMPLETED BY THE CITY PROPERTY MAINTENANCE DEPARTMENT AND FUNDED FROM THE UNEXPENDED BALANCE REMAINING IN THE WORK IN PROGRESS EXPENDITURES ACCOUNT FOR CONSTRUCTION OF THE KITCHEN EXPANSION.**

BACKGROUND:

Presently, Gord Lepitre has a temporary office in the Events Department. The relocation of the computer and alarm printer from the C.U.P. offices to this area, along with the radio communication, would be distracting, as indicated in the attached request from Mr. Brad Calder.

The relocation of this equipment will greatly assist the C.U.P. personnel in the control and monitoring of the temperature in the Convention Centre.

The proposed office will utilize approximately 50% of the storage area, which is presently used by the Banquet Department.

Stephen H. Dockman
Operations Manager
Hamilton Convention Centre

SHD:bg
Attch.

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

1988 November 11

M E M O R A N D U M

TO: Mr. S. Dockman,
Director of Operations, Hamilton Convention Centre

FROM: Mr. B. Calder, P.Eng.,
Manager of Plant & Building Operations,
Copps Coliseum/C.U.P.

RE: Office Relocation - G. Lepitre

May I request from you, on behalf of Mr. G. Lepitre, consideration to relocate his office to the south west side of the second floor in the Convention Centre.

The main reason for this relocation is that in the new year, a computer and alarm printer will be provided for Gord. This equipment together with the frequent two-way radio communication between Gord and his staff, may prove to be distracting to your staff and their clients.

So as to avoid this situation, I am respectfully requesting your consideration to this proposed office relocation.

I thank you for your attention to this request and would appreciate a reply at your earliest convenience.

BC:mgm

Brad Calder, P.Eng.

cc: Mr. B. Desnoyers
Chief Engineer, C.U.P.

Mr. G. Lepitre,
A/C Technician, C.U.P.

HAMILTON CONVENTION CENTRE

Separating Room for GORDON

October 24, 8

AURELE 1. i) Partition: 11'-9" x 8'-0" & 9'-0" x 8'-0" materials 1/2" drywall on both sides of 3 5/8" steel studs @ 16 o.c. and between fibre glass bat insulation for sound absorbtion.

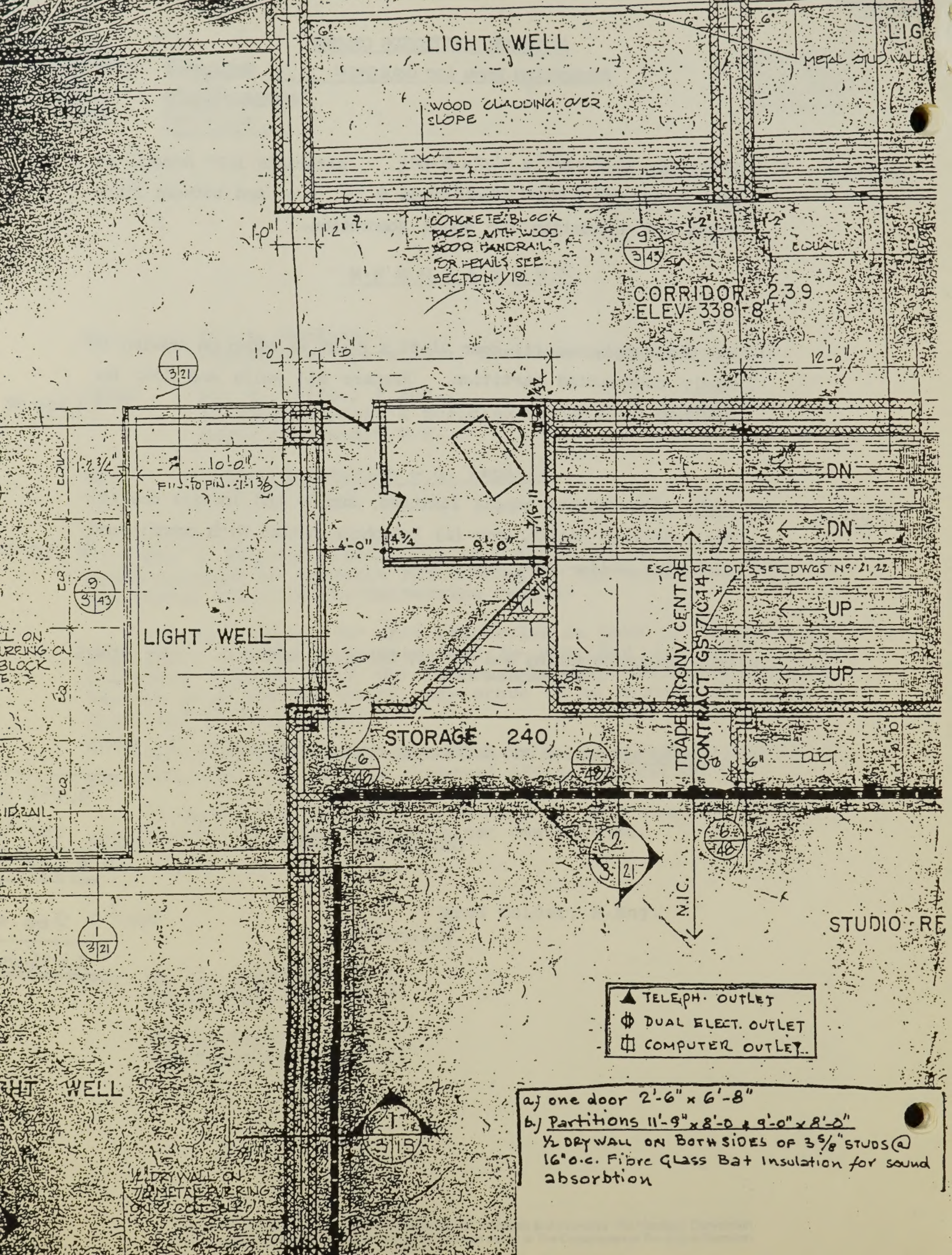
ii) Set and supply one (1) door 2'-6" X 6'-8" as shown on drawing in newly constructed partition. Prepare all walls and door for painting . . . . . $ 1,700.00

Cipolla. 2.) Light alter lights supply fixtures, supply and install one (1) dual electric outlet, one (1) telephone outlet with conduit and fish wire and/or Jiffy pole. . . . . $ 550.00

3) Bell Telephone wiring and one (1) telephone outlet . . . . By others connection etc.

4) Altering air outlet and diffuser as requested by C.U.P.... By others

	2,250.00
Contingency 10%	225.00
	$ 2,475.00
PAINTING	200.00
	2675.00


LIGHT WELL
METAL STUD WALL
WOOD CLADDING OVER SLOPE
CONCRETE BLOCK FACED WITH WOOD
WOOD HANDRAIL
FOR DETAILS SEE SECTION V10
CORRIDOR 239
ELEV 338'-8"
DN
DN
UP
UP
LIGHT WELL
STORAGE 240
TRADE CONV. CENTRE
CONTRACT GS-71C14
N.I.C.
STUDIO RE
TELEPH. OUTLET
DUAL ELECT. OUTLET
COMPUTER OUTLET
a.) one door 2'-6" x 6'-8"
b.) Partitions 11'-9" x 8'-0" & 9'-0" x 8'-0"
½ DRYWALL ON BOTH SIDES OF 3 5/8" STUDS @ 16" o.c. Fibre Glass Bat Insulation for sound absorbtion

HAMILTON
CONVENTION
CENTRE

APPENDIX "C"

REPORT TO THE HAMILTON CONVENTION CENTRE COMMITTEE
FROM THE OPERATIONS MANAGER FOR OCTOBER, 1988

November 21, 1988

We are presently in our eighth year of operations with a busy fall season in progress which will culminate with numerous Christmas Parties in November and December.

Revenue for the month of October was $327,611 which is a 1.8% increase over the $322,000 budget, and $24,659 less than the 1987 comparative figure of $352,270.

The deficit for the ten-month period ending October 31, 1988 is $196,990 which compares favourably to the deficit of $260,659 a year ago.

Future sales for the month of October were $381,270, an increase of $37,270 over the budget of $344,000. This increase brings the year-to-date sales within $20,000 of our objective.

The following is a brief outline of the conventions and other major functions during the month of October.

		# people attended
Conventions:	Hazmat Canada Conference and Exhibition	650
	Ontario Occupational Health Nurses Association- "A Step Beyond"	500
	Ontario Association of Cemeteries - 75th Anniversary	200
	Ontario Association of Geographers and Environment Education - "Geography - Opening the World Tomorrow"	425
Banquets:	CAMCO Quarter Century Club	275
	St. Mary's High School Graduation	240
	Hamilton Gallery of Distinction Awards	350
	Hamilton-Wentworth Municipal Quarter Century Club	640
	United Steel Workers of America	450

..... 2

		# people attended
Other:	Steel City Oktoberfest	800
	Tip Top Tailors Super Sale	1,000
	Womans World	7,000

The Gallery of Distinction "Wall of Fame", which will be permanently displayed in Chedoke Foyer, was dedicated on October 26, 1988.

Stephen H. Dockman
Operations Manager
Hamilton Convention Centre

SHD:bg

Attachment 6.2.1

6.2.1 Hamilton Convention Centre Committee Minutes of October 28, 1988

HAMILTON CONVENTION CENTRE COMMITTEE

REGULAR MEETING

Friday, October 28, 1988
0800 hours
Room 314, HCC

PRESENT: Alderman Reg Wheeler, Chairman
Mr. Duncan M. Beattie
Mrs. Mary Dow
Mr. Gene Kwiatowski
Alderman Brian Hinkley, Chairman
Board of Directors, HECFI

ALSO PRESENT: Mr. Brian K. Conacher
Managing Director/CEO, HECFI
Mr. William J. Penfold, Director
Hamilton Convention Centre
Mr. John A. Leuser, Director
Finance/Administration Division, HECFI
Mr. Stephen H. Dockman, Operations Manager
Hamilton Convention Centre
Mrs. B. Goddard, Secretary

REGRETS: Mr. Norman Levitt
Mr. Frank DeNardis

Motion to move In Camera

1. Motion to Move In Camera

It was MOVED by Mrs. Dow, seconded by Kwiatowski -

THAT THE IN CAMERA SESSION BE CONVENED

MOTION CARRIED

Motions Carried In Camera

2. Motions carried during In Camera Session

THAT THE REPORTS OF THE SALES DEPARTMENT FOR SEPTEMBER 1988 BE APPROVED AND RECEIVED FOR INFORMATION

THAT THE STATISTICAL REPORTS FOR THE NINE-MONTH PERIOD TO SEPTEMBER 30, 1988 BE APPROVED AND RECEIVED FOR INFORMATION

THAT THE REPORT OF THE DIRECTOR RELATING TO THE IMPLICATIONS OF A UNIONISED FACILITY, AND INFORMATION RELATING TO THE RATES PAID BY THE AREA HOTELS, BE FORWARDED TO THE HECFI

..... 2

EXECUTIVE COMMITTEE FOR CONSIDERATION AND RECOMMENDATION TO THE HECFI BOARD

THAT THE SALES DEPARTMENT MONTHLY OVERVIEW FOR SEPTEMBER 1988, AND THE MONTHLY EVENT REVENUE REPORT OF THE FINANCE/ ADMINISTRATION DIVISION BE APPROVED AND RECEIVED FOR INFORMATION

Chairman's Remarks

3. Chairman's Remarks

The Chairman opened the regular portion of the meeting by reminding the members that this was the last occasion when Mr. Penfold would be present as Director of the Convention Centre, stating that in 1982, when he heard a military man was coming here, he had several conflicting thoughts, but he was glad to say that the Director had surprised a lot of people. Everyone agreed that Mr. Penfold had done a great job with a facility that had many ups and downs before his arrival. He had brought organization to management and the building was now running well because of his efforts.

Alderman Hinkley was the next to speak and stated he had already talked to Bill and expressed his regrets that he would no longer be here - he had been the right man at the right time for the facility - in fact a man like Colonel Penfold had been needed back in 1982. All the problems of that time had been cleared up, and he wished to concur with Alderman Wheeler's remarks.

Mr. Beattie followed by stating he was also sorry to see Mr. Penfold depart, but that he had been a good servant to the City and taxpayers of Hamilton; many people would feel the same way as he did.

Mrs. Dow also spoke, saying she had a double reason to be sorry Mr. Penfold was leaving - he had been a member of CSAE, with which she was also involved and they now had no chairman for the 1990 convention which was to be held in Hamilton.

Minutes of Previous Meeting

4. Minutes of previous meeting

It was MOVED by Mr. Beattie, seconded by Alderman Hinkley -

THAT THE MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 30, 1988 BE ADOPTED AS CIRCULATED TO THE MEMBERS

MOTION CARRIED

Follow-up

5. Matters arising from previous meeting (Follow-up)

Parking Ramp Stairwells

5.1 State of Stairwells leading to Parking Ramp

The Director confirmed that he had written to the Manager of the Parking Authority for the City of Hamilton, requesting that signage be installed with directions to the public washrooms at the Parking Authority premises.

Director's Report - Sept. 1988

6. Director's Report for September 1988

The Director presented his report as follows:

"This will be my last report as Director of the Hamilton Convention Centre, as I will be departing the Centre on November 12, retiring and moving to Ottawa. Both my personal and professional goals have been accomplished in Hamilton, and I will be starting a new career in Ottawa as a budding writer.

"I believe that the Centre is in good shape for transferral of direction to new management. In 1982, the Centre's revenue was $1,400,000, and this year the Centre will come close to $3,000,000. From a 22% usage rate in 1982, Centre business is now growing and this year will have a 33% rate. From 400 events in 1982, the Facility will have over 800 events in 1988.

"Therefore, I feel the Centre is, from a staff, client and operational viewpoint, in excellent shape and ready to come under new direction. To all of the Committee members, my thanks for your support and your wisdom, and I wish both you and the Centre all the best of luck.

"SEPTEMBER: Revenue was off 14% in September, $225,000 vs. a budget of $263,000. Annually, the Facility is 15% ahead of budget and 6% ahead of 1987 for a total of $1,953,000.

"SALES: For the month, sales were well up - $422,000 vs. $257,000 for September 1987. Members will recall that sales were down last month, and this months sales bring the Facility within 2% of budget.

"Sales staff have attained 25 conventions, four over budget, for the first nine months of the year. There was one convention - the School Bus Operators' Association - which is a repeat meeting, to be held again in 1990.

..... 4

"OPERATIONS: September was a busy month with the highlights being Festitalia with 3,000, the Fall Home Improvement Show, 7,000 and the Greater Hamilton Business Expo with 4,000. The Canadian Round Dance Festival, 750, and the Human Resources Secretariat, 600, were also important. Large banquets held during the month were the Canadian Football Hall of Fame, Dofasco, and Proctor and Gamble."

It was MOVED by Mr. Beattie, seconded by Mrs. Dow -

THAT THE DIRECTOR'S REPORT FOR SEPTEMBER 1988 BE APPROVED AND FORWARDED TO THE BOARD OF DIRECTORS FOR INFORMATION — Secretary

MOTION CARRIED

Client Evaluations

7. Client Evaluations

The Secretary was requested to make sure the copies of these evaluations were legible, as some printed badly for this particular meeting.

It was MOVED by Mrs. Dow, seconded by Mr. Beattie -

THAT THE CLIENT EVALUATIONS BE APPROVED AND RECEIVED FOR INFORMATION

MOTION CARRIED

Unaudited Operating Results to Sept.30/88

8. Unaudited Operating Results for the nine-month period to September 30, 1988

The Director, Finance/Administration, presented his report, which included the following:

"The Convention Centre realized for the month of September and the nine month period ended September 30, 1988 budgetary surpluses of approximately $665 and $278,513 respectively.

"The budgetary surplus of $665 for the month arose primarily due to expenditures being controlled.

"The budgetary surplus of $278,513 for the nine month period ended September 30, 1988 arose as a result of expenditures bring controlled while revenue for the period exceeded budget by $255,636, or 15.1%."

It was MOVED by Mr. Beattie, seconded by Mrs. Dow -

..... 5

THAT THE UNAUDITED OPERATING RESULTS FOR THE NINE-MONTH PERIOD TO SEPTEMBER 30, 1988 BE APPROVED AND FORWARDED TO THE BOARD OF DIRECTORS Secretary

MOTION CARRIED

Marketing Services Report

9. Marketing Services Report

The Report for October 1988 was presented for information by the Managing Director/CEO. Mention was made of the Designated Driver Campaign at the Convention Centre, and the flyer and tent cards to be used promoting this for the holiday season. The Director, HCC, reported it was intended to extend this programme to run for the whole year.

It was MOVED by Mr. Kwiatowski, seconded by Mrs. Dow -

THAT THE MARKETING SERVICES REPORT FOR OCTOBER 1988 BE APPROVED AND RECEIVED FOR INFORMATION

MOTION CARRIED

Other Business

10. Other business

10.1 Addition to Facility - letter from City Architect

Discussion took place regarding a letter received by the Director, HCC from the Manager of the Architectural Division of the City's Real Estate Department. The possibility of increasing space at the Centre had been raised during a meeting early in the year, and the Director had discussed the matter with Mr. Martiniuk. A request for input had originally been sent to the Architectural Division in February 1988 without any result until now, and the Director sought direction from the Committee as to whether or not an approach to Mr. Garwood-Jones (original architect of the facility) should be made.

It was MOVED by Alderman Hinkley, seconded by Mr. Beattie -

THAT MANAGEMENT SHOULD ENQUIRE OF MR. GARWOOD-JONES THE POSSIBILITY OF ADDING A FLOOR TO THE CONVENTION CENTRE OR GLASSING-IN COMMONWEALTH SQUARE, IN ORDER TO PROVIDE ADDITIONAL SPACE TO RENT Director Operations

MOTION CARRIED

Alderman Hinkley suggested that a submission be made in writing in the budget stating which avenue was recommended,

following receipt of the necessary information from Mr. Garwood-Jones.

10.2 Transportation Subsidy

A request from the Director for an increase of $1,000 to the Transportation Subsidy budget was approved, and the Director, Finance/Administration informed the meeting that this had been arranged for by an authorizing overdraft. For next year it had been requested the budget be increased by $1,000 to $6,000.

It was MOVED by Alderman Hinkley, seconded by Mrs. Dow -

THAT THE HAMILTON CONVENTION CENTRE COMMITTEE APPROVE THE ADDITION OF $1,000 TO THE TRANSPORTATION SUBSIDY ACCOUNT OF THE HAMILTON CONVENTION CENTRE, WHICH WAS PRESENTLY $5,000

MOTION CARRIED

New Business

11. New business

11.1 Construction of Coat Check and Office Area

It was MOVED by Mr. Kwiatowski, seconded by Mrs. Dow -

THAT A COAT CHECK AND OFFICE AREA BE CONSTRUCTED ON THE THIRD FLOOR OF THE HAMILTON CONVENTION CENTRE, THE WORK TO BE CARRIED OUT BY THE PROPERTY MAINTENANCE DEPARTMENT OF THE CITY OF HAMILTON FOR A SUM NOT TO EXCEED $8,170 AND THAT THE HECFI EXECUTIVE COMMITTEE BE REQUESTED TO RECOMMEND THE METHOD OF FINANCING

Secretary

MOTION CARRIED

11.2 Track Lighting for Wentworth Exhibition Hall

It was reported that this item had appeared in the Capital Budget for 1987 and the meeting was apprised of the advantages of this proposal.

It was MOVED by Mr. Beattie, seconded by Alderman Hinkley -

THAT THE QUOTATION OF THE FIRM OF WESCO, FOR THE SUPPLY OF 66 LIGHTOLIER 55212 BLACK LIGHT FIXTURES AND 22 - 12 FOOT BLACK SINGLE CIRCUIT TRACKS, LIGHTOLIER # 6024, FOR THE SUM OF $$5,439.85, BE ACCEPTED, AND THAT THE QUOTATION OF CIPOLLA SERVICES LTD. FOR THE INSTALLATION OF THE ABOVE, AT THE COST OF $9,000 ALSO BE ACCEPTED. THE TOTAL SUM RECOMMENDED FOR APPROVAL IS $14,439.85 INCLUSIVE OF PROVINCIAL

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SALES TAX AND THAT THE HECFI EXECUTIVE COMMITTEE BE REQUESTED TO RECOMMEND THE METHOD OF FINANCING. Secretary

MOTION CARRIED

11.3 Purchase of Replacement Dinnerware and China

It was explained by Mr. Dockman that each year the operating expenses are carefully monitored in order to avoid any unnecessary increase in the Municipal Contribution. Near the end of the year, management is in a position to gauge whether or not the expense of replenishing the dinnerware and china for the Centre could be undertaken before year-end. Discussion took place during which the pros and cons of replacing silverware with stainless steel were weighed, and the fact that once the kitchen expansion is completed, more will be needed anyway, the committee became convinced that this expense should be undertaken.

It was MOVED by Mr. Beattie, seconded by Mrs. Dow -

THAT APPROVAL BE GIVEN FOR A SUM OF $26,442.07 TO BE EXPENDED DURING 1988 FOR THE PURPOSE OF REPLENISHING THE DINNERWARE AND CHINA AT THE HAMILTON CONVENTION CENTRE AND THAT THE HECFI EXECUTIVE COMMITTEE BE REQUESTED TO RECOMMEND THE METHOD OF FINANCING Secretary

MOTION CARRIED

Capital Expenditures Submissions for 1989-93

12. Capital Expenditures Submissions for 1989-1993

These were discussed at length, and with the exception -

> That the VIP Boardroom proposed to be constructed in Room 206, be reconsidered with the object of using a larger room (which would also cause a commensurate increase in the amount requested) with the possibility of an area large enough to provide separate meeting and eating spaces.

It was MOVED by Mr. Beattie, seconded by Mrs. Dow -

THAT CAPITAL EXPENDITURES FOR THE HAMILTON CONVENTION CENTRE FOR 1989-1993 BE APPROVED, IN ACCORDANCE WITH THE ATTACHED SUBMISSIONS, AS FOLLOWS (WITH THE EXCEPTION RELATING TO THE PROPOSED VIP BOARDROOM NOTED): FOR 1989 A TOTAL EXPENDITURE OF $301,000; FOR 1990-1993 A TOTAL EXPENDITURE OF $575,000. Secretary

MOTION CARRIED

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It was noted by Alderman Hinkley that a directive had been issued, that the capital expenditures submissions for the next two years should not exceed the amounts already requested for these in the previous year's submission.

Date of

13. Date of next meeting

It was agreed that the next meeting would be held at 8:00 o'clock a.m. on Friday, November 25, 1988

Motion for Adjournment

14. Motion for Adjournment

It was MOVED by Mr. Beattie, seconded by Mrs. Dow -

THAT THE MEETING BE ADJOURNED AT 1010 HOURS

MOTION CARRIED

Taken as read and approved,

Alderman Reg Wheeler, Chairman
Hamilton Convention Centre Committee

B. Goddard
Secretary

Attachment 6.3

6.3 Hamilton Place Theatre Committee Ninth Report

Note: The Operating and Capital Budgets are enclosed under separate cover (Agenda Item 7.5)

HAMILTON
PLACE
THEATRE

Box 2080, Station A
Hamilton, Ontario
Canada L8N 3Y7
Tel. 416/525-3100

November 29, 1988

REPORT TO THE HECFI BOARD OF DIRECTORS
FROM THE HAMILTON PLACE COMMITTEE MEETING
OF NOVEMBER 24, 1988

The Hamilton Place Committee presents its NINTH report and recommends the following:

1. Hamilton Place Operating Budget

   That the Hamilton Place Operating Budget for 1989 be received for information and submitted to the full Board for ratification.

2. Hamilton Place Capital Budget

   That the Hamilton Place Capital Budget for 1989 be received for information and submitted to the full Board for ratification.

The following items are submitted for information:

1. Special Meeting re Hmailton Place Activity

   Alderman Hinkley pointed out that since City Council members will be involved in an important meeting on November 30th, it would be advisable to postpone the meeting regarding Hamilton Place Activity until early in the new year. The Committee agreed, especially since it would give time to discuss the matter once more in Committee before a public meeting takes place.

2. Marketing Services Report, November 1988

   The Marketing Services Report for November 1988 was received for information.

3. Assistant Director, Hamilton Place - Report

   The report of the Assistant Director of Hamilton Place was received for information.

4. Director of Finance & Administration - Report for October 1988

   The report of the Director of Finance and Administration for October 1988 was received for information.

5. Correspondence

Correspondence between Mr. Cino and Alderman Copps concerning activity at Hamilton Place was received. It was agreed that both Alderman Copps and Mayor Morrow should be notified of the change in date of the special meeting regarding Hamilton Place activity.

Sam M. Cino, Chairman

Marsha Atwood, Secretary

MEMORANDUM

November 18, 1988

TO: Tom Burrows

FROM: Robert Ellison

SUBJECT: Assistant Director's Report #1

1. SCHOOL PROGRAMMING - AUDIENCE DEVELOPMENT

School programming for 1988 will be complete next week with the final performances of BEARS, BEARS, BEARS by the Tapestry Music Theatre. Additional performances of this production were added because of its popularity.

Ticket sales for the first half of 1989 are going well with 17 out of 40 performances now sold out.

Note: Newman Steel Limited has joined Ennis-Paikin Steel Limited as sponsors for a total of $400.00.

2. ROOF REPLACEMENT

Work on the replacement of the roof is progressing with completion expected by early December. Concerns have been expressed at possible damage to the trees along Main Street from the tar being used on the roof. The contractor has moved his equipment off of Main Street to MacNab to prevent this from happening. However, because of this move, staff and tenants have expressed concern about the strong fumes entering the building causing nausea and headaches.

Although the City's legal department was asked to prepare the contract to cover this work in late September, they have yet to provide the final document to us for approval.

3. CARPET REPLACEMENT

Tenders were received for the replacement of the carpet from the following companies:

Terence Webster Design, Flamborough	$ 193,435.00
Hamilton Contract Carpets, Burlington	205,569.00
Wentworth Tile, Hamilton	225,000.00
Stradwick's Limited, Hamilton	230,215.00

Terence Webster Design have been advised that subject to the approval of the Hamilton Place Committee and the HECFI Board, they will be awarded the contract.

Assistant Director's Report #1, contd.....

John Leuser has advised that the HECFI Executive Committee will recommend a method of financing this expenditure.

Installation of the carpet is expected to take place during the weeks of December 26th, 1988 and January 10th, 1989.

4. MARQUEE

This project is now awaiting further direction by the Hamilton Place Committee.

5. BANNER REPLACEMENT

Tenders will be prepared for the replacement of the Great Hall banners and winches as soon as specifications are received.

S. M. Cino, FCA
[redacted] • HAMILTON, ONTARIO [redacted]

October 27, 1988

His Worship The Mayor
Robert M. Morrow

Your Worship

I have received a copy of Alderman Geraldine Copps letter to you dated October 12, 1988, citing activity levels (to that point of time) in Hamilton Place Theatre in the month of November of this year.

I share Alderman Copps concerns, as do other members of the Board of HECFI. The Hamilton Place Committee has scheduled an open meeting dealing with activity levels at Hamilton Place currently (and in the past few years) which hopefully will develop a plan for dramatic improvement. That meeting will take place on Wednesday November 30, 1988 and we will be inviting all members of the Board of HECFI as well as those city councillors not on the Board.

Details of the meeting will be given, to all invitees, when they firm up.

Sincerely

SMC/cg

cc: Alderman G. Copps
Mr. Tom Burrows

MEMBERS OF HECFI COMMITTEE

OCT 14 1988

CITY COUNCIL

HAMILTON CANADA

October 12, 1988.

His Worship The Mayor
Robert M. Morrow.

Your Worship:

I just looked over the November schedule for Hamilton Place and it indicates why people are not tuned in.

Friday:	November 4	Niagara Sales Congress
	November 11	McMaster Convocation
	November 18	Nothing
	November 25	Phil Coutter and his orchestra (an Irish band)
Saturday:	November 5	Philharmonic
	November 12	Philharmonic
	November 19	Burt Bacharach ($100.00 - Joseph Brant Special Event)
	November 26	Nothing

Zamfir is on a Monday

Thursday:	November 3	Nothing
	November 10	To be announced
	November 17	Nothing
	November 24	Wide World of Travel

I guess my gift certificate will remain in its envelope.

Sincerely,

Geraldine Copps,
Alderman, Ward 4.

GC:njb

c.c. Mr. Sam Cino,
c/o Price-Waterhouse,
4 Hughson Street South,
Hamilton. L8N 3Z1.

Attachment 6.3.1

6.3.1 Hamilton Place Committee Minutes of October 27, 1988

HAMILTON PLACE COMMITTEE

OCTOBER 27, 1988
HAMILTON PLACE BOARD ROOM
REGULAR SESSION

PRESENT: Mr. S. Cino, Chairman
Alderman B. Hinkley
Mrs. M. Dow
Mr. W. Tidball
Mr. T. Casey

ALSO PRESENT: Mr. B.Conacher
Mr. J. Leuser
Mr. T. Burrows
Mr. R. Ellison
Ms M. Atwood, Acting Secretary

REGRETS: Mr. F. DeNardis
Alderman Wheeler

1. **CHAIRMAN'S REMARKS**

Mr. Cino called the meeting to order at 9:45 a.m.

1.1 **REPORT OF THE IN CAMERA MEETING**

THAT THE IN CAMERA SESSION OF THE HAMILTON PLACE COMMITTEE BE CONVENED AT 8:35 A.M.

THAT THE IN CAMERA MINUTES OF SEPTEMBER 29, 1988 BE APPROVED AS CIRCULATED.

THAT THE STATUS REPORT ON ADVANCE BOOKINGS/CONTRACTS AND THE ACCOMPANYING CORRESPONDENCE BE RECEIVED FOR INFORMATION.

THAT THE SPECIAL MEETING ON INCREASING ACTIVITY AT HAMILTON PLACE BE HELD ON WEDNESDAY, NOVEMBER 30, 1988 AT 9:30 A.M., AND THAT ALL MEMBERS OF THE HECFI BOARD AND CITY COUNCIL BE INVITED TO ATTEND.

THAT THE REPORT OF THE ASSISTANT DIRECTOR, HAMILTON PLACE BE RECEIVED FOR INFORMATION.

THAT THE HAMILTON PLACE FINANCIAL AND STATISTICAL REPORT FOR SEPTEMBER 1988 BE RECEIVED FOR INFORMATION.

THAT THE IN CAMERA SESSION OF THE HAMILTON PLACE COMMITTEE BE ADJOURNED AT 9:40 A.M.

2. **MINUTES OF SEPTEMBER 29, 1988**

MOVED by Mr. Casey, seconded by Mrs. Dow

THAT THE MINUTES OF SEPTEMBER 29, 1988 BE APPROVED AS CIRCULATED.

MOTION CARRIED.

3. **BUSINESS ARISING FROM THE MINUTES**

Business arising from the minutes of September 29, 1988 is covered in the other items on the agenda for the present meeting.

4. **DIRECTOR, HAMILTON PLACE - REPORT**

4.1 **THEATRE MARQUEE**

Mr. Burrows noted that the theatre marquee project has been put on hold by the City Executive Committee, who were looking for a media reaction to the two alternatives already presented. There was very little response from the media. Mr. Burrows suggested that the Hamilton Place Committe try to arrive at a consensus and present its recommendation to the Board. After discussin it was agreed that the Marquee would remain on future agendas for the Hamilton Place Committee, and that since the election would likely result in new members of City Council, it would be advisable to wait until the new membership is in place to arrive at a consensus and make a recommendation.

4.2 **FACILITY MARKETING**

This report is included in the Marketing Services Report, Item 5 below.

4.3 **SPECIAL MEETING RE HAMILTON PLACE ACTIVITY**

The special meeting on increasing activity at Hamilton Place has been scheduled for Wednesday, November 30, 1988 at 9:30 a.m. All members of the HECFI Board and City Council will be invited to attend. The focussing report by Mr. Burrows will appear on the agenda for the Hamilton Place Committee meeting on November 24th.

5. **MARKETING SERVICES REPORT**

MOVED by Mr. Tidball, seconded by Mr. Casey

THAT THE MARKETING SERVICES REPORT FOR OCTOBER 1988 BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

6. **ASSISTANT DIRECTOR, HAMILTON PLACE - REPORT**

MOVED by Mr. Casey, seconded by Mrs. Dow

THAT THE REPORT OF THE ASSISTANT DIRECTOR OF HAMILTON PLACE BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

7. **DIRECTOR OF FINANCE & ADMINISTRATION - REPORT FOR SEPTEMBER 1988**

MOVED by Mrs. Dow, seconded by Mr. Tidball

THAT THE REPORT OF THE DIRECTOR OF FINANCE AND ADMINISTRATION FOR SEPTEMBER 1988 BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8. **NEW BUSINESS**

Nil.

9. **OTHER BUSINESS**

Nil.

10. **CORRESPONDENCE**

Nil.

11. **DATE OF NEXT MEETING**

The next meeting of the Hamilton Place Committee will take place on Thursday, November 24th, 1988 at 8:30 a.m. in the Hamilton Place Board Room.

12. **ADJOURNMENT**

MOVED by Mr. Casey, seconded by Mrs. Dow

THAT THE HAMILTON PLACE COMMITTEE MEETING ADJOURN AT 10:10 A.M.

MOTION CARRIED.

TAKEN AS READ AND APPROVED

_____

Sam M. Cino, Chairman

_____

Marsha Atwood, Acting Secretary

Attachment 7.1

7.1 Executive Committee Minutes of October 12, 1988

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

EXECUTIVE COMMITTEE

October 12, 1988
11:00 a.m.
Hamilton Room

REGULAR SESSION

PRESENT: **Ald. B. Hinkley, Chairman**
Mr. W. McFarland, Vice-Chairman
Mr. S. Cino
Ald. J. Gallagher
Ald. T. Murray
Ald. R. Wheeler

ALSO PRESENT: **Mr. B. Conacher**
Mr. J. Leuser
Mr. J. Crane
Mr. T. Burrows
Mr. W. Penfold
Mrs. Joan Mills, Secretary

1. Chairman's Remarks

Alderman Hinkley called the meeting to order, at 11:05 a.m.

2. Minutes of Previous Meeting

It was

MOVED by Ald. Wheeler, seconded by Mr. Cino

THAT THE SEPTEMBER 7, 1988 HECFI EXECUTIVE COMMITTEE REGULAR MINUTES BE ACCEPTED AS CIRCULATED.

MOTION CARRIED.

3. Business Arising from Minutes

nil

4. Director of Finance and Administration's Report

Mr. John A. Leuser reviewed his report briefly, and it was

MOVED by Ald. Wheeler, seconded by Mr. Cino

THAT THE REPORT FROM THE DIRECTOR OF FINANCE AND ADMINISTRATION BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

5. Marketing Services Report

It was

MOVED by Mr. McFarland, seconded by Mr. Cino

THAT THE MARKETING SERVICES REPORT AS PREPARED BY THE MARKETING SERVICES MANAGER BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

6. Committee Reports -
6.1 Copps Coliseum Committee

It was

MOVED by Ald. Murray, seconded by Mr. Cino

THAT THE COPPS COLISEUM COMMITTEE REPORT OF ITS MEETING ON SEPTEMBER 28, 1988 BE RECEIVED AS INFORMATION.

MOTION CARRIED.

6.1.1 Method of Financing - City Hall - Supply and Delivery of Replacement MCC Panels

It was

MOVED by Ald. Murray, seconded by Mr. Cino

THAT THE COST TO FINANCE THE SUPPLY AND DELIVERY OF WESTINGHOUSE 5-STAR MOTOR CONTROL CENTRE PANELS FOR CITY HALL, IN THE TOTAL AMOUNT OF $24,702.84, BE FINANCED FROM WORK-IN-PROGRESS EXPENDITURE ACCOUNT NUMBER 0408-K82531, REPLACE MOTOR CONTROL CENTRE-CITY HALL.

NOTE: THE COPPS COLISEUM COMMITTEE, AT ITS MEETING ON SEPTEMBER 28, 1988, RECOMMENDED THAT THE QUOTATION SUBMITTED BY WESCO, HAMILTON, ONTARIO, IN THE TOTAL AMOUNT OF $24,702.84 BE ACCEPTED, AND THAT THE HECFI EXECUTIVE COMMITTEE RECOMMEND THE METHOD OF FINANCING.

MOTION CARRIED.

6.2 Hamilton Place Committee

It was

MOVED by Mr. Cino, seconded by Ald. Wheeler

THAT THE HAMILTON PLACE COMMITTEE REPORT OF ITS MEETING ON SEPTEMBER 29, 1988 BE RECEIVED AS INFORMATION.

MOTION CARRIED.

6.2.1 Approval to Proceed and Method of Financing - Hamilton Place Sound System

It was

MOVED by Mr. Cino, seconded by Ald. Wheeler

THAT THE CITY EXECUTIVE COMMITTEE BE REQUESTED TO RECOMMEND TO CITY COUNCIL:

(A) APPROVAL TO PROCEED WITH THE CAPITAL PROJECT TO REPLACE THE HAMILTON PLACE SOUND SYSTEM;

(B) THAT THE ESTIMATED COST OF $200,000 IN THE APPROVED 1988 CAPITAL BUDGET BE INCREASED TO $202,000; AND

(C) THAT THIS PROJECT BE FINANCED FROM HECFI'S RESERVE FOR CAPITAL PROJECTS, ACCOUNT NO. 0280-48.

NOTE: THE HAMILTON PLACE COMMITTEE, AT ITS MEETING ON SEPTEMBER 29, 1988, RECOMMENDED THAT THE PROJECT BE GRANTED APPROVAL TO PROCEED WITH PHASE 1 OF THE REPLACEMENT OF THE HAMILTON PLACE SOUND SYSTEM.

THIS PROJECT IS INCLUDED IN THE 1988 PORTION OF THE APPROVED 1988 - 1992 CAPITAL BUDGET PROGRAM AT AN ESTIMATED COST OF $200,000. SUFFICIENT FUNDS EXIST IN HECFI'S RESERVE FOR CAPITAL PROJECTS ACCOUNT NO. 0280-48 TO FINANCE THIS TOTAL PROJECT.

BEFORE PURCHASE ORDERS CAN BE ISSUED FOR THIS PROJECT, WE WILL REQUIRE THE APPROVAL OF THE CITY EXECUTIVE COMMITTEE AND CITY COUNCIL TO PROCEED WITH THE PROJECT AND THE METHOD OF FINANCING.

MOTION CARRIED.

6.3 Hamilton Convention Centre Committee

It was

MOVED by Ald. Wheeler, seconded by Mr. Cino

THAT THE HAMILTON CONVENTION CENTRE COMMITTEE REPORT OF ITS MEETING ON SEPTEMBER 30, 1988 BE RECEIVED AS INFORMATION.

MOTION CARRIED.

7. Consolidated Unaudited Operating Results
7.1 HECFI Eight Month Period Ended August 31, 1988

The Committee had reviewed the Director of Finance and Administration's report on the unaudited operating results of HECFI for the eight month period ended August 31, 1988. It was noted that HECFI's budgetary surpluses for the month and eight month period were $36,406 and $714,297, respectively.

The detail comprising these figures was as follows:

	Budgetary Surplus (Deficit)	
	For The Month of August 1988	For The Eight Month Period Ended Aug. 31/88
Hamilton Convention Centre	$ 63,594	$277,848
Hamilton Place	$ (16,254)	(39,700)
Copps Coliseum	$ (26,963)	266,476
Corporate	$ 16,029	209,673
HECFI Total	**$ 36,406**	**$714,297**

It was

MOVED by Mr. McFarland, seconded by Ald. Gallagher

THAT THE CONSOLIDATED UNAUDITED OPERATING RESULTS FOR HECFI FOR THE EIGHT MONTH PERIOD ENDED AUGUST 31, 1988 BE ACCEPTED AS CIRCULATED FOR SUBMISSION TO THE BOARD.

MOTION CARRIED.

7.2 CUP Eight Month Period Ended August 31, 1988

The Committee had reviewed the Director of Finance and Administration's report on the unaudited operating results of the Central Utilities Plant for the eight month period ended August 31, 1988. It was noted that the CUP's budgetary surpluses for the month and eight month period were approximately $6,070 and $105,561, respectively. It was

MOVED by Mr. Cino, seconded by Mr. McFarland

THAT THE CUP UNAUDITED OPERATING RESULTS FOR THE EIGHT MONTH PERIOD ENDED AUGUST 31, 1988 BE ACCEPTED AS CIRCULATED FOR SUBMISSION TO THE BOARD.

MOTION CARRIED.

8. New Business
8.1 Financial Analysis of Special Events Subsidy Reserve Account

It was

MOVED by Mr. Cino, seconded by Mr. McFarland

THAT THE FINANCIAL ANALYSIS OF SPECIAL EVENTS SUBSIDY RESERVE ACCOUNT AS OF AUGUST 31, 1988 BE RECEIVED AS INFORMATION.

MOTION CARRIED.

8.2 Special Event Subsidy Application Hamilton Area Challenge Square Dancers Inc. - November 2 - 4, 1989

Following a brief discussion, it was

MOVED by Ald. Wheeler, seconded by Ald. Gallagher

THAT THE REQUEST FOR THE USE OF THE HAMILTON CONVENTION CENTRE FOR THE HAMILTON AREA CHALLENGE SQUARE DANCERS INC. ON NOVEMBER 2 - 4, 1989 BE APPROVED; AND THAT THE TOTAL AMOUNT OF $11,925.00 FOR SPACE RENTAL AT THE HAMILTON CONVENTION CENTRE BE EXPENDED FROM THE SPECIAL EVENTS SUBSIDY RESERVE ACCOUNT FOR THIS FUNCTION.

MOTION CARRIED.

9. Other Business -
9.1 Purchase by HECFI for Events

Mr. Brian K. Conacher, Managing Director/CEO brought the item forward for discussion and direction, in order to co-ordinate the purchase of tickets to events such as the Gallery of Distinction Dinner on October 26, 1988, the B'Nai Brith in January, etc. Mr. Conacher stated that he has received many requests and correspondence to participate in these community dinners.

The need was expressed for further clarification of the procedure regarding notice of community events, invitations, attendance by spouses, an effective method of RSVP, and that tickets be purchased on a timely basis so that tables can be front and centre at dinners/events.

Discussion continued relative to the purchase of tickets by individual facilities and Committees or on behalf of HECFI. Following discussion, it was

MOVED by Ald. Gallagher, seconded by Mr. Cino

THAT HECFI MANAGEMENT/STAFF IDENTIFY UPCOMING MAJOR COMMUNITY DINNERS IN THE HAMILTON AREA; AND

THAT HECFI AND THE THREE MAJOR FACILITIES BE IDENTIFIED ON A TABLE SIGN TO BE DISPLAYED ON THE TABLES AT SUCH COMMUNITY DINNERS IN ORDER TO MAXIMIZE EXPOSURE.

MOTION CARRIED.

Ald. Gallagher left the meeting to attend to City business (11:50 a.m.).

9.2 Date of Team Building Workshop

The date of the next team building workshop was discussed briefly.

9.3 Procedure of Capital Budgets

Mr. John A. Leuser, Director of Finance and Administration, was requested to meet with Mr. E. C. Matthews, City Treasurer, to discuss HECFI's compliance with City Council's directive relative to the capital budget procedure, and also that Mr. Leuser request Mr. Matthews to recommend to the City's Executive Committee any modification of procedure for HECFI.

9.4 Establishment of Municipal Archive

The Committee agreed that Ms. Bennett continue to act as a representative of HECFI in attending meetings at the Hamilton Public Library relative to the establishment of a municipal archive. Cost of participation to be ascertained as well, and a report to be forwarded to the HECFI Executive Committee at a later date.

10. Correspondence Received

The Committee received a letter for information from Dr. C. Bart, announcing his resignation as a member of the HECFI Board of Directors, effective immediately. The Chairman advised that the replacements for Mr. T. Yates and Dr. C. Bart are Mr. Bill Tidball and Mr. G. Kwiatkowski. He advised that they will complete the unexpired terms (both expiring December 31, 1989) and shall be sent an agenda package and an invitation to the next HECFI Board meeting on October 21, 1988.

11. Date of Next Meeting

Wednesday, November 9, 1988 at 11:00 a.m.

12. Motion to Move In-Camera

It was

MOVED by Ald. Wheeler, seconded by Mr. Cino,

THAT THE IN-CAMERA SESSION COMMENCE. (12:20 p.m.)

MOTION CARRIED.

The following motions were carried in the in-camera session:

THAT THE SEPTEMBER 7, 1988 MINUTES BE ACCEPTED AS CIRCULATED;

THAT THE AMOUNT OF $18,000 BE EXPENDED FROM THE HECFI SPECIAL EVENTS SUBSIDY RESERVE ACCOUNT TO THE 91ST HIGHLANDERS ATHLETIC ASSOCIATION IN STAGING THE 1988 HAMILTON SPECTATOR INDOOR GAMES IN COPPS COLISEUM ON JANUARY 15, 1988.

NOTE: AT THE HECFI BOARD MEETING ON OCTOBER 9, 1987, THE RECOMMENDATION FROM THE COPPS COLISEUM COMMITTEE MEETING OF SEPTEMBER 23, 1987 STATING THAT HECFI UNDERWRITE LOSSES UP TO $18,000 IF INCURRED FOR THIS EVENT, WAS APPROVED. FOLLOWING THE EVENT THE 91ST HIGHLANDERS ATHLETIC ASSOCIATION, IN ACCORDANCE WITH THE ORIGINAL RECOMMENDATION, PROVIDED AN AUDITED FINANCIAL STATEMENT WHICH WAS THE BASIS FOR THE AMOUNT OF SUBSIDIZATION.

THAT THE COPPS COLISEUM COMMITTEE IN-CAMERA REPORT OF ITS MEETING ON SEPTEMBER 28, 1988 BE RECEIVED AS INFORMATION.

THAT THE HAMILTON PLACE COMMITTEE IN-CAMERA REPORT OF ITS MEETING ON SEPTEMBER 29, 1988 BE RECEIVED AS INFORMATION.

THAT THE HAMILTON CONVENTION CENTRE COMMITTEE IN-CAMERA REPORT OF ITS MEETING ON SEPTEMBER 30, 1988 BE RECEIVED AS INFORMATION.

THAT THE FINANCIAL AND STATISTICAL INFORMATION REPORTS ON EVENTS FOR THE EIGHT MONTH PERIOD ENDED AUGUST 31, 1988 FOR THE HAMILTON PLACE GREAT HALL AND STUDIO THEATRE, COPPS COLISEUM AND THE HAMILTON CONVENTION CENTRE BE RECEIVED AS INFORMATION;

THAT THE IN-CAMERA SESSION BE ADJOURNED AND THE REGULAR SESSION BE CONVENED. (12:50 p.m.)

13. Adjournment

It was

MOVED by Ald. Wheeler, seconded by Mr. Cino

THAT THE MEETING BE ADJOURNED. (12:52 P.M.)

MOTION CARRIED.

TAKEN AS READ AND APPROVED:

ALDERMAN BRIAN HINKLEY, CHAIRMAN

Mrs. Joan M. Mills, Secretary

Attachment 7.2

7.2 Report by Director of Finance & Administration

Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

December 1, 1988

**Report to the HECFI Board
from the Director of Finance
and Administration**

Pay Equity

January 1, 1988 saw the beginning of a new era in human resources management in the Province of Ontario. It was on this day Bill 154, "An Act to Provide for Pay Equity" was proclaimed.

HECFI, as a public sector employer, must develop and post pay equity plans with compensation adjustments, commencing January 1, 1990.

As an employer, HECFI will be required to:

- analyze its work force for gender-predominated jobs;
- compare the "job value" (through job descriptions, etc.) of male and female job classes by using a gender-neutral method of job comparison;
- determine the magnitude of gender-based pay differences; and
- develop a formalized program to raise the compensation of its female job classes to that of its equal or comparable male job classes, where compensation differs.

The last requirement is a critical part inherent in the process. HECFI will be responsible for posting pay equity plans in the workplace for their employees to review, question and potentially raise objections.

The posted plan(s) on January 1, 1990 must include the following:

- an identification of "the establishment" to which the plan applies. The legislation's definition of "establishment" means all employees of the employer employed in a given geographic division. Based on this definition, HECFI will have only one establishment;
- a description of all male and female job classes that are compared;
- an explanation of the job comparison method used;
- the results of the job comparisons;
- specification of all positions and job classes in which differences in compensation are permitted (such as HECFI's merit compensation plan that is based on formal performance ratings);
- the process by which compensation for female job classes affected by pay inequities will be adjusted to achieve pay equity. Public sector employers such as HECFI, must commence making wage adjustments on January 1, 1990, and complete them by January 1, 1995.

- the date on which initial compensation adjustments will be made which for HECFI will be January 1, 1990.

The economic impact of wage adjustments for employers could be significant in some cases. For HECFI, there may be a significant impact since the legislation would combine in one pay equity plan all part-time and full-time non-union staff. Two additional pay equity plans would also be required for HECFI. One for IATSE's part-time and full-time staff, and the other for full-time staff of Local 772 of the Operating Engineers Union.

Despite the creation of possibly three separate pay equity plans for HECFI, under the legislation, job comparisons are not limited to a female employee's particular plan. If a comparable male job class doesn't exist within a particular pay equity plan, then the job comparisons can be made with the two other pay equity plans within the establishment.

I hope this summary has provided you with an appreciation of how massive the project of implementing Pay Equity will be for HECFI in 1989. We are attempting to act now since our timetable is short. Ms. Cheryl Lowe, Commissioner of Human Resources, advised me on December 1, 1988 that, due to her department's limited staff resources, her department will not be able to assist us with the substantial workload required for HECFI in 1989 on Pay Equity. While it is our hope that an outside consultant will not be required, one may in fact be necessary. If a consultant is required, a revision to our 1989 operating budget estimates may be in order. At this time, we do not have sufficient information to determine the extent of the cost of services required, if any, from a consultant.

Staff Changes

I am pleased to advise you that Ms. Patty Smith was selected, effective November 7, 1988, to fill a vacancy in the position of Senior Accounting Clerk. As a result of Ms. Smith's selection as an internal candidate, a vacancy was created in her previous position of Junior Accounting Clerk. This vacancy is being filled by Ms. Kim Turner, effective December 12, 1988. Ms. Turner is coming to HECFI from the Town of Ancaster.

Budgets - Capital and Operating and the Business Plan

In November, 1988, the 1989 Operating Budget, the Capital Budget Programme for 1989 - 1993 and the 1989 Business Plan were all submitted to each of the three Standing Committees for the Facilities. This is the first time HECFI has been able to co-ordinate all three documents for review as a total package by the Standing Committees. This is beneficial since the budget process and the Business Plan should always be integrated and dealt with together. This practice is quite common in most businesses.

Subsidized Parking

Attached is a letter addressed to Mr. Lou Sage with a copy to Mr. E. C. Matthews requesting that the City provide in their 1989 Operating Budget Estimates a provision of $75,000 for subsidized parking. In my letter, I am also requesting that the administration of this programme by Mr. Macaluso be resolved as soon as possible.

MSA System

We are continuing to attend regular meetings in the City Treasurer's office to monitor and assist with the implementation of the new MSA financial and purchasing on-line systems for 1989.

MSA training for staff which was scheduled for the week commencing November 21 has been postponed to December. In addition, we have identified problems with the MSA reports for HECFI and CUP which have been communicated to the Project Manager and the City Treasurer. We are advised by the City Treasurer that the MSA financial and purchasing systems will be operational, effective January 1, 1989.

John A. Leuser

John A. Leuser, C.A.
Director of Finance
and Administration

Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4

Tel. 416/527-7900

November 28, 1988

Mr. Lou Sage
Chief Administrative Officer
City of Hamilton

Dear Mr. Sage:

Re: Subsidized Parking

The Corporation of the City of Hamilton has been requested to fund the Subsidized Parking programme in 1989. In that regard, I would recommend that the funding request for 1989 be $75,000.

The amount of $75,000 has been estimated based on the attached listing of 1989 Convention Parking commitments which I obtained from Mr. Sal Farrauto, our Sales Manager at the Hamilton Convention Centre.

The charges incurred in 1986 and 1987 were $39,336.85 and $61,029.30 respectively. In 1988, charges are anticipated to be approximately $30,000. The estimated requirement of $75,000 in 1989 is based on the anticipated number of issued parking passes for 1989 more than doubling over that for 1988.

I would also recommend that the administration of this programme by Mr. Macaluso be resolved as soon as possible.

Yours truly,

John A. Leuser

John A. Leuser, C.A.
Director of Finance
and Administration

JAL:he

Attachment

cc: Mr. Brian K. Conacher
Managing Director/CEO
Mr. E. C. Matthews, C.A.
City Treasurer

1989 Convention Parking Commitments

Associations	Dates	Estimated Number of Delegates	Estimated Number of Parking Passes	Estimated Number of Passes For All The Days
Society of Ont Veterinarians	Jan 25-28	700	500	2,000
Canadian Home Builders Assoc	Feb 5-8	1,200	700	2,800
Rotary District 709	Apr 28-30	1,000	800	2,400
Rotary International	May 5-7	750	400	1,200
Polish Singers Alliance	May 25-29	1,500	800	4,000
Institute of Chartered Accountants of Ontario	June 11-13	600	400	1,200
Assoc for Early Childhood Educ	June 21-24	300	200	800
Canadian Assoc of Municipal Administrators	June 28-July 1	300	200	1,000
Christian Book-sellers Assoc	Aug 4-9	500	400	2,400
Canadian Parks & Recreation Assoc	Aug 12-17	1,000	700	4,200
World Conf on Co-operative Educ	Aug 26-Sept 1	1,000	700	4,900
Canadian Society of Chemical Engineering	Oct 1-4	600	400	1,600

(A)	Total Number of Estimated Parking Passes for 1989	28,500
(B)	Estimated 1988 Charge Per Issued Parking Pass	x $2.31(1
	1989 Provision for Above Association	$65,835
	Contingency For Other Qualifying Associations	9,165
	Total Estimated Requirement for 1989	**$75,000**

(1) Based on actual experience for the first ten months of 1988, the average charge incurred per issued parking pass was $2.31.

Attachment 7.3

7.3 Marketing Services Report

Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

FOR INFORMATION

MEMO TO: COPPS COLISEUM COMMITTEE
HAMILTON PLACE THEATRE COMMITTEE
HAMILTON CONVENTION CENTRE COMMITTEE
HECFI EXECUTIVE COMMITTEE

FROM: Mary Webb, Marketing Services Manager

DATE: November 17, 1988

SUBJECT: **MARKETING SERVICES REPORT - NOVEMBER 1988**

Most of the projects discussed in the earlier reports are now in the completion stages. These projects are outlined in the following report.

1. **OK&D**

Hamilton Convention Center Medical Brochure

First changes were approved November 8 and 17 prior to printing.

Hamilton Convention Centre Convention/Meeting Brochure

Final art work was presented and approved November 8.

Copps Coliseum Brochure

Layout was presented and approved with minor changes on November 8. Further discussion took place November 17.

HECFI Folder

Proposed layout presented November 4. Discussed again November 18.

2. **HECFI MIRAGE**

Concept approved by Bill Penfold and upon recommendation from OK&D Bryan Cripps has contacted TDF Artists Inc. A budget is set and initial work on the project commences week of November 21.

3. **COPPS COLISEUM NEWSLETTER**

New format will be going to press week of November 21.

4. **GIFT CERTIFICATES**

Changes required by Finance Department have been instituted and certificates are now at the printers.

5. **CHRISTMAS CARDS**

Cards are ready for press, awaiting approval.

6. **ROAD SIGNAGE**

David Watkins has initiated contact with the appropriate Provincial Government departments for additional facility road signage.

7. **SHOW PROMOTION**

Radio stations CKLH, CHML, CHAM and CKOC were involved with 'presents' at Hamilton Place over the past month. Future 'presents' sponsors include CHCH-TV for Aladdin and Hamilton Spectator for USA Ballet. Support involvement for the Billy Graham and Ringling Bros. and Barnum & Bailey Circus was provided by marketing staff.

8. **HENDERSHOT RESEARCH**

Phase II of the Convention Centre study is now underway. The three areas being studied are Past Users, Corporations in the Hamilton/Burlington area and Associations (1200-2000)/Exhibitors.

9. **HAMILTON PLACE/COPPS COLISEUM EVENT ADS**

Event ad, created in house by Bryan Cripps promoting Copps Coliseum and Hamilton Place shows was run in Toronto Star and Globe & Mail November 5 and 12.

10. VIC COPPS CONCERT

Marketing Services became involved in the promotion of the concert at the request of the mayor.

11. DESIGNATED DRIVER CAMPAIGN AT HAMILTON CONVENTION CENTRE

Flyers have been delivered and tent cards have been approved and are at printers.

12. 1989 MARKETING SERVICES BUDGET

Meetings have been held with the three facility directors, CEO and John Leuser re the 1st budget draft.

13. MARKETING MICRO-COMPUTER

Alison Nicholson is finding the computer to be a great asset, especially with the show financial settlements.

14. NEWS CONFERENCE

A special news conference was organized and conducted by David Watkins and Norm Marshall for the NHL Dofasco Hockey Event.

Respectfully submitted,

Mary Webb

Mary Webb,
Manager of Marketing Services.

MW/jr

Attachment 7.4.1

7.4.1 Consolidated Unaudited Operating Results for the Period Ended October 31, 1988 for H.E.C.F.I.

Hamilton Entertainment and Convention Facilities Inc.

FROM John A. Leuser, Director of Finance and Administration (Name & Title) DATE November 15, 1988

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: BOARD ☒ (OR) ALL Committees ☒

Subject

Consolidated Unaudited Operating Results for HECFI for the Ten Month Period Ended October 31, 1988.

Comments

HECFI - Consolidated

HECFI's budgetary surpluses for the month and ten month period ended October 31, 1988 were $119,794 and $849,707, respectively.

An analysis of the budgetary surpluses (deficits) by facility/division is as follows:

	Budgetary Surplus (Deficit) For The Month of October 1988	For The Ten Month Period Ended Oct. 31,1988
Hamilton Convention Centre	$ 7,903	$286,416
Hamilton Place Theatre	35,482	(2,373)
Copps Coliseum	75,012	362,205
Corporate	1,397	203,459
HECFI Total	**$119,794**	**$849,707**

An analysis of HECFI's revenue performance for the month and ten month period in relation to the budget and the prior year by facility/division is summarized in the following four tables:

	A Comparison Of Actual With Budgeted Revenue For The Month of Oct., 1988		Increase (Decrease) Over Budget	
	Actual	Budget	$ Amount	Percentage
Hamilton Convention Centre	$ 327,611	$322,000	$ 5,611	1.7%
Hamilton Place Theatre	139,357	170,000	(30,643)	(18.0%)
Copps Coliseum	262,368	190,900	71,468	37.4%
Corporate	59,397	56,960	2,437	4.3%
HECFI Total	**$ 788,733**	**$739,860**	**$ 48,873**	**6.6%**

	A Comparison Of 1988 Actual With 1987 Actual Revenue For The Month of Oct.		Increase (Decrease) Over 1987	
	1988	1987	$ Amount	Percentage
Hamilton Convention Centre	$ 327,611	$356,873	$(29,262)	(8.2%)
Hamilton Place Theatre	139,357	128,196	11,161	8.7%
Copps Coliseum	262,368	301,741	(39,373)	(13.0%)
Corporate	59,397	70,840	(11,443)	(16.2%)
HECFI Total	**$ 788,733**	**$857,650**	**$(68,917)**	**(8.0%)**

	A Comparison Of Actual With Budgeted Revenue For The Ten Month Period Ended Oct. 31, 1988		Increase (Decrease) Over Budget	
	Actual	Budget	$ Amount	Percentage
Hamilton Convention Centre	$2,281,247	$2,020,000	$ 261,247	12.9%
Hamilton Place Theatre	1,040,203	1,365,000	(324,797)	(23.8%)
Copps Coliseum	1,757,191	1,346,250	410,941	30.5%
Corporate	433,961	387,479	46,482	12.0%
HECFI Total	**$5,512,602**	**$5,118,729**	**$ 393,873**	**7.7%**

	A Comparison Of 1988 Actual With 1987 Actual Revenue For The Ten Month Period Ended Oct. 31		Increase (Decrease) Over 1987	
	1988	1987	$ Amount	Percentage
Hamilton Convention Centre	$2,281,247	$2,205,807	$ 75,440	3.4%
Hamilton Place Theatre	1,040,203	1,388,444	(348,241)	(25.1%)
Copps Coliseum	1,757,191	1,509,385	247,806	16.4%
Corporate	433,961	479,748	(45,787)	(9.5%)
HECFI Total	**$5,512,602**	**$5,583,384**	**$ (70,782)**	**(1.3%)**

Hamilton Convention Centre

The Convention Centre realized for the month of October and the ten month period ended October 31, 1988 budgetary surpluses of approximately $7,903 and $286,416, respectively.

The budgetary surplus of $7,903 for the month arose primarily due to revenue exceeding that budgeted by $5,611 or 1.7% for the month.

The budgetary surplus of $286,416 for the ten month period ended October 31, 1988 arose as a result of expenditures being controlled while revenue for the period exceeded budget by $261,247 or 12.9%.

Hamilton Place Theatre

For the month of October and the ten month period ended October 31, 1988, Hamilton Place Theatre realized budgetary surpluses (deficits) of approximately $35,482 and ($2,373), respectively.

The budgetary surplus of $35,482 for the month arose primarily as a result of the following:

(1) the rentals, licence fees and show revenues accounts for the Great Hall and Studio Theatre were $16,613 over that budgeted for the month. This was due largely to the number of event days exceeding projections.

(2) administration costs were $4,851 below budget due primarily to a staff vacancy.

(3) the October monthly calendar was combined with that for September resulting in savings of $3,711.

(4) front of house, maintenance and stage - property expenditures were $8,756 under that budgeted for the month.

This favorable financial result for the month of October reduced the year to date deficit position to $2,373 at October 31, 1988.

Copps Coliseum

Copps Coliseum realized for the month of October and the ten month period ended October 31, 1988 budgetary surpluses of approximately $75,012 and $362,205, respectively.

The budgetary surplus of $75,012 for the month of October arose primarily from realizing a better than anticipated mix of revenue producing events for the month.

The budgetary surplus of $362,205 for the ten month period ended October 31, 1988 arose as a result of a combination of revenue being over-budget by $410,941 or 30.5%, while expenditures for the period exceeded budget by only $48,736 or 3.3%. The increase in revenue is due primarily to higher than anticipated levels of activity (113 performances realized, 96 projected).

Corporate

For the month of October and the ten month period ended October 31, 1988, the Corporate Department realized budgetary surpluses of approximately $1,397 and $203,459, respectively.

The surplus for the month arose primarily from below budget Marketing expenditures.

The surplus for the ten month period arose primarily from below budget Marketing expenditures and surpluses being realized from the Box Office Operation.

John A. Leuser

John A. Leuser, C.A.
Director of Finance
and Administration

attach.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

I N D E X

UNAUDITED OPERATING RESULTS FOR THE

TEN MONTH PERIOD ENDED OCTOBER 31, 1988

SUPPLEMENTARY SCHEDULES (CONFIDENTIAL)

HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

BALANCE SHEET

AS AT OCTOBER 31, 1988

ASSETS		LIABILITIES AND RESERVES	
CURRENT		CURRENT	
CASH	$16,500	ACCOUNTS PAYABLE AND ACCRUALS	$349,487
ACCOUNTS RECEIVABLE	$566,871	ADVANCE TICKET SALES AND DEPOSITS	$757,678
PREPAIDS	$28,386	UNREDEEMED GIFT CERTIFICATES	$99,550
INVENTORIES	$83,884	TOTAL CURRENT LIABILITIES	$1,206,715
DUE FROM CITY OF HAMILTON	$532,167	RESERVES	$21,094
TOTAL ASSETS	$1,227,808	TOTAL LIABILITIES AND RESERVES	$1,227,808

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

A SUMMARIZED CONSOLIDATED OPERATING STATEMENT

	CONVENTION CENTRE		HAMILTON PLACE		COPPS COLISEUM		CORPORATE (COMMON TO THREE FACILITIES)		CONSOLIDATED				
	The Ten Month Period Ended October 31 1988		The Ten Month Period Ended October 31 1988		The Ten Month Period Ended October 31 1988		The Ten Month Period Ended October 31 1988		The Ten Month Period Ended October 31 1988		Annual Budget For 1988	% of 1988 Annual Budget Spent or Achieved	The Ten Month Period Ended October 31 1987
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual			Actual
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Revenue	$2,020,000	$2,281,247	$1,365,000	$1,040,203	$1,346,250	$1,757,191	$387,479	$433,961	$5,118,729	$5,512,602	$6,520,600	84.5%	$5,583,384
Expenditures	$2,503,406	$2,478,237	$1,867,848	$1,545,424	$1,481,892	$1,530,628	$1,469,323	$1,312,346	$7,322,469	$6,866,635	$8,966,560	76.6%	$6,858,245
Excess of Expenditures Over Revenue From Operations	$483,406	$196,990	$502,848	$505,221	$135,642	($226,563)	$1,081,844	$878,385	$2,203,740	$1,354,033	$2,445,960	55.4%	$1,274,861
Contribution from the City of Hamilton	$483,406	$483,406	$502,848	$502,848	$135,642	$135,642	$1,081,844	$1,081,844	$2,203,740	$2,203,740	$2,445,960 (1)	90.1%	$2,121,628
Budgetary Surplus(Deficit) @ October 31		$286,416		($2,373)		$362,205		$203,459		$849,707			$846,767
LESS Budgetary Surplus(Deficit) @ September 30		$278,513		($37,855)		$287,193		$202,062		$729,913			$824,518
Budgetary Surplus Increase(Decrease) Over Previous Month		$7,903		$35,482		$75,012		$1,397		$119,794			$22,249

(1) Includes $4[illegible] of the 1987 operating surplus carried forward to 1988.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE
SUMMARY OF REVENUE AND EXPENDITURES

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
REVENUE							
RENTALS AND LICENCE FEES	$387,100	$36,226	$286,357	$79,043	$449,648	116.2%	$340,355
OTHER RENTALS	21,000	2,887	16,674	2,140	18,297	87.1%	20,264
FOOD AND BEVERAGE SALES	2,079,500	262,567	1,601,797	228,095	1,677,849	80.7%	1,728,844
RECOVERIES	82,000	11,272	65,108	16,666	91,499	111.6%	83,382
OTHER REVENUE	62,400	9,048	50,064	1,667	43,954	70.4%	32,962
	$2,632,000	$322,000	$2,020,000	$327,611	$2,281,247	86.7%	$2,205,807
EXPENDITURES							
ADMINISTRATION	$319,690	$26,593	$266,502	$24,935	$257,347	80.5%	$250,282
BUILDING MAINTENANCE	385,590	33,647	318,506	50,547	312,154	81.0%	320,495
OPERATIONS	105,180	9,137	87,803	9,855	85,331	81.1%	74,834
SECURITY	107,000	10,372	89,094	16,266	97,572	91.2%	89,156
FOOD AND BEVERAGE - ADMINISTRATION AND CLIENT SERVICES	127,680	9,678	107,819	10,178	106,790	83.6%	87,806
FOOD AND BEVERAGE - KITCHEN	853,040	98,048	673,287	90,586	676,090	79.3%	673,592
FOOD AND BEVERAGE - BANQUET	932,950	104,495	738,577	94,418	743,279	79.7%	746,475
MACNAB ARMS	0	0	0	0	0	0.0%	4,619
MARKETING	266,490	22,934	221,818	15,827	199,674	74.9%	219207
	$3,097,620	$314,904	$2,503,406	$312,612	$2,478,237	80.0%	$2,466,466
EXCESS OF EXPENDITURES OVER REVENUE FROM OPERATIONS	$465,620	($7,096)	$483,406	($14,999)	$196,990	42.3%	$260,659

NOTE: The revenue and expenditure detail on the above balances is provided on the following pages.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
REVENUE - 8304							
10 RENTALS AND LICENCE FEES							
10 WENTWORTH EXHIBITION HALL	$110,000	$10,125	$82,340	$35,700	$141,908	129.0%	$113,068
20 ALBION ROOM	44,000	3,050	31,936	10,415	49,697	112.9%	37,957
21 MEETING ROOM NO. 201	2,000	275	1,588	1,406	3,667	183.4%	1,899
22 MEETING ROOM NO. 202	8,000	1,100	6,352	2,024	14,765	184.6%	7,529
23 MEETING ROOM NO. 203	6,000	825	4,764	1,243	7,301	121.7%	5,958
24 MEETING ROOM NO. 204	300	41	238	0	480	160.0%	288
25 MEETING ROOM NO. 205	3,300	454	2,620	952	4,789	145.1%	2,525
26 MEETING ROOM NO. 206	6,000	825	4,764	1,068	7,048	117.5%	4,429
30 CHEDOKE BANQUET HALL	140,000	14,250	101,160	15,427	158,293	113.1%	119,592
31 WEBSTER ROOM	55,000	3,562	41,670	7,533	46,005	83.6%	38,902
32 MEETING ROOM 314	12,500	1,719	8,925	3,275	15,695	125.6%	8,208
40 HAMILTON CONVENTION AND SHOW SERVICES	0	0	0	0	0	0.0%	0
ACTIVITY TOTALS	$387,100	$36,226	$286,357	$79,043	$449,648	116.2%	$340,355
12 OTHER RENTALS							
11 DISPLAY WINDOWS-KING SUMMERS LANE	$14,000	$1,925	$11,116	$1,125	$11,025	78.8%	10,500
12 DISPLAY WINDOWS-WALKWAY	2,000	275	1,588	0	0	0.0%	2,650
55 PIANO RENTALS	1,000	137	794	475	2,075	207.5%	1,410
60 RENTAL OF TABLES, CHAIRS ETC	4,000	550	3,176	540	5,197	129.9%	5,704
	$21,000	$2,887	$16,674	$2,140	$18,297	87.1%	$20,264

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
20 FOOD AND BEVERAGE SALES							
10 FOOD	$1,479,000	$188,000	$1,139,000	$161,267	$1,194,021	80.7%	$1,200,382
15 COFFEE, TEA, JUICE AND (NON-BAR) SOFT DRINKS	83,000	11,412	65,902	13,838	70,473	84.9%	69,806
35 LIQUOR	201,500	23,706	154,991	21,523	168,005	83.4%	180,793
40 BEER	104,000	14,300	79,576	14,122	88,535	85.1%	88,620
45 WINE	187,000	21,712	142,478	17,235	143,080	76.5%	173,093
50 SOFT DRINKS (BAR) AND FRUIT PUNCH	25,000	3,437	19,850	110	13,735	54.9%	16,150
ACTIVITY TOTALS	$2,079,500	$262,567	$1,601,797	$228,095	$1,677,849	80.7%	$1,728,844
55 RECOVERIES							
50 RECOVERIES - AUDIO VISUAL SERVICES AND OPERATING EQUIPMENT	$65,000	$8,937	$51,610	$12,657	$63,067	97.0%	$58,350
54 RECOVERIES - COOKS	0	0	0	0	350	-	540
55 RECOVERIES - CASHIERS	1,500	206	1,191	116	1,442	96.1%	814
56 RECOVERIES - BANQUET SERVICE STAFF	1,000	137	794	180	1,798	179.8%	1,218
57 RECOVERIES - PORTERS	1,000	137	794	270	1,548	154.8%	2,087
58 RECOVERIES - JANITORIAL SERVICES	3,500	481	2,779	168	2,223	63.5%	2,707

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
59 RECOVERIES - SECURITY SERVICES	7,000	962	4,725	2,817	10,963	156.6%	10,684
99 RECOVERIES - OTHER SERVICES AND COSTS	3,000	412	2,382	458	10,108	336.9%	6,982
ACTIVITY TOTALS	$82,000	$11,272	$65,108	$16,666	$91,499	111.6%	$83,382
60 OTHER REVENUE							
50 REBATES/COMMISSIONS FROM SHOW SERVICES AND ELECTRICAL SUPPLIER	$50,000	$6,875	$39,700	$1,024	$35,388	70.8%	$22,012
51 COMMISSION - SOUVENIR, PROGRAMMES, ETC.	0	0	0	0	449	0.0%	0
55 BELL CANADA COMMISSION	1,200	165	953	73	925	77.1%	1,043
60 ADMINISTRATION FEES	400	55	318	14	311	77.8%	227
62 COAT CHECK	8,000	1,568	6,870	511	4,053	50.7%	6,397
92 CIGARETTE SALES	800	110	635	47	1,300	162.5%	591
99 MISCELLANEOUS	2,000	275	1,588	(2)	1,528	76.4%	2,692
ACTIVITY TOTALS	$62,400	$9,048	$50,064	$1,667	$43,954	70.4%	$32,962
HAMILTON CONVENTION CENTRE REVENUE TOTAL	$2,632,000	$322,000	$2,020,000	$327,611	$2,281,247	86.7%	$2,205,807

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
EXPENDITURES - 8340							
01 ADMINISTRATION							
01 SALARIES AND WAGES	$179,500	$14,959	$149,582	$14,268	$144,985	80.8%	$141,493
02 TEMPORARY HELP - OFFICE	0	0	0	131	1,827	-	2,004
04 LONG TERM DISABILITY PREMIUM	3,770	314	3,140	290	3,044	80.7%	2,826
05 PENSIONS	12,710	1,059	10,590	953	10,617	83.5%	10,230
07 UNEMPLOYMENT INSURANCE	3,300	275	2,750	260	2,640	80.0%	2,497
08 MEDICAL AND HOSPITAL	6,460	539	5,382	828	6,326	97.9%	5,113
10 GROUP LIFE INSURANCE	1,960	164	1,632	71	1,315	67.1%	1,161
11 TELEPHONES	20,200	1,684	16,832	1,647	16,030	79.4%	14,997
16 POSTAGE	1,800	150	1,500	145	1,275	70.8%	1,259
21 OFFICE SUPPLIES AND STATIONERY	6,000	500	5,000	652	5,201	86.7%	8,368
31 REPAIRS AND MAINTENANCE-EQUIPMENT	1,000	84	832	0	303	30.3%	698
42 INSURANCE	44,300	3,692	36,916	3,692	36,917	83.3%	35,833
46 PROVISION FOR BAD DEBTS	2,600	217	2,166	216	2,166	83.3%	2,167
47 COLLECTION AGENCY EXPENSE	0	0	0	5	99	-	13
68 OPERATING PURCHASES AND SERVICES	4,560	380	3,800	302	3,742	82.1%	2,409
71 OFFICE EQUIPMENT	1,000	84	832	32	382	38.2%	476
83 RENTAL - OFFICE EQUIPMENT	14,200	1,184	11,832	1,007	11,022	77.6%	9,208
91 TRAVELLING	8,500	709	7,082	33	2,852	33.6%	3,877

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
93 MEMBERSHIPS AND SUBSCRIPTIONS	2,830	182	2,468	0	2,594	91.7%	2,615
94 TRAINING COURSES	2,000	167	1,666	310	1,301	65.1%	2,054
96 MEETINGS AND ENTERTAINMENT EXPENSES	3,000	250	2,500	93	2,709	90.3%	984
ACTIVITY TOTALS	$319,690	$26,593	$266,502	$24,935	$257,347	80.5%	$250,282
10 BUILDING MAINTENANCE							
01 SALARIES AND WAGES	$24,600	$2,050	$20,500	$3,464	$24,262	98.6%	$18,727
02 TEMPORARY HELP	11,290	941	9,408	0	8,055	71.3%	7,323
04 LONG TERM DISABILITY PREMIUM	530	44	442	41	435	82.1%	393
05 PENSIONS	2,010	168	1,674	252	1,886	93.8%	1,439
07 UNEMPLOYMENT INSURANCE	1,140	95	950	103	991	86.9%	757
08 MEDICAL AND HOSPITAL	1,720	143	1,434	207	1,497	87.0%	1,433
10 GROUP LIFE INSURANCE	220	18	184	2	171	77.7%	166
13 WATER RATES AND SEWER SURCHARGE	8,000	667	6,666	656	6,004	75.1%	5,695
17 WINDOW CLEANING	5,000	417	4,166	0	2,729	54.6%	3,574
18 GARBAGE DISPOSAL	6,000	500	5,000	274	3,920	65.3%	4,322
19 CONTRACTUAL SERVICES - VARIOUS	13,500	1,125	11,250	2,368	11,024	81.7%	8,265
20 CONTRACTUAL SERVICES - CLOCKS	780	65	650	0	932	119.5%	740

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
22 CLEANING AND WASHROOM SUPPLIES	7,800	950	5,950	1,380	7,150	91.7%	6,876
23 OPERATING SUPPLIES	3,000	250	2,500	432	940	31.3%	2,195
29 DECORATIONS	1,000	80	800	0	0	0.0%	0
30 SMALL TOOLS	400	34	332	164	164	41.0%	168
31 REPAIRS AND MAINTENANCE - COORDINATED BY CENTRAL UTILITIES	56,600	4,717	47,166	6,453	46,578	82.3%	43,522
32 REPAIRS AND MAINTENANCE - GROUNDS	3,000	250	2,500	0	0	0.0%	0
33 REPAIRS AND MAINTENANCE - BUILDING	75,000	6,250	62,500	20,955	57,399	76.5%	89,530
34 REPAIRS AND MAINTENANCE - LIGHTING	19,500	1,625	16,250	843	17,983	92.2%	16,206
35 REPAIRS AND MAINTENANCE - ELECTRICAL	0	0	0	0	0	0.0%	0
37 MAINTENANCE - GENERAL CLEANING	97,000	9,300	78,600	8,953	80,819	83.3%	73,780
39 REPAIRS AND MAINTENANCE - ELEVATORS/ESCALATORS	46,300	3,858	38,584	4,000	39,131	84.5%	35,384
68 OPERATING PURCHASES AND SERVICES	1,200	100	1,000	0	84	7.0%	0
ACTIVITY TOTALS	$385,590	$33,647	$318,506	$50,547	$312,154	81.0%	$320,495

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)
17 OPERATIONS							
01 SALARIES AND WAGES	$63,500	$5,292	$52,916	$5,299	$52,456	82.6%	$26,440
02 TEMPORARY HELP - STOREMAN	2,370	200	2,000	129	2,018	85.1%	10,854
03 TEMPORARY HELP - INFORMATION DESK	22,590	2,175	19,013	2,844	18,661	82.6%	30,005
04 LONG TERM DISABILITY PREMIUM	1,360	114	1,132	104	907	66.7%	460
05 PENSIONS	4,950	413	4,124	408	4,070	82.2%	2,387
07 UNEMPLOYMENT INSURANCE	2,640	220	2,200	201	2,087	79.1%	1,901
08 MEDICAL AND HOSPITAL	5,110	426	4,258	392	2,883	56.4%	1,522
10 GROUP LIFE INSURANCE	560	47	466	4	433	77.3%	195
23 OPERATING SUPPLIES	400	33	334	22	142	35.5%	268
28 FIRST AID SUPPLIES	300	25	250	190	620	206.7%	114
68 TOBACCO SUPPLIES	1,400	192	1,110	262	1,054	75.3%	688
ACTIVITY TOTAL	$105,180	$9,137	$87,803	$9,855	$85,331	81.1%	$74,834
18 SECURITY							
19 CONTRACTUAL SERVICES - SECURITY	$107,000	$10,372	$89,094	$16,266	$97,572	91.2%	$89,156
ACTIVITY TOTAL	$107,000	$10,372	$89,094	$16,266	$97,572	91.2%	$89,156

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
20 FOOD AND BEVERAGE - ADMINISTRATION AND CLIENT SERVICES							
01 SALARIES AND WAGES	$112,000	$9,333	$93,334	$8,679	$90,917	81.2%	$85,241
02 GRATUITY RECOVERIES ON SALARIES	(22,080)	(2,790)	(17,005)	(1,218)	(16,437)	74.4%	(18,025)
04 LONG TERM DISABILITY PREMIUM	2,390	199	1,992	186	1,916	80.2%	1,640
05 PENSIONS	8,170	681	6,808	636	6,591	80.7%	6,224
07 UNEMPLOYMENT INSURANCE	3,130	261	2,608	256	2,536	81.0%	2,381
08 MEDICAL AND HOSPITAL	5,390	449	4,492	540	3,578	66.4%	2,903
10 GROUP LIFE INSURANCE	990	83	824	28	719	72.6%	791
21 OFFICE SUPPLIES AND STATIONERY	2,600	217	2,166	8	2,437	93.7%	1,267
29 PRINTING OF MENUS, ETC.	6,000	500	5,000	357	6,879	114.7%	3,167
44 TRANSPORTATION OF MONEY	940	78	784	182	1,014	107.9%	729
48 CASH SHORT/OVER	0	0	0	19	160	-	26
50 CREDIT CARD SERVICE CHARGE	500	42	416	8	178	35.6%	247
91 TRANSPORTATION ASSISTANCE	5,000	416	4,168	417	5,000	100.0%	0
93 MEMBERSHIPS & SUBSCRIPTIONS	500	30	440	35	305	61.0%	342
94 TRAINING COURSES	1,000	83	834	0	615	61.5%	363
96 ENTERTAINMENT EXPENSES	1,150	96	958	45	382	33.2%	510
ACTIVITY TOTALS	$127,680	$9,678	$107,819	$10,178	$106,790	83.6%	$87,806

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)
22 FOOD AND BEVERAGE - KITCHEN							
01 SALARIES AND WAGES	$178,540	$14,878	$148,784	$14,410	$144,559	81.0%	$125,981
02 GRATUITY RECOVERIES ON SALARIES	(44,160)	(5,576)	(34,017)	(3,443)	(33,881)	76.7%	(36,050)
03 TEMPORARY HELP - COOKS AND KITCHEN HELP	39,630	5,060	30,575	3,818	24,625	62.1%	32,729
04 LONG TERM DISABILITY PREMIUM	3,820	318	3,184	293	3,063	80.2%	2,367
05 PENSIONS	14,910	1,243	12,424	1,109	11,740	78.7%	10,223
07 UNEMPLOYMENT INSURANCE	8,270	689	6,892	587	6,373	77.1%	6,162
08 MEDICAL AND HOSPITAL	9,500	792	7,916	965	8,043	84.7%	6,567
09 TEMPORARY HELP - STEWARDING	93,990	11,868	72,399	9,524	75,174	80.0%	80,064
10 GROUP LIFE INSURANCE	1,580	132	1,316	92	1,421	89.9%	1,088
23 CLEANING AND OPERATING SUPPLIES	21,800	2,287	17,758	5,613	15,973	73.3%	15,219
39 REPAIRS AND MAINTENANCE - KITCHEN EQUIPMENT	12,000	1,000	10,000	2,519	9,282	77.4%	11,135
64 FOOD COST	509,660	65,065	393,140	55,034	406,674	79.8%	416,750
68 OPERATING PURCHASES AND SERVICES	3,500	292	2,916	65	3,044	87.0%	1,357
ACTIVITY TOTALS	$853,040	$98,048	$673,287	$90,586	$676,090	79.3%	$673,592

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)
24 FOOD AND BEVERAGE - BANQUET							
01 SALARIES AND WAGES	$184,280	$15,357	$153,566	$14,713	$150,277	81.5%	$141,030
02 GRATUITY RECOVERIES ON SALARIES	(44,160)	(5,576)	(34,017)	(3,443)	(33,881)	76.7%	(36,050)
03 TEMPORARY HELP - CASHIERS	36,650	4,735	28,460	4,284	30,320	82.7%	27,221
04 LONG TERM DISABILITY PREMIUM	3,940	329	3,282	300	2,968	75.3%	2,655
05 PENSIONS	19,300	1,609	16,082	1,392	15,377	79.7%	14,049
06 TEMPORARY HELP-SERVICE STAFF	178,610	22,565	137,605	17,995	133,043	74.5%	131,757
07 UNEMPLOYMENT INSURANCE	16,040	1,337	13,366	1,154	12,117	75.5%	11,365
08 MEDICAL AND HOSPITAL	8,080	674	6,732	945	5,960	73.8%	4,794
09 TEMPORARY HELP-PORTER STAFF	162,920	19,785	124,750	12,913	115,867	71.1%	111,930
10 GROUP LIFE INSURANCE	1,630	136	1,358	51	1,208	74.1%	1,182
23 OPERATING SUPPLIES	32,000	3,670	25,660	7,844	25,395	79.4%	26,204
24 MEETING ROOM SUPPLIES	4,500	375	3,750	1,364	5,641	125.4%	7,386
27 UNIFORMS, CLOTHING & LAUNDRY	26,600	3,100	21,500	2,250	17,244	64.8%	18,054
28 LINEN CLEANING	36,200	4,300	28,800	4,158	30,244	83.5%	30,429
32 REPAIRS & MAINTENANCE EQUIP.	3,500	292	2,916	3	1,156	33.0%	5,274
65 BEVERAGE COSTS	168,640	20,583	129,333	16,676	136,415	80.9%	156,090
68 OPERATING PURCHASES AND SERVICES	3,720	310	3,100	761	2,141	57.6%	3,737
71 REPLACEMENT - CHINA	5,000	417	4,166	0	5,010	100.2%	4,589
72 REPLACEMENT - GLASSWARE	8,000	667	6,666	(35)	5,641	70.5%	6,163
73 REPLACEMENT - SILVER	5,000	417	4,166	(378)	5,058	101.2%	7,673

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)
74 REPLACEMENT - LINEN (FELT AND SKIRTING)	5,000	417	4,166	0	2,659	53.2%	6,008
75 OPERATING EQUIPMENT - RENTALS AND SERVICES	67,500	8,996	53,170	11,471	73,419	108.8%	64,935
ACTIVITY TOTALS	$932,950	$104,495	$738,577	$94,418	$743,279	79.7%	$746,475
29 MACNAB ARMS							
SALARIES/OTHER COSTS	$0	$0	$0	$0	$0	0.0%	$4,619
ACTIVITY TOTALS	$0	$0	$0	$0	$0	0.0%	$4,619
30 MARKETING/SALES							
01 SALARIES AND WAGES	$162,000	$13,500	$135,000	$10,378	$128,650	79.4%	$145,289
02 TEMPORARY HELP - OFFICE	1,200	100	1,000	0	1,366	113.8%	770
04 LONG TERM DISABILITY PREMIUM	3,460	289	2,882	210	2,413	69.7%	2,917
05 PENSIONS	11,750	979	9,790	750	9,386	79.9%	9,967
07 UNEMPLOYMENT INSURANCE	4,450	371	3,708	296	3,620	81.3%	3,267
08 MEDICAL AND HOSPITAL	9,860	822	8,216	746	5,665	57.5%	5,742
10 GROUP LIFE INSURANCE	1,430	119	1,190	71	1,004	70.2%	1,221
11 TELEPHONES	3,900	325	3,250	275	3,597	92.2%	2,410
16 POSTAGE	1,200	100	1,000	159	1,719	143.3%	683

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE

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	(1)	(2)	(3)	(4)	(5)	(6)	(7)
21 OFFICE SUPPLIES	2,000	167	1,666	178	1,948	97.4%	4,339
68 OPERATING PURCHASES AND SERVICES	3,120	260	2,600	195	4,431	142.0%	2,886
71 OFFICE EQUIPMENT	500	42	416	0	0	0.0%	0
83 RENTAL - OFFICE EQUIPMENT	2,400	200	2,000	750	5,463	227.6%	6,074
86 RENTAL - OFFICES	11,100	925	9,250	925	9,250	83.3%	8,869
91 TRAVELLING	34,500	3,600	28,500	678	14,809	42.9%	14,360
93 MEMBERSHIPS AND SUBSCRIPTIONS	4,620	385	3,850	0	1,900	41.1%	2,887
94 TRAINING	3,000	250	2,500	0	223	7.4%	202
96 MEETINGS RECEPTIONS AND ENTERTAINMENT	6,000	500	5,000	216	4,230	70.5%	7,324
ACTIVITY TOTALS	$266,490	$22,934	$221,818	$15,827	$199,674	74.9%	$219,207
HAMILTON CONVENTION CENTRE EXPENDITURES TOTAL	$3,097,620	$314,904	$2,503,406	$312,612	$2,478,237	80.0%	$2,466,466

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE
SUMMARY OF REVENUE AND EXPENDITURES

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
REVENUE							
RENTALS, LICENCE FEES AND SHOW REVENUE - GREAT HALL	$335,000	$28,710	$275,390	$39,124	$223,233	66.6%	$139,191
RENTALS, LICENCE FEES AND SHOW REVENUE - STUDIO THEATRE	61,000	5,021	46,289	11,220	43,547	71.4%	35,642
OTHER RENTALS	77,950	6,499	64,952	6,188	56,579	72.6%	56,284
FOOD AND BEVERAGE SALES	156,400	15,955	126,837	13,559	116,906	74.7%	130,590
RECOVERIES	964,750	107,091	790,252	61,288	551,438	57.2%	960,705
OTHER REVENUE	88,100	6,724	61,280	7,978	48,500	55.1%	66,032
	$1,683,200	$170,000	$1,365,000	$139,357	$1,040,203	61.8%	$1,388,444
EXPENDITURES							
ADMINISTRATION	$426,250	$32,578	$358,952	$27,727	$329,009	77.2%	$318,017
MAINTENANCE	267,090	22,588	222,173	21,031	232,857	87.2%	199,742
MEETING ROOMS	4,800	400	4,000	99	864	18.0%	2,901
FRONT OF HOUSE	142,280	14,050	115,938	11,106	84,827	59.6%	85,231
OPERATION - SPECIFIC SHOW EXPENSES	782,610	89,058	641,884	46,593	450,569	57.6%	777,509
SECURITY	62,600	5,942	51,296	4,625	45,106	72.1%	47,658
STAGE - PROPERTY	337,260	28,284	280,833	24,029	261,624	77.6%	265,549
SHOW PROMOTIONS	124,880	12,327	101,765	8,616	81,732	65.4%	96,485
BEVERAGE AND CATERING SERVICE	112,220	11,447	91,007	6,723	58,836	52.4%	88,826
	$2,259,990	$216,674	$1,867,848	$150,549	$1,545,424	68.4%	$1,881,918
EXCESS OF EXPENDITURES OVER REVENUE FROM OPERATIONS:	$576,790	$46,674	$502,848	$11,192	$505,221	87.6%	$493,474

NOTE: The revenue and expenditure detail on the above balances is provided on the following pages.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
REVENUE - 8305							
10 RENTALS, LICENCE FEES AND SHOW REVENUE - GREAT HALL							
01 RENTALS - SHOWS	$335,000	$28,710	$275,390	$39,124	$223,233	66.6%	$139,191
ACTIVITY TOTALS	$335,000	$28,710	$275,390	$39,124	$223,233	66.6%	$139,191
11 RENTALS, LICENCE FEES AND SHOW REVENUE - STUDIO THEATRE							
01 RENTALS - SHOWS	$61,000	$5,021	$46,289	$11,220	$43,547	71.4%	$34,941
04 RENTALS - OTHER	0	0	0	0	0	0.0%	701
ACTIVITY TOTALS	$61,000	$5,021	$46,289	$11,220	$43,547	71.4%	$35,642
12 OTHER RENTALS							
01 MEETING ROOMS	$4,000	$334	$3,332	$470	$4,160	104.0%	$3,196
02 HAMILTON PHILHARMONIC	22,880	1,907	19,066	1,650	16,500	72.1%	14,288
03 HECFI MARKETING AND SALES (1986-CITY OF HAMILTON)	11,100	925	9,250	925	9,250	83.3%	8,869
04 HAMILTON AND REGION ARTS COUNCIL	8,680	724	7,232	627	6,270	72.2%	5,407
05 OPERA HAMILTON	10,420	869	8,682	759	7,590	72.8%	6,264
06 BACH ELGAR CHOIR	5,500	459	4,582	391	3,911	71.1%	3,395
07 GERITOL FOLLIES	3,370	281	2,808	246	2,458	72.9%	2,094

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
50 EQUIPMENT/OTHER RENTALS	3,000	250	2,500	0	432	14.4%	3,261
55 PIANO RENTALS	1,200	100	1,000	250	868	72.3%	1,700
70 COMPUTER SIGN RENTALS	7,800	650	6,500	870	5,140	65.9%	7,810
ACTIVITY TOTALS	$77,950	$6,499	$64,952	$6,188	$56,579	72.6%	$56,284
20 FOOD AND BEVERAGE SALES							
10 CATERING	$12,000	$1,224	$9,732	$1,748	$10,254	85.5%	$8,701
35 LIQUOR	55,500	5,662	45,009	3,956	36,462	65.7%	49,488
40 BEER	33,700	3,438	27,329	2,085	25,899	76.9%	27,620
45 WINE	20,200	2,061	16,382	2,790	16,037	79.4%	18,670
50 SOFT DRINKS (BAR)	35,000	3,570	28,385	2,980	28,254	80.7%	26,111
ACTIVITY TOTALS	$156,400	$15,955	$126,837	$13,559	$116,906	74.7%	$130,590
55 RECOVERIES							
58 RECOVERIES - JANITORIAL SERVICES	$0	$0	$0	$0	$0	0.0%	$0
59 RECOVERIES - SECURITY SERVICES	1,000	102	811	0	0	0.0%	884
60 RECOVERIES - STAGE HANDS SERVICES	569,250	58,064	461,661	40,969	347,601	61.1%	517,898
61 RECOVERIES - ADVERTISING	260,000	26,520	210,860	13,913	129,416	49.8%	304,229

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
62 RECOVERIES - MONTHLY CALENDAR	12,500	1,041	10,418	1,190	7,190	57.5%	10,280
63 RECOVERIES - HOUSE PROGRAM ADVERTISING	42,000	4,284	34,062	2,389	20,365	48.5%	33,396
98 RECOVERIES - MUSICIANS	40,000	13,000	40,000	87	26,980	67.5%	0
99 RECOVERIES - OTHER SERVICES AND COSTS	40,000	4,080	32,440	2,740	19,886	49.7%	94,018
ACTIVITY TOTALS	$964,750	$107,091	$790,252	$61,288	$551,438	57.2%	$960,705
60 OTHER REVENUE							
51 COMMISSION - SOUVENIR PROGRAMMES, ETC.	$6,900	$703	$5,597	$659	$4,585	66.4%	$4,794
55 BELL CANADA COMMISSION	400	34	332	18	672	168.0%	363
60 ADMINISTRATION FEES	200	17	166	0	67	33.5%	186
62 COAT CHECK	9,000	600	6,000	837	6,225	69.2%	5,712
71 ADVERTISING - TRANSIENT VOLUME RATE	21,600	2,203	17,519	1,010	11,591	53.7%	23,947
72 MAILING LIST	38,000	3,167	31,666	4,895	24,876	65.5%	29,241
99 MISCELLANEOUS	12,000	0	0	559	484	4.0%	1,789
ACTIVITY TOTALS	$88,100	$6,724	$61,280	$7,978	$48,500	55.1%	$66,032
MILTON PLACE REVENUE TOTAL	$1,683,200	$170,000	$1,365,000	$139,357	$1,040,203	61.8%	$1,388,444

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
EXPENDITURES - 8350							
01 ADMINISTRATION							
01 SALARIES AND WAGES	$233,900	$19,492	$194,916	$15,987	$180,913	77.3%	$172,661
02 TEMPORARY HELP - OFFICE	1,200	100	1,000	0	0	0.0%	345
04 LONG TERM DISABILITY PREMIUM	4,940	412	4,116	325	3,242	65.6%	3,612
05 PENSIONS	16,640	1,387	13,866	1,072	12,863	77.3%	12,368
07 UNEMPLOYMENT INSURANCE	4,710	393	3,924	300	3,386	71.9%	3,168
08 MEDICAL AND HOSPITAL	8,540	712	7,116	946	6,192	72.5%	5,570
10 GROUP LIFE INSURANCE	2,500	209	2,082	(143)	1,464	58.6%	1,744
11 TELEPHONES	26,000	2,167	21,666	1,990	14,660	56.4%	19,549
16 POSTAGE	8,500	709	7,082	1,492	8,835	103.9%	8,082
19 CONTRACTUAL SERVICES	0	0	0	0	0	0.0%	0
21 OFFICE SUPPLIES AND STATIONERY	8,360	697	6,966	311	3,959	47.4%	7,498
31 REPAIRS AND MAINTENANCE EQUIPMENT	530	44	440	0	0	0.0%	280
41 PRIOR YEAR SALES TAX	0	0	0	0	0	0.0%	0
42 INSURANCE	45,100	3,759	37,582	3,759	37,584	83.3%	36,625
45 MUNICIPAL PROPERTY TAXES	26,390	0	26,390	0	26,609	100.8%	25,007
46 PROVISION FOR BAD DEBTS	2,400	200	2,000	200	2,000	83.3%	278
47 COLLECTION AGENCY EXPENSES	300	25	250	0	0	0.0%	333
68 OPERATING PURCHASES AND SERVICES	4,270	356	3,558	233	2,698	63.2%	2,525
71 OFFICE EQUIPMENT	3,010	251	2,508	0	7,813	259.6%	0
81 RENTAL - CAR	5,750	479	4,790	450	4,858	84.5%	4,312

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
83 RENTAL - OFFICE EQUIPMENT	4,590	383	3,824	281	2,416	52.6%	1,416
91 TRAVELLING	5,750	150	4,450	0	2,840	49.4%	5,815
93 MEMBERSHIPS AND SUBSCRIPTIONS	5,030	0	3,896	139	3,916	77.9%	3,545
94 TRAINING COURSES	530	44	440	0	0	0.0%	0
96 MEETINGS, RECEPTIONS AND ENTERTAINMENT	7,310	609	6,090	385	2,761	37.8%	3,284
ACTIVITY TOTALS	$426,250	$32,578	$358,952	$27,727	$329,009	77.2%	$318,017
10 MAINTENANCE							
01 SALARIES AND WAGES	$47,000	$3,917	$39,166	$4,044	$43,263	92.0%	$36,055
02 TEMPORARY HELP	17,450	1,780	14,153	1,837	16,000	91.7%	13,072
04 LONG TERM DISABILITY PREMIUM	1,010	84	840	82	873	86.4%	774
05 PENSIONS	3,670	306	3,058	282	3,428	93.4%	3,040
07 UNEMPLOYEMENT INSURANCE	1,460	122	1,216	127	1,221	83.6%	1,036
08 MEDICAL AND HOSPITAL	1,350	113	1,124	178	708	52.4%	589
10 GROUP LIFE INSURANCE	420	35	350	4	319	76.0%	352
13 WATER RATES AND SEWER SURCHARGE	5,000	417	4,166	736	3,800	76.0%	3,738
17 WINDOW CLEANING	7,200	600	6,000	461	4,582	63.6%	4,363
18 GARBAGE DISPOSAL	2,610	218	2,174	135	1,215	46.6%	1,864
19 CONTRACTUAL SERVICES - VARIOUS	8,000	667	6,666	804	15,306	191.3%	7,243

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
20 CONTRACTUAL SERVICES - CLOCKS	920	77	766	0	735	79.9%	875
22 CLEANING AND WASHROOM SUPPLIES	7,160	597	5,966	1,076	6,125	85.5%	5,228
23 OPERATING SUPPLIES	600	50	500	0	253	42.2%	0
31 REPAIRS AND MAINTENANCE - COORDINATED BY CENTRAL UTILITES	33,480	2,790	27,900	3,431	29,127	87.0%	26,484
32 REPAIRS AND MAINTENANCE - GROUNDS	3,830	319	3,190	0	1,903	49.7%	2,430
33 REPAIRS AND MAINTENANCE - BUILDINGS	30,000	2,500	25,000	1,560	32,036	106.8%	21,968
34 REPAIRS AND MAINTENANCE - LIGHTING	11,250	938	9,374	399	10,968	97.5%	10,269
35 REPAIRS AND MAINTENANCE - ELECTRICAL	0	0	0	0	0	0.0%	0
37 MAINTENANCE - GENERAL CLEANING	63,000	5,250	52,500	4,443	46,597	74.0%	46,001
39 REPAIRS AND MAINTENANCE - ELEVATORS	16,900	1,409	14,082	1,367	13,748	81.3%	13,666
68 OPERATING PURCHASES AND SERVICES	780	65	650	65	650	83.3%	695
74 FURNISHINGS	4,000	334	3,332	0	0	0.0%	0
ACTIVITY TOTALS	$267,090	$22,588	$222,173	$21,031	$232,857	87.2%	$199,742

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
15 MEETING ROOMS							
05 PENSIONS	$0	$0	$0	$0	$0	0.0%	$0
07 UNEMPLOYMENT INSURANCE	0	0	0	0	0	0.0%	0
09 TEMPORARY HELP - ROOM SET UP	3,860	321	3,218	87	705	18.3%	2,712
22 LAUNDRY	540	45	450	1	148	27.4%	175
23 OPERATING SUPPLIES	280	24	232	0	0	0.0%	14
68 OPERATING PURCHASES AND SERVICES	120	10	100	11	11	9.2%	0
ACTIVITY TOTALS	$4,800	$400	$4,000	$99	$864	18.0%	$2,901
16 FRONT OF HOUSE							
01 SALARIES AND WAGES	$14,620	$1,219	$12,182	$1,168	$12,012	82.2%	$0
04 LONG TERM DISABILITY PREMIUM	320	27	266	24	119	37.2%	0
05 PENSIONS	2,490	208	2,074	100	1,073	43.1%	293
07 UNEMPLOYMENT INSURANCE	1,800	150	1,500	65	833	46.3%	688
08 MEDICAL AND HOSPITAL	1,270	106	1,058	177	649	51.1%	0
09 CASUAL HELP	117,310	11,966	95,136	9,534	67,622	57.6%	82,912
10 GROUP LIFE INSURANCE	130	11	108	(11)	86	66.2%	0
22 LAUNDRY	1,200	100	1,000	48	686	57.2%	519
27 UNIFORMS, CLOTHING AND ACCESSORIES	1,720	144	1,432	0	1,210	70.3%	0

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
28 FIRST AID SUPPLIES	310	26	258	1	23	7.4%	53
68 OPERATING PURCHASES, SERVICES AND EQUIPMENT	1,110	93	924	0	514	46.3%	766
ACTIVITY TOTALS	$142,280	$14,050	$115,938	$11,106	$84,827	59.6%	$85,231
17 OPERATION - SPECIFIC SHOW EXPENSES							
01 WAGES - PERMANENT STAGE HANDS	$100,320	$10,233	$81,360	$12,901	$75,006	74.8%	$69,419
05 PENSIONS	27,280	2,783	22,126	1,429	18,128	66.5%	23,400
07 UNEMPLOYMENT INSURANCE	9,870	1,007	8,005	410	6,475	65.6%	8,541
08 MEDICAL AND HOSPITAL	12,920	1,318	10,475	1,006	11,218	86.8%	10,519
09 WAGES - PART-TIME STAGE HANDS	317,680	32,403	257,638	15,781	164,336	51.7%	310,843
10 GROUP INSURANCE	740	75	599	88	969	130.9%	386
12 ADVERTISING AND PROMOTION	260,000	26,520	210,860	13,744	127,045	48.9%	303,876
67 MUSICIANS	40,000	13,000	40,000	0	26,980	67.5%	0
68 OPERATING PURCHASES AND SERVICES	13,800	1,719	10,821	1,234	20,412	147.9%	50,525
ACTIVITY TOTALS	$782,610	$89,058	$641,884	$46,593	$450,569	57.6%	$777,509

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
18 SECURITY							
01 SALARIES AND WAGES	$19,280	$1,607	$16,066	$1,311	$17,439	90.5%	$15,362
04 LONG TERM DISABILITY PREMIUM	420	35	350	0	1	0.2%	7
05 PENSIONS	1,630	136	1,358	131	1,442	88.5%	1,199
07 UNEMPLOYMENT INSURANCE	1,320	110	1,100	100	1,010	76.5%	891
08 MEDICAL AND HOSPITAL	740	62	616	59	560	75.7%	559
09 CASUAL HELP - SECURITY	38,780	3,956	31,450	3,017	24,481	63.1%	29,458
10 GROUP LIFE INSURANCE	170	14	140	7	78	45.9%	89
22 LAUNDRY	130	11	108	0	0	0.0%	0
23 OPERATING SUPPLIES	130	11	108	0	95	73.1%	93
ACTIVITY TOTALS	$62,600	$5,942	$51,296	$4,625	$45,106	72.1%	$47,658
19 STAGE - PROPERTY							
01 SALARIES AND WAGES	$217,520	$18,127	$181,266	$16,508	$171,386	78.8%	$171,220
04 LONG TERM DISABILITY PREMIUM	4,650	388	3,874	338	3,513	75.5%	3,556
05 PENSIONS	16,350	1,363	13,624	1,029	12,595	77.0%	12,293
07 UNEMPLOYMENT INSURANCE	4,400	367	3,666	359	3,629	82.5%	3,408
08 MEDICAL AND HOSPITAL	8,750	729	7,290	1,035	7,185	82.1%	7,021
09 CASUAL HELP	9,300	949	7,545	766	15,959	171.6%	10,439
10 GROUP LIFE INSURANCE	2,000	167	1,666	(39)	1,460	73.0%	1,534
23 OPERATING SUPPLIES	880	74	732	14	960	109.1%	775
24 OPERATING SUPPLIES - SOUND	10,570	881	8,808	1,660	7,578	71.7%	14,862

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
25 OPERATING SUPPLIES - CARPENTRY	2,600	217	2,166	246	2,938	113.0%	1,960
28 OPERATING SUPPLIES - STUDIO	5,400	450	4,500	806	4,448	82.4%	0
29 OPERATING SUPPLIES - ELECTRICAL	18,200	1,517	15,166	247	10,556	58.0%	21,909
30 SMALL TOOLS	390	33	324	(164)	275	70.5%	800
39 REPAIRS AND MAINTENANCE - STAGE	5,620	469	4,682	272	3,818	67.9%	1,542
68 OPERATING PURCHASES AND SERVICES	0	0	0	0	0	0.0%	82
73 OPERATING EQUIPMENT - ELECTRICAL	14,150	1,179	11,790	291	8,344	59.0%	7,074
74 OPERATING EQUIPMENT - SOUND	13,400	1,117	11,166	648	5,347	39.9%	7,074
75 OPERATING EQUIPMENT - PROPS	3,080	257	2,568	13	1,633	53.0%	0
ACTIVITY TOTALS	$337,260	$28,284	$280,833	$24,029	$261,624	77.6%	$265,549
21 SHOW PROMOTIONS							
13 ADVERTISING HOUSE - GENERAL	$40,180	$4,098	$32,586	$178	$21,590	53.7%	$27,570
16 POSTAGE	22,000	1,834	18,332	508	14,024	63.7%	17,747
66 HOUSE PROGRAMMES	62,700	6,395	50,847	7,930	46,118	73.6%	51,168
ACTIVITY TOTALS	$124,880	$12,327	$101,765	$8,616	$81,732	65.4%	$96,485

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
24 BEVERAGE AND CATERING SERVICE							
03 TEMPORARY HELP	$34,000	$3,468	$27,574	$588	$8,851	26.0%	$27,761
05 PENSIONS	630	64	510	1	29	4.6%	139
07 UNEMPLOYMENT INSURANCE	930	95	754	0	45	4.8%	293
22 LAUNDRY	340	35	274	18	68	20.0%	696
23 OPERATING SUPPLIES	7,000	714	5,677	314	5,214	74.5%	4,256
27 UNIFORMS, CLOTHING AND ACCESSORIES	1,000	102	811	0	722	72.2%	0
32 REPAIRS AND MAINTENANCE - EQUIPMENT	1,380	141	1,118	218	2,417	175.1%	1,266
48 CASH SHORT/OVER	0	0	0	(9)	(50)	-	12
64 CATERING PURCHASES	10,910	1,113	8,847	1,191	7,995	73.3%	7,389
65 BEVERAGE COSTS	53,490	5,456	43,380	4,402	33,491	62.6%	45,594
68 OPERATING PURCHASES AND SERVICES	1,220	124	990	0	6	0.5%	810
75 OPERATING EQUIPMENT	1,320	135	1,072	0	48	3.6%	610
ACTIVITY TOTALS	$112,220	$11,447	$91,007	$6,723	$58,836	52.4%	$88,826
HAMILTON PLACE EXPENDITURES TOTAL	$2,259,990	$216,674	$1,867,848	$150,549	$1,545,424	68.4%	$1,881,918

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM
SUMMARY OF REVENUE AND EXPENDITURES

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
REVENUE							
RENTAL, LICENCE FEES AND SHOW REVENUES	$724,000	$77,500	$570,500	$124,586	$872,564	120.5%	$781,157
OTHER RENTALS	205,500	20,750	164,000	1,852	51,188	24.9%	31,485
FOOD AND BEVERAGE CONCESSIONS	300,000	41,000	234,000	33,924	283,742	94.6%	339,226
RECOVERIES	453,800	48,600	351,300	56,861	414,785	91.4%	337,477
OTHER REVENUE	38,100	3,050	26,450	45,145	134,912	354.1%	20,040
	$1,721,400	$190,900	$1,346,250	$262,368	$1,757,191	102.1%	$1,509,385
EXPENDITURES							
ADMINISTRATION	$351,830	$29,844	$294,141	$25,360	$276,818	78.7%	$259,256
MAINTENANCE	570,500	52,039	459,118	44,752	487,841	85.5%	412,642
EVENT PLANNING/OPERATIONS	520,440	48,364	416,208	41,184	394,761	75.9%	362,475
IATSE PAYROLL	94,300	11,538	76,165	27,372	143,254	151.9%	79,527
SECURITY	198,920	19,360	159,502	20,141	169,156	85.0%	145,850
SOUVENIRS	0	0	0	1,390	2,391	0.0%	0
MARKETING	91,080	8,637	76,758	6,039	56,407	61.9%	83,948
	$1,827,070	$169,782	$1,481,892	$166,238	$1,530,628	83.8%	$1,343,698
EXCESS OF EXPENDITURES OVER REVENUE FROM OPERATIONS	$105,670	($21,118)	$135,642	($96,130)	($226,563)	0.0%	($165,687)

NOTE: The revenue and expenditure detail on the above balances is provided on the following pages.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
REVENUE - 8306							
10 RENTAL, LICENCE FEES AND SHOW REVENUES							
01 CONCERTS	$180,000	$30,000	$150,000	$73,086	$227,812	126.6%	82,140
02 AMATEUR HOCKEY	103,500	12,500	78,500	0	97,643	94.3%	106,286
03 PROFESSIONAL HOCKEY	20,000	20,000	20,000	0	6,500	32.5%	249,740
04 OTHER AMATEUR SPORTS	12,500	0	12,500	0	22,000	176.0%	18,000
05 OTHER PROFESSIONAL SPORTS	76,000	15,000	61,000	21,500	113,711	149.6%	85,717
06 FAMILY SHOWS	147,000	0	97,000	0	130,419	88.7%	144,774
07 TRADE/CONSUMER SHOWS	81,000	0	54,000	0	88,706	109.5%	33,000
08 CONVENTIONS	84,500	0	84,500	30,000	166,773	197.4%	36,000
09 OTHERS	19,500	0	13,000	0	19,000	97.4%	25,500
ACTIVITY TOTALS	$724,000	$77,500	$570,500	$124,586	$872,564	120.5%	$781,157
12 OTHER RENTALS							
13 CASUAL ICE RENTAL	$3,000	$500	$2,000	$0	$4,150	138.3%	$2,100
14 HOCKEY CLOCK/MESSAGE SIGN/ SOUND SYSTEM RENTALS	9,000	900	7,200	1,700	11,725	130.3%	10,807
15 STAGE, TABLES, CHAIRS AND EQUIPMENT RENTALS	6,000	600	4,800	2,020	9,776	162.9%	5,412

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
16 DISPLAY ADVERTISING RENTALS	50,000	6,250	37,500	(1,868)	8,420	16.8%	0
21 PRIVATE BOXES	137,500	12,500	112,500	0	17,117	12.4%	13,166
ACTIVITY TOTALS	$205,500	$20,750	$164,000	$1,852	$51,188	24.9%	$31,485
20 FOOD AND BEVERAGE CONCESSIONS							
10 COMMISSIONS EARNED FROM CONCESSIONAIRE	$300,000	$41,000	$234,000	$33,924	$283,742	94.6%	$339,226
ACTIVITY TOTALS	$300,000	$41,000	$234,000	$33,924	$283,742	94.6%	$339,226
55 RECOVERIES							
58 RECOVERIES - JANITORIAL SERVICES	$0	$0	$0	$0	$0	0.0%	$0
59 RECOVERIES - SECURITY SERVICES	95,000	10,800	72,200	10,430	83,193	87.6%	68,162
60 RECOVERIES - STAGE HANDS SERVICES	94,300	12,000	75,900	29,860	149,726	158.8%	81,292
62 RECOVERIES - USHERS/TICKET TAKERS' SERVICES	121,500	11,600	89,450	10,079	101,013	83.1%	97,664
63 RECOVERIES - RINK ATTENDANTS /EVENT SET UP	63,000	7,400	47,950	4,344	45,250	71.8%	33,003

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
64 RECOVERIES - OTHER LABOUR	20,000	1,200	15,300	1,229	9,456	47.3%	9,259
99 RECOVERIES - OTHER SERVICES AND COSTS	60,000	5,600	50,500	919	26,147	43.6%	48,097
ACTIVITY TOTALS	$453,800	$48,600	$351,300	$56,861	$414,785	91.4%	$337,477
OTHER REVENUE							
50 REBATES/COMMISSIONS FROM SHOW SERVICES AND ELECTRICAL SUPPLIER	$10,000	$0	$4,000	$0	$12,648	126.5%	$5,780
51 COMMISSION-SOUVENIR, PROGRAMMES, ETC.	10,000	1,000	8,000	42,962	104,646	1046.5%	0
55 BELL CANADA COMMISSION	1,000	0	1,000	34	556	55.6%	554
60 ADMINISTRATION FEES	17,000	1,800	13,200	2,149	17,062	100.4%	13,676
99 MISCELLANEOUS	100	250	250	0	0	0.0%	30
ACTIVITY TOTALS	$38,100	$3,050	$26,450	$45,145	$134,912	354.1%	$20,040
COPPS COLISEUM REVENUE TOTAL	$1,721,400	$190,900	$1,346,250	$262,368	$1,757,191	102.1%	$1,509,385

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
EXPENDITURES - 8360							
01 ADMINISTRATION							
01 SALARIES AND WAGES	$200,400	$16,700	$167,000	$13,504	$158,845	79.3%	$156,130
02 TEMPORARY HELP - OFFICE	3,600	300	3,000	1,406	2,783	77.3%	210
04 LONG TERM DISABILITY PREMIUM	4,280	357	3,567	274	3,380	79.0%	3,206
05 PENSIONS	14,440	1,203	12,033	895	11,328	78.4%	11,337
07 UNEMPLOYMENT INSURANCE	4,030	336	3,359	248	3,173	78.7%	3,149
08 MEDICAL AND HOSPITAL	6,810	567	5,675	651	4,856	71.3%	5,269
10 GROUP LIFE INSURANCE	2,240	187	1,867	114	1,336	59.6%	1,584
11 TELEPHONES	10,250	855	8,542	1,457	11,407	111.3%	7,747
16 POSTAGE	2,040	170	1,700	26	1,458	71.5%	1,127
21 OFFICE SUPPLIES AND STATIONERY	11,440	953	9,533	597	5,031	44.0%	11,053
31 REPAIRS AND MAINTENANCE - OFFICE EQUIPMENT	600	50	500	127	636	106.0%	511
42 INSURANCE	55,500	4,625	46,250	4,624	46,249	83.3%	43,625
46 PROVISION FOR BAD DEBTS	0	0	0	0	0	0.0%	0
47 COLLECTION AGENCY EXPENSE	0	0	0	0	0	0.0%	0
68 OPERATING PURCHASES AND SERVICES	2,500	208	2,083	247	2,536	101.4%	1,583
71 OFFICE EQUIPMENT	1,000	83	833	0	1,727	172.7%	46
81 RENTAL - CAR POOL	2,000	167	1,667	0	207	10.4%	0
83 RENTAL - OFFICE EQUIPMENT	8,400	700	7,000	748	7,808	93.0%	4,709
91 TRAVELLING	8,200	1,208	7,782	0	5,397	65.8%	3,168
93 MEMBERSHIPS AND SUBSCRIPTIONS	1,600	133	1,333	80	1,403	87.7%	1,442

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
94 TRAINING COURSES	4,000	333	3,333	220	3,344	83.6%	1,559
96 MEETINGS AND ENTERTAINMENT EXPENSES	5,000	417	4,167	141	2,811	56.2%	1,801
97 MEETINGS AND ENTERTAINMENT EXPENSES - HAMILTON ROOM	3500	292	2,917	1	1,103	31.5%	0
98 WALL OF FAME PROGRAMME	0	0	0	0	0	0.0%	0
ACTIVITY TOTALS	$351,830	$29,844	$294,141	$25,360	$276,818	78.7%	$259,256
10 MAINTENANCE							
13 WATER RATES & SEWER SURCHARGE	$16,000	$1,333	$13,333	$1,035	$13,928	87.1%	$9,474
17 WINDOW CLEANING	12,000	1,000	10,000	3,200	6,800	56.7%	6,400
18 GARBAGE DISPOSAL	6,000	500	5,000	311	6,469	107.8%	4,441
19 CONTRACTUAL SERVICES - VARIOUS	3,400	283	2,833	686	4,138	121.7%	2,089
22 CLEANING AND WASHROOM SUPPLIES	25,000	2,625	19,750	1,985	42,449	169.8%	23,335
23 OPERATING SUPPLIES	6,000	500	5,000	152	3,243	54.1%	4,773
24 SOUND SYSTEM PURCHASES AND SERVICES	0	0	0	0	0	0.0%	0
25 GASOLINE AND OTHER FUELS	1,020	85	850	135	1,245	122.1%	1,569
26 OIL AND LUBRICANTS	500	42	417	0	0	0.0%	319
30 SMALL TOOLS	1,500	125	1,250	52	833	55.5%	461
31 REPAIRS AND MAINTENANCE - COORDINATED BY CENTRAL UTILITIES	147,560	12,296	122,966	12,187	126,031	85.4%	100,292
32 REPAIRS AND MAINTENANCE - GROUNDS	18,000	1,500	15,000	0	9,056	50.3%	14,706

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
68 OPERATING PURCHASES AND SERVICES	70,000	7,750	54,650	8,345	58,409	83.4%	46,198
82 RENTAL - OPERATING EQUIPMENT	2,000	167	1,667	0	0	0.0%	99
ACTIVITY TOTALS	$520,440	$48,364	$416,208	$41,184	$394,761	75.9%	$362,475
17 IATSE PAYROLL							
05 PENSIONS	$4,200	$350	$3,500	$1,041	$6,244	148.7%	$3,430
07 UNEMPLOYMENT INSURANCE	1,680	140	1,400	101	1,584	94.3%	899
08 MEDICAL AND HOSPITAL	4,000	333	3,333	251	3,041	76.0%	2,630
09 WAGES - PART-TIME STAGE HANDS	84,000	10,680	67,582	25,956	132,137	157.3%	72,498
10 GROUP INSURANCE	420	35	350	23	248	59.0%	70
ACTIVITY TOTALS	$94,300	$11,538	$76,165	$27,372	$143,254	151.9%	$79,527
18 SECURITY							
01 SALARIES AND WAGES	$37,100	$3,092	$30,917	$3,150	$32,841	88.5%	$28,257
02 PART-TIME EVENT SECURITY	75,000	8,532	56,988	9,618	69,237	92.3%	54,691
04 LONG TERM DISABILITY PREMIUM	790	66	659	64	676	85.6%	595
05 PENSIONS	3,590	300	2,992	192	2,765	77.0%	2,352
07 UNEMPLOYMENT INSURANCE	2,380	198	1,983	71	1,338	56.2%	1,212
08 MEDICAL AND HOSPITAL	1,710	143	1,425	206	1,496	87.5%	1,433
10 GROUP LIFE INSURANCE	330	28	275	26	255	77.3%	248

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
20 CONTRACTUAL SERVICES - SECURITY	77,520	6,959	63,846	6,814	60,548	78.1%	56,942
23 OPERATING SUPPLIES	500	42	417	0	0	0.0%	120
ACTIVITY TOTALS	$198,920	$19,360	$159,502	$20,141	$169,156	85.0%	$145,850
20 OPERATIONS - SOUVENIRS							
03 PART-TIME WAGES	$0	$0	$0	$934	$1,935	-	$0
04 LONG TERM DISABILITY	0	0	0	0	0	0.0%	0
05 PENSIONS	0	0	0	4	4	-	0
07 UNEMPLOYMENT INSURANCE	0	0	0	9	9	-	0
08 MEDICAL AND HOSPITAL	0	0	0	0	0	0.0%	0
10 GROUP LIFE INSURANCE	0	0	0	0	0	0.0%	0
48 CASH SHORT/OVER	0	0	0	(1)	(1)	-	0
68 OPERATING PURCHASES AND SERVICES	0	0	0	444	444	-	0
ACTIVITY TOTALS	$0	$0	$0	$1,390	$2,391	-	$0
30 MARKETING SALES							
01 SALARIES AND WAGES	$51,500	$4,292	$42,917	$4,289	$40,696	79.0%	$48,897
02 TEMPORARY HELP - OFFICE	1,000	83	833	0	0	0.0%	1,260
04 LONG TERM DISABILITY PREMIUM	1,100	92	917	87	877	79.7%	959
05 PENSIONS	4,830	403	4,025	294	3,170	65.6%	3,258
07 UNEMPLOYMENT INSURANCE	1,460	122	1,217	119	1,134	77.7%	1,071

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
08 MEDICAL AND HOSPITAL	2,810	235	2,342	355	1,327	47.2%	1,877
10 GROUP LIFE INSURANCE	460	38	383	36	336	73.0%	399
11 TELEPHONES	4,000	333	3,333	182	1,573	39.3%	8,696
16 POSTAGE	2,000	167	1,667	13	1,993	99.7%	3,340
21 OFFICE SUPPLIES AND STATIONERY	1,500	125	1,250	211	413	27.5%	2,427
31 REPAIRS AND MAINTENANCE - OFFICE EQUIPMENT	200	17	167	0	0	0.0%	0
68 OPERATING PURCHASES AND SERVICES	780	65	650	65	633	81.2%	808
71 OFFICE EQUIPMENT	1,000	83	833	0	0	0.0%	1,832
83 RENTAL - OFFICE EQUIPMENT	2,400	200	2,000	128	1,284	53.5%	4,290
91 TRAVELLING	11,650	2,016	10,566	0	770	6.6%	3,456
93 MEMBERSHIPS AND SUBSCRIPTIONS	2,190	183	1,825	260	1,490	68.0%	1,050
94 TRAINING COURSES	700	58	583	0	310	44.3%	0
96 MEETINGS AND ENTERTAINMENT EXPENSES	1,500	125	1,250	0	401	26.7%	328
ACTIVITY TOTALS	$91,080	$8,637	$76,758	$6,039	$56,407	61.9%	$83,948
COPPS COLISEUM EXPENDITURES TOTAL	$1,827,070	$169,782	$1,481,892	$166,238	$1,530,628	83.8%	$1,343,698

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HECFI - CORPORATE
SUMMARY OF REVENUE AND EXPENDITURES

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
REVENUE							
BOX OFFICE REVENUE	$423,000	$51,876	$336,647	$54,397	$383,961	90.8%	$428,748
OTHER REVENUE	61,000	5,084	50,832	5,000	50,000	82.0%	51,000
	$484,000	$56,960	$387,479	$59,397	$433,961	89.7%	$479,748
EXPENDITURES							
ADMINISTRATION	$709,540	$58,338	$590,364	$62,128	$595,851	84.0%	$541,671
MARKETING	636,290	56,413	523,462	50,760	389,752	61.3%	289,790
BOX OFFICE	436,050	44,604	355,497	47,507	326,743	74.9%	334,702
	$1,781,880	$159,355	$1,469,323	$160,395	$1,312,346	73.6%	$1,166,163
EXCESS OF EXPENDITURES OVER REVENUES FROM OPERATIONS	$1,297,880	$102,395	$1,081,844	$100,998	$878,385	67.7%	$686,415

NOTE: The revenue and expenditure detail on the above balances is provided on the following pages.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HECFI - CORPORATE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
REVENUE - 8303							
40 BOX OFFICE REVENUE							
02 BOX OFFICE FEES - HAMILTON PLACE	$100,000	$10,000	$82,400	$8,780	$56,229	56.2%	$83,010
03 BOX OFFICE FEES - COPPS COLISEUM	165,000	22,500	128,500	31,980	173,771	105.3%	166,743
04 BOX OFFICE FEES - OTHER	0	0	0	100	2,896	-	0
06 HANDLING CHARGE - MAIL ROOM	7,000	858	5,572	133	6,787	97.0%	6,606
07 HANDLING CHARGE - TELEPHONE	130,000	15,943	103,461	10,484	116,725	89.8%	138,530
21 MISCELLANEOUS RECOVERIES	21,000	2,575	16,714	2,920	27,553	131.2%	33,859
ACTIVITY TOTALS	$423,000	$51,876	$336,647	$54,397	$383,961	90.8%	$428,748
60 OTHER REVENUE							
01 RETAIL SALES TAX COLLECTION COMMISSION	$1,000	$84	$832	$0	$0	0.0%	$1,000
02 INTEREST EARNED	60,000	5,000	50,000	5,000	50,000	83.3%	50,000
ACTIVITY TOTALS	$61,000	$5,084	$50,832	$5,000	$50,000	82.0%	$51,000
H.E.C.F.I. CORPORATE REVENUES TOTAL	$484,000	$56,960	$387,479	$59,397	$433,961	89.7%	$479,748

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HECFI - CORPORATE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
EXPENDITURES - 8330							
01 ADMINISTRATION							
01 SALARIES AND WAGES	$485,000	$40,417	$404,166	$42,210	$408,342	84.2%	$362,134
02 TEMPORARY HELP - OFFICE	4,400	367	3,666	0	3,604	81.9%	7,450
03 RECOVERIES - SALARIES AND BENEFITS (MACNAB ARMS)	0		0	0	0	0.0%	0
04 LONG TERM DISABILITY PREMIUM	10,130	844	8,440	759	7,816	77.2%	6,482
05 PENSIONS	33,970	2,831	28,308	2,783	29,250	86.1%	25,866
07 UNEMPLOYMENT INSURANCE	10,290	858	8,574	920	9,328	90.7%	8,097
08 MEDICAL AND HOSPITAL	20,350	1,696	16,958	2,751	16,221	79.7%	12,081
10 GROUP LIFE INSURANCE	5,040	420	4,200	343	3,131	62.1%	3,090
11 TELEPHONES	7,200	600	6,000	906	9,336	129.7%	4,651
16 POSTAGE	3,100	258	2,584	53	574	0.0%	3,706
21 OFFICE SUPPLIES AND STATIONERY	15,000	1,250	12,500	1,816	9,562	63.7%	14,875
31 REPAIRS AND MAINTENANCE - OFFICE EQUIPMENT	500	42	416	94	337	67.4%	345
42 INSURANCE	3,100	258	2,584	260	2,583	83.3%	2,250
43 AUDIT FEES	15,450	1,287	12,876	1,287	12,875	83.3%	12,500
56 CONSULTANT'S FEES	0	0	0	0	7,500	-	1,002
59 PROFESSIONAL FEES	18,900	1,575	15,750	3,889	18,898	100.0%	25,479
68 OPERATING PURCHASES AND SERVICES	8,000	667	6,666	650	5,108	63.9%	5,045
71 OFFICE EQUIPMENT	2,230	186	1,858	0	1,222	54.8%	1,699
81 RENTAL - CAR POOL	7,800	650	6,500	559	6,895	88.4%	6,461

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HECFI - CORPORATE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
83 RENTAL - OFFICE EQUIPMENT	26,000	2,167	21,666	1,928	20,354	78.3%	19,935
91 TRAVELLING	10,000	250	9,500	0	7,249	72.5%	5,766
93 MEMBERSHIPS AND SUBSCRIPTIONS	4,100	341	3,418	117	4,196	102.3%	2,961
94 TRAINING COURSES	6,280	524	5,234	0	1,523	24.3%	996
96 MEETING AND ENTERTAINMENT EXPENSES - MANAGING DIRECTOR	3,000	250	2,500	58	2,324	77.5%	1,456
97 MEETINGS - BOARD OF DIRECTORS	7,200	600	6,000	745	6,519	90.5%	6,744
98 STAFF RELATIONS/PROMOTIONS	2,500	0	0	0	1,104	44.2%	600
ACTIVITY TOTALS	$709,540	$58,338	$590,364	$62,128	$595,851	84.0%	$541,671
30 MARKETING							
01 SALARIES AND WAGES	$152,900	$12,742	$127,416	$12,933	$121,918	79.7%	$84,531
02 TEMPORARY HELP - OFFICE	1,300	109	1,082	0	585	45.0%	0
04 LONG TERM DISABILITY PREMIUM	3,100	258	2,584	219	2,384	76.9%	1,732
05 PENSIONS	10,490	874	8,740	910	8,808	84.0%	5,940
07 UNEMPLOYMENT INSURANCE	3,810	318	3,174	337	3,241	85.1%	1,949
08 MEDICAL AND HOSPITAL	7,310	609	6,092	976	4,605	63.0%	3,423
10 GROUP LIFE INSURANCE	1,280	107	1,066	43	1,002	78.3%	728
11 TELEPHONES	6,000	500	5,000	455	5,492	91.5%	8,988
12 ADVERTISING AND PROMOTION	406,500	37,263	331,974	31,133	212,658	52.3%	165,008
13 ANNUAL REPORT	0	0	0	0	3,223	-	0
14 SPECIAL EVENTS BIDS	0	0	0	0	0	0.0%	8,661
16 POSTAGE	6,000	500	5,000	26	3,820	63.7%	681

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HECFI - CORPORATE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
21 OFFICE SUPPLIES AND STATIONERY	5,000	416	4,168	791	3,747	74.9%	5,970
68 OPERATING PURCHASES AND SERVICES	1,500	125	1,250	329	3,258	217.2%	1,154
71 OFFICE EQUIPMENT	3,000	250	2,500	329	1,158	38.6%	0
83 RENTAL - OFFICE EQUIPMENT	12,000	1,000	10,000	1,085	9,013	75.1%	0
86 RENTAL - OFFICES	0		0	0	0	0.0%	0
91 TRAVELLING	8,000	667	6,666	635	1,810	22.6%	0
93 MEMBERSHIPS AND SUBSCRIPTIONS	3,100	258	2,584	188	1,352	43.6%	500
94 TRAINING COURSES	1,000	83	832	372	482	48.2%	233
96 MEETINGS, RECEPTIONS AND ENTERTAINMENT	4,000	334	3,334	0	1,196	29.9%	292
ACTIVITY TOTALS	$636,290	$56,413	$523,462	$50,760	$389,752	61.3%	$289,790
40 BOX OFFICE							
01 SALARIES AND WAGES	$147,570	$12,297	$122,976	$15,170	$118,493	80.3%	$114,795
03 PART-TIME WAGES - TELEPHONE/ MAILROOM	79,260	9,720	63,080	5,819	55,641	70.2%	61,708
04 LONG TERM DISABILITY PREMIUM	3,160	263	2,634	146	2,231	70.6%	2,090
05 PENSIONS	14,590	1,216	12,160	876	9,921	68.0%	9,872
07 UNEMPLOYMENT INSURANCE	9,680	807	8,066	612	6,415	66.3%	6,724
08 MEDICAL AND HOSPITAL	5,030	420	4,192	651	3,776	75.1%	2,860
09 PART-TIME WAGES-BOX OFFICE	131,000	16,066	104,257	12,426	89,699	68.5%	103,435
10 GROUP LIFE INSURANCE	1,310	110	1,092	46	975	74.4%	1,021

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HECFI - CORPORATE

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
11 TELEPHONES	14,400	1,200	12,000	833	12,705	88.2%	10,339
16 POSTAGE	5,250	438	4,374	388	2,871	54.7%	3,500
23 OPERATING SUPPLIES	11,500	958	9,584	166	4,732	41.1%	9,481
44 TRANSPORTATION OF MONEY	9,900	825	8,250	830	7,650	77.3%	7,930
48 BOX OFFICE - OVER/SHORT	1,500	125	1,250	151	512	34.1%	(461)
68 OPERATING PURCHASES AND SERVICES	1,900	159	1,582	370	2,099	110.5%	1,408
69 SYSTEM SERVICE CHARGE	0	0	0	9,023	9,023	-	0
ACTIVITY TOTALS	$436,050	$44,604	$355,497	$47,507	$326,743	74.9%	$334,702
H.E.C.F.I. CORPORATE EXPENDITURES TOTAL	$1,781,880	$159,355	$1,469,323	$160,395	$1,312,346	73.6%	$1,469,318

HAMILTON CONVENTION CENTRE

PART-TIME LABOUR UTILIZATION

FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 1988

PART-TIME STAFF	ACTUAL Amount (including 4% Vacation pay accrued) Net Of Recoveries	%	BUDGET BASED ON ACTUAL REVENUES ACHIEVED Amount (including 4% Vacation pay accrued) Net Of Recoveries	%	OVER (UNDER) BUDGET
Cashiers	$24,825	1.48%(1)	$21,980	1.31%	$2,845
Cooks & Kitchen	24,275	1.92%(2)	32,118	2.54%	(7,843)
Stewarding	75,174	4.48%(1)	75,839	4.52%	(665)
Service	131,245	7.82%(1)	143,288	8.54%	(12,043)
Porter	114,319	5.37%(3)	139,564	6.56%	(25,245)
Information desk	18,661		19,013		(352)
Maintenance Help	8,055		9,408		(1,353)
Storeman	2,018		2,000		18
	$398,572		$443,210		($44,638)

(1) As a % of total food and beverage revenue. $1,677,849
(2) As a % of total food revenue. $1,264,494
(3) As a % of total food, beverage and rental revenue. $2,127,497

Note: Part-time labour costs for the month of October were $10,259 under budget which increased the year-to-date under budget amount of $34,379 at September 30, 1988.

HAMILTON CONVENTION CENTRE

ANALYSIS OF FOOD & BEVERAGE OPERATION

FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 1988

	ANNUAL BUDGET	MONTHLY BUDGET	YEAR TO DATE BUDGET	MONTHLY ACTUAL	YEAR TO DATE ACTUAL
FOOD					
SALES	$1,562,000	$199,412	$1,204,902	$175,105	$1,264,494
COST OF SALES	509,660	65,065	393,140	55,034	406,674
GROSS MARGIN	$1,052,340	$134,347	$811,762	$120,071	$857,820
GROSS MARGIN %	67.4%	67.4%	67.4%	68.6%	67.8%
BEVERAGE					
SALES	$517,500	$63,155	$396,895	$52,990	$413,355
COST OF SALES	168,640	20,583	129,333	16,676	136,415
GROSS MARGIN	$348,860	$42,572	$267,562	$36,314	$276,940
GROSS MARGIN %	67.4%	67.4%	67.4%	68.5%	67.0%

HAMILTON CONVENTION CENTRE

A COMPARISON OF INVENTORIES

AT OCTOBER 31, 1988 WITH THAT AT OCTOBER 31, 1987 AND SEPTEMBER 30, 1988

TYPE OF INVENTORY	OCTOBER 1988	OCTOBER 1987	SEPTEMBER 1988
LIQUOR/WINE/BEER	32,464.95	39,368.00	43,781.75
FOOD	46,622.86	33,573.00	42,169.09
TOBACCO	0.00	861.00	0.00
POP CANNISTERS	1,624.00	2,534.00	2,178.40
	80,711.81	76,336.00	88,129.24

HAMILTON PLACE

ANALYSIS OF BEVERAGE OPERATION

FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 1988

	ANNUAL BUDGET	MONTHLY BUDGET	YEAR TO DATE BUDGET	MONTHLY ACTUAL	YEAR TO DATE ACTUAL
SALES	$144,400	$14,731	$117,105	$11,811	$106,652
COST OF SALES	53,490	5,456	43,380	4,402	33,491
GROSS MARGIN	$90,910	$9,275	$73,725	$7,409	$73,161
GROSS MARGIN %	63.0%	63.0%	63.0%	62.7%	68.6%

HAMILTON PLACE
STAGEHAND RECOVERIES
FOR THE PERIOD ENDED OCTOBER 31, 1988

	1988 Annual Budget	Monthly 1988 Budget	Year to Date 1988 Budget	Monthly 1988 Actual	1988 Year to Date Actual
Stagehand Recoveries	$569,250	$58,064	$461,661	$40,969	$347,601
Stagehand Wages and Benefits from Specific Show Expenses (Accounts 8350-1701 to 8350-1710)	$468,810	$47,819	$380,203	$31,615	$276,132
Amount Available to Apply to Full-Time Stagehands' Guarantee (including benefits) and Casual Help Maintenance Costs	$100,440	$10,245	$81,458	$9,354	$71,469
Full-Time Stagehand Wages and Benefits and Casual Help (Accounts 8350-1901 to 1910)	$262,970	$22,090	$218,931	$19,996	$215,727
Excess of Salary Related Stagehand Costs Over Recoveries	$162,530	$11,845	$137,473	$10,642	$144,258

BOX OFFICE PERFORMANCE REPORT

FOR THE PERIOD ENDED OCTOBER 31, 1988

	ANNUAL BUDGET	BUDGET MONTHLY	BUDGET YEAR TO DATE	ACTUAL MONTHLY	ACTUAL YEAR TO DATE
REVENUE					
BOX OFFICE FEES	$265,000	$32,500	$210,900	$40,860	$232,896
HANDLING CHARGES	137,000	16,801	109,033	10,617	123,512
MISCELLANEOUS	21,000	2,575	16,714	2,920	27,553
	$423,000	$51,876	$336,647	$54,397	$383,961
EXPENDITURES					
SALARIES	$147,570	$12,297	$122,976	$15,170	$118,493
WAGES-TELEPHONE & MAIL	79,260	9,720	63,080	5,819	55,641
WAGES-BOX OFFICE	131,000	16,066	104,257	12,426	89,699
EMPLOYEE BENEFITS	33,770	2,816	28,144	2,331	23,318
OTHER	44,450	3,705	37,040	11,761	39,592
	$436,050	$44,604	$355,497	$47,507	$326,743
EXCESS OF EXPENDITURE OVER REVENUE	$13,050	($7,272)	$18,850	($6,890)	($57,218)

HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

THE AGING OF TRADE ACCOUNTS RECEIVABLE

AS AT OCTOBER 31, 1988

TOTAL TRADE ACCOUNTS RECEIVABLE	30 DAYS OR LESS	31 TO 60 DAYS	61 TO 90 DAYS	OVER 90 DAYS
$363,733	$324,797 (1)	$24,563 (2)	$2,766 (3)	$11,607 (4)
100.0%	89.3%	6.8%	0.8%	3.2%

(1) AS AT NOVEMBER 14 SUBSEQUENT PAYMENTS OF $31256.41 HAVE BEEN RECEIVED.

(2) AS AT NOVEMBER 14 SUBSEQUENT PAYMENTS OF $8775.68 HAVE BEEN RECEIVED.

(3) AS AT NOVEMBER 14 SUBSEQUENT PAYMENTS OF $391.05 HAVE BEEN RECEIVED.

(4) AS AT NOVEMBER 14 SUBSEQUENT PAYMENTS OF $70.00 HAVE BEEN RECEIVED.

Attachment 7.4.2

7.4.2 Consolidated Unaudited Operating Results for the Period Ended October 31, 1988 for C.U.P.

THE CENTRAL UTILITIES PLANT

UNAUDITED OPERATING RESULTS FOR THE TEN MONTH

PERIOD ENDED OCTOBER 31, 1988

Hamilton
Entertainment
and Convention
Facilities Inc.

FROM John A. Leuser, Director of Finance and Administration (Name & Title) DATE November 15, 1988

FOR ACTION [ ] FOR INFORMATION [XX] File No. _____

TO: BOARD [XX] (OR) Copps Coliseum (Committee) [XX]

SUBJECT

Unaudited Operating Results for the Central Utilities Plant (C.U.P.) for the Ten Month Period Ended October 31, 1988.

COMMENTS

The budgetary surpluses for the month and ten month period ended October 31, 1988 were approximately $23,548 and $169,359, respectively.

The surplus for the month arose primarily due to energy costs being under budget by $32,843 for the month.

The year-to-date surplus arose primarily due to:

1) salary, wage and benefit cost savings of $37,013;
2) workers compensation cost savings of $26,133;
3) grants received of $17,875;
4) energy costs savings of $42,931; and
5) the timing of actual maintenance and administrative expenditures as compared to budget.

John A. Leuser

John A. Leuser, C.A.
Director of Finance and
Administration

attach.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT
SUMMARY OF EXPENDITURES

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
EXPENDITURES							
OPERATIONS	$871,000	$72,585	$725,828	$82,686	$665,378	76.4%	$601,289
RECOVERY FROM USERS	(573,000)	(50,013)	(470,169)	(49,274)	(503,421)	87.9%	(466,808)
MAINTENANCE	397,970	33,166	331,638	32,731	317,411	79.8%	306,179
CITY HALL	220,500	14,850	190,981	16,519	184,726	83.8%	176,442
HAMILTON CENTRAL LIBRARY	250,640	18,771	211,041	15,123	198,242	79.1%	184,918
HAMILTON FARMERS MARKET	34,320	2,585	28,984	4,959	33,208	96.8%	26,003
HAMILTON CONVENTION CENTRE	263,310	27,112	215,485	21,565	199,050	75.6%	198,400
HAMILTON PLACE	250,050	18,975	208,114	12,573	168,465	67.4%	174,061
COPPS COLISEUM	302,250	35,918	243,104	18,254	249,349	82.5%	259,641
PEDESTRIAN ARCADE/OVERPASS	48,000	3,882	39,984	3,028	31,042	64.7%	32,933
ONTARIO GOVERNMENT BUILDING	204,850	16,747	169,155	15,649	171,243	83.6%	159,069
PARKING AUTHORITY - UNDERGROUND	90,000	8,142	71,257	6,442	74,606	82.9%	68,551
ART GALLERY	108,600	10,540	90,849	9,457	97,593	89.9%	85,172
EXPENDITURES TOTAL	$2,468,490	$213,260	$2,056,251	$189,712	$1,886,892	76.4%	$1,805,850
MUNICIPAL CONTRIBUTION	$2,468,490	$213,260	$2,056,251	$213,260	$2,056,251	83.3%	$2,060,150
BUDGETARY SURPLUS (DEFICIT)	$0	$0	$0	$23,548	$169,359	-	$254,300

NOTE: The expenditure detail on the above balances is provided on the following pages.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
EXPENDITURES - 0360							
01 OPERATIONS							
01 SALARIES AND WAGES	$555,680	$46,307	$463,066	$43,382	$429,935	77.4%	$363,580
04 LONG TERM DISABILITY PREMIUM	11,870	989	9,890	1,831	10,146	85.5%	8,632
05 PENSIONS	40,220	3,352	33,516	2,796	33,482	83.2%	28,260
06 WORKERS COMPENSATION	33,100	2,759	27,582	1,148	3,449	10.4%	26,723
07 UNEMPLOYMENT INSURANCE	14,060	1,172	11,716	1,138	11,789	83.8%	10,532
08 MEDICAL AND HOSPITAL	27,240	2,270	22,700	2,354	22,739	83.5%	20,947
09 MEAL ALLOWANCES	100	8	84	11	100	100.0%	55
10 GROUP LIFE INSURANCE	4,900	408	4,084	434	4,352	88.8%	3,225
11 TELEPHONES	3,590	299	2,992	373	2,528	70.4%	2,377
13 WATER RATES AND SEWER SURCHARGE	10,500	875	8,750	886	5,968	56.8%	8,715
20 CONTRACTUAL SERVICES - CLOCKS	820	68	684	0	0	0.0%	315
21 OFFICE SUPPLIES AND STATIONERY	400	33	334	0	811	202.8%	283
22 CLEANING SUPPLIES	460	38	384	0	52	11.3%	343
23 OPERATING SUPPLIES	10,050	838	8,374	367	10,072	100.2%	10,030
25 GASOLINE AND OTHER FUELS	3,060	255	2,550	6	914	29.9%	2,037
27 UNIFORMS, CLOTHING AND ACCESSORIES	2,000	167	1,666	93	490	24.5%	1,492
30 SMALL TOOLS	500	42	416	0	310	62.0%	138

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
31 REPAIRS AND MAINTENANCE - EQUIPMENT	40,000	3,333	33,334	3,104	41,574	103.9%	42,393
33 REPAIRS AND MAINTENANCE - BUILDINGS	5,100	425	4,250	453	4,272	83.8%	2,341
34 REPAIRS AND MAINTENANCE - LIGHTING BURL-OAK	500	42	416	250	250	50.0%	0
35 REPAIRS AND MAINTENANCE - ELECTRICAL EQUIPMENT CIPOLLA	19,910	1,659	16,592	4,077	15,879	79.8%	9,862
36 REPAIRS AND MAINTENANCE - HONEYWELL	38,620	3,218	32,184	3,218	32,180	83.3%	30,680
42 INSURANCE	6,600	550	5,500	550	5,500	83.3%	4,583
45 ENERGY MANAGEMENT/ IMPROVEMENTS	24,000	2,000	20,000	14,438	15,670	65.3%	5,700
68 OPERATING PURCHASES AND SERVICES	9,600	800	8,000	742	7,462	77.7%	7,623
71 OFFICE EQUIPMENT	210	18	174	0	752	358.1%	4,914
73 RADIO EQUIPMENT	2,000	167	1,666	0	318	15.9%	1,841
74 FURNITURE AND FIXTURES	210	18	174	0	1,470	700.0%	114
93 MEMBERSHIPS AND SUBSCRIPTIONS	700	58	584	105	624	89.1%	438
94 TRAINING COURSES	5,000	417	4,166	930	2,290	45.8%	3,116
ACTIVITY TOTALS	$871,000	$72,585	$725,828	$82,686	$665,378	76.4%	$601,289

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
02 RECOVERY FROM USERS							
97 ART GALLERY	($133,000)	($12,909)	($111,260)	($12,303)	($110,335)	83.0%	($108,664)
98 ONTARIO GOVERNMENT BUILDING	(310,000)	(25,343)	(255,981)	(26,190)	(273,849)	88.3%	(252,272)
99 PARKING AUTHORITY	(130,000)	(11,761)	(102,928)	(10,781)	(119,237)	91.7%	(105,872)
ACTIVITY TOTALS	($573,000)	($50,013)	($470,169)	($49,274)	($503,421)	87.9%	($466,808)
05 MAINTENANCE							
01 SALARIES AND WAGES	$337,030	$28,086	$280,858	$30,799	$293,126	87.0%	$281,809
02 RECOVERIES - SALARIES AND WAGES	(24,000)	(2,000)	(20,000)	(3,342)	(25,497)	106.2%	(17,010)
04 LONG TERM DISABILITY	7,200	600	6,000	383	4,346	60.4%	4,273
05 PENSIONS	24,340	2,028	20,284	1,462	15,967	65.6%	15,381
06 WORKERS COMPENSATION	2,400	200	2,000	0	0	0.0%	0
07 UNEMPLOYMENT INSURANCE	8,110	676	6,758	546	5,681	70.0%	4,505
08 MEDICAL AND HOSPITAL	15,320	1,277	12,766	1,047	9,206	60.1%	7,648
10 GROUP LIFE INSURANCE	2,970	248	2,474	187	1,827	61.5%	1,618
16 POSTAGE	0	0	0	0	2	0.0%	0
21 OFFICE SUPPLIES AND STATIONERY	500	42	416	0	596	119.2%	27
22 CLEANING SUPPLIES	200	17	166	0	0	0.0%	0
27 UNIFORMS, CLOTHING AND ACCESSORIES	2,000	167	1,666	687	1,552	77.6%	1,688
30 SMALL TOOLS	3,000	250	2,500	84	2,868	95.6%	1,901
73 RADIO EQUIPMENT	3,000	250	2,500	423	3,124	104.1%	1,402

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
74 FURNITURE AND FIXTURES	400	33	334	0	0	0.0%	0
81 RENTAL - CAR POOL	9,000	750	7,500	455	4,135	45.9%	1,784
91 TRAVELLING	2,000	167	1,666	0	7	0.4%	289
93 MEMBERSHIPS AND SUBSCRIPTIONS	500	42	416	0	24	4.8%	24
94 TRAINING COURSES	4,000	333	3,334	0	447	11.2%	840
ACTIVITY TOTALS	$397,970	$33,166	$331,638	$32,731	$317,411	79.8%	$306,179
10 CITY HALL							
14 ENERGY	$220,500	$14,850	$190,981	$16,519	$184,726	83.8%	$176,442
23 OPERATING SUPPLIES (FILTERS & CHEMICALS)	11,900	992	9,916	0	12,222	102.7%	12,956
31 REPAIRS AND MAINTENANCE EQUIPMENT	21,000	1,750	17,500	587	20,362	97.0%	34,160
35 REPAIRS AND MAINTENANCE ELECTRICAL	13,000	1,083	10,834	1,667	11,063	85.1%	8,355
36 REPAIRS AND MAINTENANCE HONEYWELL	16,400	1,367	13,666	1,366	13,660	83.3%	11,718
99 RECOVERIES - PROPERTY MAINTENANCE DEPARTMENT	(62,300)	(5,192)	(51,916)	(3,620)	(57,307)	92.0%	(67,189)
ACTIVITY TOTALS	$220,500	$14,850	$190,981	$16,519	$184,726	83.8%	$176,442

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
20 HAMILTON CENTRAL LIBRARY							
14 ENERGY	$250,640	$18,771	$211,041	$15,123	$208,742	83.3%	$195,020
23 OPERATING SUPPLIES (FILTERS & CHEMICALS)	9,680	807	8,066	389	5,016	51.8%	3,670
31 REPAIRS AND MAINTENANCE EQUIPMENT	11,050	921	9,208	(11)	10,800	97.7%	10,100
35 REPAIRS AND MAINTENANCE ELECTRICAL	7,300	608	6,084	442	5,088	69.7%	3,536
36 REPAIRS AND MAINTENANCE HONEYWELL	23,300	1,942	19,416	1,939	19,390	83.2%	18,457
98 RECOVERY-MOHAWK-MCMASTER GRANT TO OFFSET UTILITY CHARGES	0		0	0	(10,500)	0.0%	(10,102)
99 RECOVERIES - LIBRARY (ACCT. NO. 2355 - 0364)	(51,330)	(4,278)	(42,774)	(2,759)	(40,294)	78.5%	(35,763)
ACTIVITY TOTALS	$250,640	$18,771	$211,041	$15,123	$198,242	79.1%	$184,918
30 HAMILTON FARMERS' MARKET							
14 ENERGY	$34,320	$2,585	$28,984	$4,959	$33,208	96.8%	$26,003
23 OPERATING SUPPLIES	0	0	0	6	539	0.0%	0
31 REPAIRS AND MAINTENANCE - EQUIPMENT	4,000	333	3,334	8	3,043	76.1%	3,394
35 REPAIRS AND MAINTENANCE - ELECTRICAL	1,930	161	1,608	161	1,610	83.4%	1,288

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
36 REPAIRS AND MAINTENANCE - HONEYWELL	4,100	342	3,416	341	3,410	83.2%	3,244
99 RECOVERIES - CITY CLERK (ACCT. NO. 0322-0733)	(10,030)	(836)	(8,358)	(516)	(8,602)	85.8%	(7,926)
ACTIVITY TOTALS	$34,320	$2,585	$28,984	$4,959	$33,208	96.8%	$26,003
40 HAMILTON CONVENTION CENTRE							
14 ENERGY	$263,310	$27,112	$215,485	$21,565	$199,050	75.6%	$198,400
23 OPERATING SUPPLIES	3,000	250	2,500	1,547	2,116	70.5%	892
31 REPAIRS AND MAINTENANCE - EQUIPMENT	10,000	834	8,332	252	7,152	71.5%	15,848
35 REPAIRS AND MAINTENANCE - ELECTRICAL	9,900	825	8,250	1,848	9,250	93.4%	6,490
36 REPAIRS AND MAINTENANCE - HONEYWELL	24,400	2,033	20,334	2,032	20,320	83.3%	20,108
38 REPAIRS AND MAINTENANCE - (TEMPERATURE CONTROLS)	9,300	775	7,750	774	7,740	83.2%	184
99 RECOVERIES - HAMILTON CONVENTION CENTRE (ACCT. NO. 8340 - 1031)	(56,600)	(4,717)	(47,166)	(6,453)	(46,578)	82.3%	(43,522)
ACTIVITY TOTALS	$263,310	$27,112	$215,485	$21,565	$199,050	75.6%	$198,400

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
50 HAMILTON PLACE							
14 ENERGY	$250,050	$18,975	$208,114	$12,573	$168,465	67.4%	$174,061
23 OPERATING SUPPLIES (FILTERS & CHEMICALS)	4,650	388	3,874	0	1,972	42.4%	4,219
31 REPAIRS AND MAINTENANCE - EQUIPMENT	9,000	750	7,500	1,954	12,043	133.8%	7,895
35 REPAIRS AND MAINTENANCE - ELECTRICAL	8,990	749	7,492	624	6,582	73.2%	6,240
36 REPAIRS AND MAINTENANCE - HONEYWELL	10,840	903	9,034	853	8,530	78.7%	8,130
99 RECOVERIES - HAMILTON PLACE (ACCT. NO. 8350 - 1031)	(33,480)	(2,790)	(27,900)	(3,431)	(29,127)	87.0%	(26,484)
ACTIVITY TOTALS	$250,050	$18,975	$208,114	$12,573	$168,465	67.4%	$174,061
60 COPPS COLISEUM							
14 ENERGY	$302,250	$35,918	$243,104	$18,254	$249,349	82.5%	$259,641
23 OPERATING SUPPLIES	15,000	1,250	12,500	0	12,566	0.0%	11,888
25 GASOLINE AND OTHER FUELS	1,560	130	1,300	0	0	0.0%	0
31 REPAIRS AND MAINTENANCE - EQUIPMENT	40,000	3,333	33,332	1,904	35,868	89.7%	39,724
36 REPAIRS AND MAINTENANCE - HONEYWELL	73,000	6,083	60,834	10,283	77,300	105.9%	48,680
38 REPAIRS AND MAINTENANCE - (TEMPERATURE CONTROLS)	18,000	1,500	15,000	0	297	1.7%	0

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
94 TRAINING COURSES	0		0	0	0	0.0%	0
99 RECOVERIES - COPPS COLISEUM (ACCT. NO. 8360 - 1031)	(147,560)	(12,296)	(122,966)	(12,187)	(126,031)	85.4%	(100,292)
ACTIVITY TOTALS	$302,250	$35,918	$243,104	$18,254	$249,349	82.5%	$259,641
70 PEDESTRIAN ARCADE/OVERPASS							
14 ENERGY	$15,600	$1,183	$12,982	$1,439	$12,039	77.2%	$13,893
17 CONTRACTUAL - WINDOW CLEANING	2,500	208	2,084	0	878	35.1%	807
19 CONTRACTUAL - SECURITY	8,700	725	7,250	725	7,250	83.3%	6,950
31 REPAIRS AND MAINTENANCE - EQUIPMENT	1,000	83	834	0	0	0.0%	0
32 REPAIRS AND MAINTENANCE - GROUNDS	1,000	83	834	0	0	0.0%	0
33 REPAIRS AND MAINTENANCE - BUILDINGS	2,200	183	1,834	0	0	0.0%	970
34 REPAIRS AND MAINTENANCE - LIGHTING	1,500	125	1,250	0	0	0.0%	0
35 REPAIRS AND MAINTENANCE - ELECTRICAL	500	42	416	0	0	0.0%	0
37 REPAIRS AND MAINTENANCE - GENERAL CLEANING	10,400	867	8,666	864	7,877	75.7%	7,401
41 REPAIRS AND MAINTENANCE - FIRE PROTECTION EQUIPMENT	1,500	125	1,250	0	0	0.0%	0

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
42 INSURANCE	3,100	258	2,584	0	2,998	96.7%	2,912
ACTIVITY TOTALS	$48,000	$3,882	$39,984	$3,028	$31,042	64.7%	$32,933
86 ONTARIO GOVERNMENT BUILDING							
14 ENERGY	$204,850	$16,747	$169,155	$15,649	$171,243	83.6%	$159,069
ACTIVITY TOTALS	$204,850	$16,747	$169,155	$15,649	$171,243	83.6%	$159,069
90 PARKING AUTHORITY - UNDERGROUND GARAGE							
14 ENERGY	$90,000	$8,142	$71,257	$6,442	$74,606	82.9%	$68,551
36 REPAIRS AND MAINTENANCE - HONEYWELL	18,500	1,542	15,416	1,541	15,410	83.3%	14,690
99 RECOVERIES - PARKING AUTHORITY (ACCT. NO. 9324 - 3718)	(18,500)	(1,542)	(15,416)	(1,541)	(15,410)	83.3%	(14,690)
ACTIVITY TOTALS	$90,000	$8,142	$71,257	$6,442	$74,606	82.9%	$68,551

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT

Description	Annual 1988 Budget	Budgeted Operating Results For: The Month of October 1988	Budgeted Operating Results For: The Ten Month Period Ended October 31 1988	Actual Operating Results For: The Month of October 1988	Actual Operating Results For: The Ten Month Period Ended October 31 1988	Percentage of Total 1988 Annual Budget Spent or Achieved	Actual Operating Results For: The Ten Month Period Ended October 31 1987
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
95 ART GALLERY 14 ENERGY	$108,600	$10,540	$90,849	$9,457	$97,593	89.9%	$85,172
ACTIVITY TOTALS	$108,600	$10,540	$90,849	$9,457	$97,593	89.9%	$85,172
CENTRAL UTILITIES PLANT EXPENDITURES TOTAL	$2,468,490	$213,260	$2,056,251	$189,712	$1,886,892	76.4%	$1,805,850

Attachment 7.5

7.5 1989 Operating Budgets for H.E.C.F.I. and C.U.P.

1989 - 1993 Capital Budgets for H.E.C.F.I. and C.U.P.

Entertainment
and Convention
Facilities Inc.

FROM John A. Leuser, Director of Finance and Administration (Name & Title) DATE November 29, 1988

FOR ACTION [xxx] FOR INFORMATION [ ] File No. _____

TO: BOARD [xxx] (OR) _____ (Committee) [ ]

SUBJECT

1989 Operating Budget for HECFI

RECOMMENDATION

That the 1989 Operating Budget for HECFI (Attached) be recommended to the City's Executive Committee for approval.

Note: The actual funding requirement for HECFI is budgeted to decrease in 1989 by 2.0%. However, due to a reduction of $49,000 in the carry forward to 1989 of the prior year operating surplus, the 1989 municipal contribution as a zero increase over 1988.

BACKGROUND

Attached is the applicable budget material.

John A. Leuser

John A. Leuser, C.A.
Director of Finance
and Administration

HECFI
1989 OPERATING BUDGETS

I N D E X

SUMMARY REPORT ON THE 1989 OPERATING BUDGET OF HECFI

INTRODUCTION

The 1989 HECFI Operating Budget process began in September, 1988. Considerable review and revisions have taken place since then. What follows is the most comprehensive and reasonable operating budget projections which management can make.

SUMMARY

A summary of HECFI's funding requirement by department is as follows:

	Funding Requirement from the City of Hamilton		Increase (Decrease) Over 1988	
	1988	1989	Amount	Percentage
HECFI				
Corporate	$1,297,880	$1,494,840	$196,960	15.2%
Hamilton Convention Centre	465,620	331,980	<133,640>	<28.7%>
Hamilton Place Theatre	576,790	648,390	71,600	12.4%
Copps Coliseum	105,670	<78,250>	<183,920>	<174.1%>
(A) Total Funding Requirement for HECFI	**$2,445,960**	**$2,396,960**	**<$49,000>**	**<2.0%>**
Less (B) Funding from Carry Forward of Surplus Prior Year	49,000	-	<$49,000>	<100.0%>
(C) Municipal Contribution for HECFI	$2,396,960	$2,396,960	NIL	0.0%

It must be noted that in reality, the actual funding requirement for HECFI (Row A) above is budgeted to decrease in 1989 by 2.0%. However, due to a reduction of $49,000 (Row B above) in the carry forward to 1989 of the prior year operating surplus, the 1989 municipal contribution for HECFI (Row C above) is budgeted as a zero increase over 1988.

STAFFING AND SERVICE LEVELS IN 1989

The only expansion of service level expenditures budgeted for 1989 is the conversion of one part-time position in the Hamilton Convention Centre to the full-time position of Banquet Personnel Co-ordinator. The additional cost of this conversion is $3,920.

The following represents a review of each department's operating budget:

CORPORATE DEPARTMENT -

	1988	1989	Increase (Decrease) Over 1988 Amount	Percentage
Funding Requirement from the City of Hamilton	$1,297,880	$1,494,840	$196,960	15.2%

This department is primarily a cost center providing financial, administrative, box office and marketing services for the whole corporation. The overall costs of this department are budgeted to increase faster than the rate of inflation due primarily to the following one time adjustments:

A Box Office System Service Charge To TicketMaster Which Was Negotiated In 1988 As A New Charge To Operate The Box Office System In 1989	$48,000
An Increase In The Advertising, Promotion And Public Relations Expenditures Account Line For 1989	50,100
The Hiring Of An Additional Senior Accounting Clerk In 1988 Which Is Now Budgeted For In 1989 Including Benefits	27,300
A Provision For Merit Increases Which Is Over And Above The Annual Cost Of Living Or Economic Adjustment	17,500
The Leasing Of Computer Equipment In Connection With The New MSA System	12,000
	$154,900

The total of $154,900 above accounts for 11.9% of the total increase of $196,960 for this department in 1989. The balance of $42,060 or 3.3% represents inflationary cost increases.

HAMILTON CONVENTION CENTRE -

	1988	1989	Increase (Decrease) Over 1988 Amount	Percentage
Funding Requirement from the City of Hamilton	$465,620	$331,980	<$133,640>	<28.7%>

As indicated, the Hamilton Convention Centre's funding requirement for 1989 is budgeted to decrease by $133,640 or 28.7%.

Revenue

The Hamilton Convention Centre is budgeted to increase its total revenue from a budget of $2,632,000 in 1988 to a budget of $2,912,000 in 1989. This represents a budget increase of $280,000 or 10.6% which will have the effect of bringing the Hamilton Convention Centre's revenue budget for 1989 to a level more closely approximating 1988's actual revenue total.

A further increase to the Hamilton Convention Centre's revenue budget for 1989 would not be advisable because of increased local competition which is already being felt by the Hamilton Convention Centre.

Expenditures

Expenditures for the Hamilton Convention Centre are budgeted to increase by only 4.7% which, from a business perspective, is favorable since the rate of increase on budgeted total expenditures is well under the 10.6% rate of increase on budgeted total revenue. Clearly, expenditures are being controlled by management.

Included in the expenditures total for 1989 is the conversion of one part-time position in the Hamilton Convention Centre to the full-time position of Banquet Personnel Co-ordinator. The additional cost of this conversion is $3,920, which is reflected as an expansion of service level expenditure on the Hamilton Convention Centre's budget worksheets.

HAMILTON PLACE THEATRE -

	1988	1989	Increase (Decrease) Over 1988 Amount	Percentage
Funding Requirement from the City of Hamilton	$576,790	$648,390	$71,600	12.4%

As indicated, a $71,600 or 12.4% increase in the funding requirement for Hamilton Place Theatre is budgeted for 1989. This increase is due largely to basing the 1989 budget on expected actual results for 1988 plus adjustments for inflationary increases.

Revenue

Hamilton Place Theatre is budgeted to decrease its total revenue from a budget of $1,683,200 in 1988 to a budget of $1,382,380 in 1989. This represents a budget decrease of $300,820 or 17.9%. The projected actual revenue for 1988 will approximate that budgeted for 1989 prior to including inflationary rate increases for 1989.

The number of events/performances projected for 1989 have been budgeted on the basis of actual experience in 1988 rather than that budgeted for 1988. The projected number of events/performances for 1989 for the Great Hall are approximately 190 which is 20 less than the number of 210 budgeted in 1988. The projected number of events/performances for 1989 for the Studio Theatre are 196 which is unchanged from that budgeted in 1988.

Expenditures

Total expenditures for 1989 are budgeted to decrease by $229,220 or 10.1% from that budgeted for 1988. This decline is realistic when judged in relation to the total revenue budget for 1989 which is down $300,820 or 17.9% from 1988.

The decrease in the total expenditures budget for 1989 is less than that for the revenue budget due to the existence of fixed costs.

COPPS COLISEUM -

	1988	1989	Increase (Decrease) Over 1988 Amount	Percentage
Funding Requirement from the City of Hamilton	$105,670	<$78,250>	<$183,920>	<174.1%>

As indicated, Copps Coliseum is no longer budgeted to require funding from the City of Hamilton in 1989. Instead, a contribution of $78,250 back to the City of Hamilton is budgeted for 1989 which will be applied against the total of HECFI's other funding requirements.

Revenue

Copps Coliseum is budgeted to increase its total revenue from a budget of $1,721,400 in 1988 to a budget of $2,082,010 in 1989. This represents a budget increase of $360,610 or 20.9% which will have the effect of adjusting Copps Coliseum's revenue budget for 1989 to a level more closely approximating 1988's actual revenue results.

The number of events/performances projected for 1989 are approximately 114 which represents a decline of only 3 from that budgeted for 1988. The loss of the Steelhawks with its impact on the January to April, 1989 time frame, as well as, the unlikely return to 1989 of all the religious conventions we had in 1988 makes it unadvisable for management to project any more than 114 events/performances for 1989. However, it should be noted that the budget does assume the return of OHL hockey for the Fall of 1989.

Expenditure

Expenditures for Copps Coliseum are budgeted to increase by only 9.7% which, from a business perspective, is favorable since the rate of increase on total expenditures is well under the 20.2% rate of increase on total revenue. Clearly, expenditures are being controlled by management.

CONCLUSION

The total funding requirement for HECFI is budgeted to decrease in 1989 by 2.0%. However, due to a reduction of $49,000 in the carry forward to 1989 of the prior year operating surplus, the 1989 municipal contribution for HECFI is budgeted as a zero increase over 1988.

In conclusion, expenditures for HECFI are under control. The challenge which continues to face HECFI is to generate more revenue from the facilities. If this challenge is met, then the objective of gradually reducing the Municipal Contribution in future years, can be achieved.

John A. Leuser

John A. Leuser, C.A.
Director of Finance
and Administration

1989 CURRENT ESTIMATES

STATEMENT OF PURPOSE AND STAFFING

FOR THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC. **(DEPT./LOCAL BOARD)**

1. PURPOSE/OBJECTIVES

Purposes - The principle purposes of the Corporation are to maintain, operate, manage, market and promote the Theatre-Auditorium, the Convention Centre and the Trade Centre Arena for the benefit of the City and the people of the City of Hamilton and in the public interest for the objects of the Corporation.

Objects - The objects of the Corporation are:

(a) to provide facilities and services for performing arts, including the carrying on of all or any of the operations of a theatre, music hall, concert hall, ballroom and cinema;

(b) to provide and present educational, social and cultural activities related to the arts or otherwise;

(c) to establish educational facilities and provide instruction in all areas of the arts;

(d) to present, produce, manage and conduct performances in the performing arts, including plays, dramas, comedies, operas, revues, promenades and other concerts, musicals and other pieces, ballet shows, exhibitions, variety and other entertainment;

(e) to provide facilities and services for amusement and entertainment activities; and

(f) to provide facilities and services for the holding of conventions, meetings, receptions, conferences, exhibitions, displays, sporting events, trade shows and events of every kind.

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1989-1991

- In subsequent years, there may be further adjustments to HECFI's organizational structure and possibly some expansion of staff if warranted by increased business activity.

3. STAFFING (FTE'S) (NUMBER OF VACANCIES INCLUDED IN "PERMANENT" POSITIONS BELOW IS 4)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1988	Projected 1989	Incr. + Decr. -	Present 1988	Projected 1989	Incr. + Decr. -	Present 1988	Projected 1989	Incr. + Dec. -
Salary	74	75	+1	—	—	—	74	75	+1
Wage	8	8	-	128	127	-1	136	135	-1
	82	83	+1	128	127	-1	210	210	-

NOTE: PLEASE SEE REVERSE SIDE FOR SUGGESTIONS ON COMPLETING THIS FORM

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC. CORPORATE

1989 BUDGET OVERVIEW

	Budget Estimates		Increase (Decrease) Over 1988 Estimates	
	1988	1989	Amount	Percentage
Revenues	$ 484,000	$ 522,800	$ 38,800	8.0%
Expenditures	1,781,880	2,017,640	235,760	13.2%
Funding Requirement from the City of Hamilton	**$1,297,880**	**$1,494,840**	**$196,960**	**15.2%**

For comments on the above, see the Summary Report on the 1989 Operating Budget of HECFI.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CORPORATE
1989 BUDGET WORKSHEET SUMMARY

DEPT.	DESCRIPTION	PROJECTED 1988 ACTUAL	1988 ESTIMATE	ADJUSTMENT TO 1988 ESTIMATE INCREASE (DECREASE)	INFLATIONARY COSTS	EXPANSION SERVICE LEVEL	1989 ORIGINAL ESTIMATE (4+5+6+7)	COMMITTEE ADJUSTMENT INCREASE (DECREASE)	1989 RESULTANT APPROPRIATION (8+9)	INCREASE (DECREASE) OVER 1988 ESTIMATE AMOUNT (10-4)	INCREASE (DECREASE) OVER 1988 ESTIMATE PERCENTAGE (11/4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
REVENUE											
	BOX OFFICE REVENUE	$460,800	$423,000	$23,460	$3,340	$0	$449,800	$0	$449,800	$26,800	6.3%
	OTHER REVENUE	93,000	61,000	12,000	0	0	73,000	0	73,000	12,000	19.7%
		$553,800	$484,000	$35,460	$3,340	$0	$522,800	$0	$522,800	$38,800	8.0%
EXPENDITURES											
	FINANCE AND ADMINISTRATION	$727,780	$709,540	($132,020)	$21,680	$0	$599,200	$0	$599,200	($110,340)	-15.6%
	BOX OFFICE	411,500	436,050	23,240	17,940	0	477,230	0	477,230	41,180	9.4%
	ADMINISTRATION-MGR. DIR/CEO			222,830	8,820	0	231,650	0	231,650	231,650	0.0%
	MARKETING SERVICES	533,290	636,290	44,700	28,570	0	709,560	0	709,560	73,270	11.5%
		$1,672,570	$1,781,880	$158,750	$77,010	$0	$2,017,640	$0	$2,017,640	$235,760	13.2%
EXCESS OF EXPENDITURES OVER REVENUE FROM OPERATIONS		$1,118,770	$1,297,880	$123,290	$73,670	$0	$1,494,840	$0	$1,494,840	$196,960	15.2%

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8303		H.E.C.F.I.-CORPORATE										
	60	OTHER REVENUE										
		ACTIVITY TOTALS	93,000	61,000	12,000+			73,000		73,000	12,000+	19.7+
		TOTAL BUDGET REQUEST	2,999,760	2,929,960	181,740 -	167,620	3,920	2,919,760		2,919,760	10,200-	.3-

ACCOUNT DEPT (1)	ACCT OBJ DET	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8330		H.E.C.F.I.-CORPORATE										
01		FINANCE & ADMINISTRATION										
	01	SALARIES AND WAGES	495,000	485,000	73,840-	14,390		425,550		425,550	59,450-	12.3-
	02	TEMPORARY HELP-OFFICE	4,400	4,400	2,200-	100		2,300		2,300	2,100-	47.7-
	03	EMPLOYEE BENEFITS	79,100	79,780	11,170-	3,090		71,700		71,700	8,080-	10.1-
	11	TELEPHONES	12,000	7,200	3,300+	480		10,980		10,980	3,780+	52.5+
	16	POSTAGE	3,100	3,100	1,550-	50		1,600		1,600	1,500-	48.4-
	21	OFFICE SUPPLIES AND STATIONARY	14,000	15,000	5,430-	430		10,000		10,000	5,000-	33.3-
	31	REPAIRS AND MAINTENANCE-OFFICE EQUIPMENT	500	500	450+	50		1,000		1,000	500+	100.0+
	42	INSURANCE	3,800	3,100	1,500+			4,600		4,600	1,500+	48.4+
	43	AUDIT FEES	15,450	15,450	220-	690		15,920		15,920	470+	3.0+
	59	PROFESSIONAL FEES	28,000	18,900	16,990-	90		2,000		2,000	16,900-	89.4-
	68	OPERATING PURCHASES AND SERVICES	8,000	8,000	3,600-	200		4,600		4,600	3,400-	42.5-
	71	OFFICE EQUIPMENT	2,230	2,230	360-	130		2,000		2,000	230-	10.3-
	81	RENTAL-CAR POOL	8,400	7,800	7,800-						7,800-	
	83	RENTAL-OFFICE EQUIPMENT	25,500	26,000	4,600+	1,300		31,900		31,900	5,900+	22.7+
	91	TRAVELLING	8,200	10,000	7,610-	110		2,500		2,500	7,500-	75.0-
	93	MEMBERSHIPS AND SUBSCRIPTIONS	4,100	4,100	280-	180		4,000		4,000	100-	2.4-
	94	TRAINING COURSES	3,200	6,280	1,030-	250		5,500		5,500	750-	12.4-
	96	MEETINGS, RECEPTIONS AND ENTERTAINMENT EXPENSES-DIR. OF FIN. & ADMIN.	3,000	3,000	2,530-	30		500		500	2,500-	83.3-

H.E.C.F.I.-CORPORATE

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT OBJ DET	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8330		H.E.C.F.I.-CORPORATE										
40		BOX OFFICE										
	69	SYSTEM SERVICE CHARGE	20,000		48,000+			48,000		48,000	48,000+	
	91	TRAVELLING			3,530+	170		3,700		3,700	3,700+	
	93	MEMBERSHIPS AND SUBSCRIPTIONS			180+	10		190		190	190+	
	94	TRAINING COURSES			1,000+			1,000		1,000	1,000+	
		ACTIVITY TOTALS	411,500	436,050	23,240+	17,940		477,230		477,230	41,180+	9.4+
50		ADMINISTRATION-MGR DIR/CEO										
	01	SALARIES AND WAGES			129,250+	4,530		133,780		133,780	133,780+	
	02	TEMPORARY HELP-OFFICE			860+	40		900		900	900+	
	03	EMPLOYEE BENEFITS			18,010+	850		18,860		18,860	18,860+	
	11	TELEPHONES			3,000+	140		3,140		3,140	3,140+	
	16	POSTAGE			1,550+	50		1,600		1,600	1,600+	
	21	OFFICE SUPPLIES AND STATIONERY			4,780+	220		5,000		5,000	5,000+	
	42	INSURANCE			80+			80		80	80+	
	59	LEGAL/CONSULTING/ PROFESSIONAL FEES			24,880+	1,120		26,000		26,000	26,000+	
	68	OPERATING PURCHASES AND SERVICES			1,620+	80		1,700		1,700	1,700+	
	71	OFFICE EQUIPMENT			660+	40		700		700	700+	
	81	RENTAL-CAR POOL			8,420+	380		8,800		8,800	8,800+	
	83	RENTAL-OFFICE EQUIPMENT			7,980+	370		8,350		8,350	8,350+	

H.E.C.F.I.-CORPORATE

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT (1)	OBJ (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8330			H.E.C.F.I.-CORPORATE										
	60		MARKETING SERVICES										
		71	OFFICE EQUIPMENT	1,200	3,000	60+	140		3,200		3,200	200+	6.7+
		83	RENTAL-OFFICE EQUIPMENT	11,000	12,000	440+	560		13,000		13,000	1,000+	8.3+
		91	TRAVELLING	1,500	8,000	5,610-	110		2,500		2,500	5,500-	68.8-
		93	MEMBERSHIPS AND SUBSCRIPTIONS	1,600	3,100	1,070-	100		2,130		2,130	970-	31.3-
		94	TRAINING COURSES	110	1,000	2,350+	150		3,500		3,500	2,500+	250.0+
		96	MEETINGS, RECEPTIONS AND ENTERTAINMENT EXPENSES-MKTG. SERVICE MANAGER	1,500	4,000	2,570-	70		1,500		1,500	2,500-	62.5-
			ACTIVITY TOTALS	533,290	636,290	44,700+	28,570		709,560		709,560	73,270+	11.5+
			TOTAL BUDGET REQUEST	2,442,905		158,750+						235,760+	
					1,781,880		77,010		2,017,640		2,017,640		13.2+

CITY OF HAMILTON
TREASURY

FORM NO. 5

(HECFI)

Corporate – Finance and Administrati

DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

November, 1988

DATE

Account No. 8330–0191

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
Annual Conference of the Ontario Institute of Chartered Accountants – Involves Training Seminars	Hamilton Convention Centre	June 11 – 13, 1988	Rick DiFilippo, Comptroller	350.00
			Janie Hartwell, Accounting Supervisor	350.00
National Conference of the Institute of Chartered Accountants – Involves Training Seminars	Toronto	September 13 – 16, 1988	John Leuser, Director of Finance and Administration	1,000.00
			Contingency for other Travelling	800.00
			TOTAL OBJECT 91 - "TRAVELLING"	$2,100.00

CITY OF HAMILTON
TREASURY

FORM NO. 5

Corporate - Box Office
HECFI

DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

November, 1988

DATE

Account No. 8330-4091

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
BOMI Conference	Tampa, Florida	January 24 - 27, 1989	Linda Persichini, Box Office Supervisor at Copps Coliseum	$1,850.00
			Marilyn Bowlby, Box Office Manager	1,850.00
			TOTAL OBJECT 91 - "TRAVELLING"	$3,700.00

CITY OF HAMILTON
TREASURY

FORM NO. 5

CORPORATE H.E.C.F I.

DEPARTMENT/ LOCAL BOARD

November 1988

DATE

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

Account No. 8330-5091

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
I.A.A.M. Convention	Reno, Nevada	July, 1989	B. Conacher, Managing Director /CEO	2,000
Special Event Bid Proposals		Throughout the Year		2,000
Others as Required		Throughout the Year		2,000
			TOTAL OBJECT 91 - "TRAVELLING"	6,000

CITY OF HAMILTON
TREASURY

FORM NO. 5

H.E.C.F.I.
CORPORATE-MARKETING SERVICES

DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

November, 1988

DATE

Account No. 8330-6091

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
Meetings	Toronto	Ten (10) Dates Annually	Mary Webb - Marketing Services Manager	$500.
Marketing Convention	New York City	1989	Mary Webb "	$1,500.
Tourism Convention	Toronto	May, 1989	" "	$500.
			TOTAL OBJECT 91 - "TRAVELLING"	$2,500.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

HAMILTON CONVENTION CENTRE

1989 BUDGET OVERVIEW

	Budget Estimates		Increase (Decrease) Over 1988 Estimates	
	1988	1989	Amount	Percentage
Revenue	$2,632,000	$2,912,000	$280,000	10.6%
Less Expenditures	3,097,620	3,243,980	146,360	4.7%
Funding Requirement from the City of Hamilton	**$ 465,620**	**$ 331,980**	**<$133,640>**	**<28.7%>**

For comments on the above, see the Summary Report on the 1989 Operating Budget of HECFI.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON CONVENTION CENTRE
1989 BUDGET WORKSHEET SUMMARY

DEPT.	DESCRIPTION	PROJECTED 1988 ACTUAL	1988 ESTIMATE	ADJUSTMENT TO 1988 ESTIMATE INCREASE (DECREASE)	INFLATIONARY COSTS	EXPANSION SERVICE LEVEL	1989 ORIGINAL ESTIMATE (4+5+6+7)	COMMITTEE ADJUSTMENT INCREASE (DECREASE)	1989 RESULTANT APPROPRIATION (8+9)	INCREASE (DECREASE) OVER 1988 ESTIMATE AMOUNT (10-4)	INCREASE (DECREASE) OVER 1988 ESTIMATE PERCENTAGE (11/4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
REVENUE											
	RENTALS AND LICENCE FEES	$500,000	$387,100	$125,900	$0	$0	$513,000	$0	$513,000	$125,900	32.5%
	OTHER RENTALS	21,500	21,000	1,000	0	0	22,000	0	22,000	1,000	4.8%
	FOOD AND BEVERAGE SALES	2,221,800	2,079,500	48,390	85,110	0	2,213,000	0	2,213,000	133,500	6.4%
	RECOVERIES	100,700	82,000	7,460	4,040	0	93,500	0	93,500	11,500	14.0%
	OTHER REVENUE	68,000	62,400	5,600	2,500	0	70,500	0	70,500	8,100	13.0%
		$2,912,000	$2,632,000	$188,350	$91,650	$0	$2,912,000	$0	$2,912,000	$280,000	10.6%
EXPENDITURES											
	ADMINISTRATION	$307,690	$319,690	$1,800	$10,530	$0	$332,020	$0	$332,020	$12,330	3.9%
	BUILDING MAINTENANCE	386,232	385,590	(4,960)	16,560	0	397,190	0	397,190	11,600	3.0%
	OPERATIONS	100,980	105,180	2,880	4,180	0	112,240	0	112,240	7,060	6.7%
	SECURITY	107,000	107,000	180	4,820	0	112,000	0	112,000	5,000	4.7%
	FOOD AND BEVERAGE - ADMINISTRATION AND CLIENT SERVICES	124,200	127,680	6,870	5,930	0	140,480	0	140,480	12,800	10.0%
	FOOD AND BEVERAGE - KITCHEN	848,460	853,040	5,760	41,520	0	900,320	0	900,320	47,280	5.5%
	FOOD AND BEVERAGE - BANQUET	939,300	932,950	4,490	35,100	3,920	976,460	0	976,460	43,510	4.7%
	MARKETING/SALES	242,050	266,490	(3,680)	10,460	0	273,270	0	273,270	6,780	2.5%
		$3,055,912	$3,097,620	$13,340	$129,100	$3,920	$3,243,980	$0	$3,243,980	$146,360	4.7%
EXCESS OF EXPENDITURES OVER REVENUE FROM OPERATIONS		$143,912	$465,620	($175,010)	$37,450	$3,920	$331,980	$0	$331,980	($133,640)	-28.7%

HAMILTON CONVENTION CENTRE

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8304		HAMILTON CONVENTION CENTRE										
	10	RENTAL AND LICENCE FEES										
	10	WENTWORTH EXHIBITION HALL		110,000	36,000+			146,000		146,000	36,000+	32.7+
	20	ALBION ROOM		44,000	18,000+			62,000		62,000	18,000+	40.9+
	21	MEETING ROOM NO. 201		2,000	1,000+			3,000		3,000	1,000+	50.0+
	22	MEETING ROOM NO.202		8,000	10,000+			18,000		18,000	10,000+	125.0+
	23	MEETING ROOM NO.203		6,000	3,000+			9,000		9,000	3,000+	50.0+
	24	MEETING ROOM NO.204		300	700+			1,000		1,000	700+	233.3+
	25	MEETING ROOM NO.205		3,300	700+			4,000		4,000	700+	21.2+
	26	MEETING ROOM NO.206		6,000	2,000+			8,000		8,000	2,000+	33.3+
	30	CHEDOKE BANQUET HALL		140,000	49,000+			189,000		189,000	49,000+	35.0+
	31	WEBSTER ROOM		55,000	2,000+			57,000		57,000	2,000+	3.6+
	32	MEETING ROOM 314		12,500	3,500+			16,000		16,000	3,500+	28.0+
	40	HAMILTON CONVENTION AND SHOW SERVICES										
		ACTIVITY TOTALS	500,000	387,100	125,900+			513,000		513,000	125,900+	32.5+
	12	OTHER RENTALS										
	11	DISPLAY WINDOWS-KING & SUMMERS LANE		14,000				14,000		14,000		
	12	DISPLAY WINDOWS-WALKWAY		2,000	2,000-						2,000-	
	55	PIANO RENTALS		1,000	1,000+			2,000		2,000	1,000+	100.0+
	60	RENTAL OF TABLES, CHAIRS, ETC.		4,000	2,000+			6,000		6,000	2,000+	50.0+

ACCOUNT DEPT (1)	ACCT OBJ DET (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8304		HAMILTON CONVENTION CENTRE										
	12	OTHER RENTALS										
		ACTIVITY TOTALS	21,500	21,000	1,000+			22,000		22,000	1,000+	4.8+
	20	FOOD AND BEVERAGE SALES										
	10	FOOD	1562,000	1479,000	20,040+	59,960		1559,000		1559,000	80,000+	5.4+
	15	COFFEE, TEA, JUICE, AND (NON-BAR) SOFT DRINKS	90,000	83,000	3,540+	3,460		90,000		90,000	7,000+	8.4+
	35	LIQUOR	227,000	201,500	14,850+	8,650		225,000		225,000	23,500+	11.7+
	40	BEER	112,000	104,000	3,690+	4,310		112,000		112,000	8,000+	7.7+
	45	WINE	205,800	187,000	7,230+	7,770		202,000		202,000	15,000+	8.0+
	50	SOFT DRINKS (BAR) AND FRUIT PUNCH	25,000	25,000	960-	960		25,000		25,000		
		ACTIVITY TOTALS	2221,800	2079,500	48,390+	85,110		2213,000		2213,000	133,500+	6.4+
	55	RECOVERIES										
	50	RECOVERIES-AUDIO VISUAL SERVICES AND OPERATING EQUIPMENT	72,000	65,000	2,800-	2,800		65,000		65,000		
	54	COOKS AND KITCHEN HELP										
	55	RECOVERIES-CASHIERS	1,800	1,500	230+	70		1,800		1,800	300+	20.0+
	56	RECOVERIES-BANQUET SERVICE STAFF	1,700	1,000	350+	50		1,400		1,400	400+	40.0+
	57	RECOVERIES-PORTERS	1,700	1,000	710+	90		1,800		1,800	800+	80.0+
	58	RECOVERIES-JANITORIAL SERVICES	2,500	3,500	1,110-	110		2,500		2,500	1,000-	28.6-

THE CORPORATION OF THE CITY OF HAMILTON

DATE 11/11/88 — HAMILTON CONVENTION CENTRE — TREASURY — REVENUE ESTIMATES — PGM NO. PBPYBL34

1989 BUDGET WORKSHEET - FORM NO. 1 — PAGE 25

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIATION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8304		HAMILTON CONVENTION CENTRE										
	55	RECOVERIES										
	59	RECOVERIES-SECURITY SERVICES	9,000	7,000	1,600+	400		9,000		9,000	2,000+	28.6+
	61	RECOVERIES-ADVERTISING										
	99	RECOVERIES-OTHER SERVICES AND COSTS	12,000	3,000	8,480+	520		12,000		12,000	9,000+	300.0+
		ACTIVITY TOTALS	100,700	82,000	7,460+	4,040		93,500		93,500	11,500+	14.0+
	60	OTHER REVENUE										
	50	REBATES/COMMISSIONS FROM SHOW SERVICES AND ELECTRICAL SUPPLIERS	55,000	50,000	5,500+	2,500		58,000		58,000	8,000+	16.0+
	51	COMMISSION-SOUVENIRS, PROGRAMMES, ETC.	500									
	55	BELL CANADA COMMISSION	1,200	1,200				1,200		1,200		
	60	ADMINISTRATION FEES	400	400				400		400		
	62	COAT CHECK	7,000	8,000	1,000-			7,000		7,000	1,000-	12.5-
	92	CIGARETTE SALES	1,900	800	1,100+			1,900		1,900	1,100	137.5+
	99	MISCELLANEOUS	2,000	2,000				2,000		2,000		
		ACTIVITY TOTALS	68,000	62,400	5,600+	4,400		70,500		70,500	8,100 +	13.0+
		TOTAL BUDGET REQUEST	2,912,000		188,350+						280,000 +	
				2,632,000		91,650		2,912,000		2,912,000		10.6+

THE CORPORATION OF THE CITY OF HAMILTON

PGM NO. PRPYBL34

DATE 11/11/88

HAMILTON CONVENTION CENTRE

TREASURY

EXPENDITURE ESTIMATES

PAGE 26

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIATION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8340		HAMILTON CONVENTION CENTRE										
	01	ADMINISTRATION										
	01	SALARIES AND WAGES	174,300	179,500	570-	6,270		185,200		185,200	5,700+	3.2+
	02	TEMPORARY HELP-OFFICE	2,100		1,910+	90		2,000		2,000	2,000+	
	03	EMPLOYEE BENEFITS	28,600	28,200	540-	1,250		28,910		28,910	710+	2.5+
	11	TELEPHONES	19,000	20,200	2,020-	820		19,000		19,000	1,200-	5.9-
	16	POSTAGE	1,800	1,800	40+	60		1,900		1,900	100+	5.6+
	21	OFFICE SUPPLIES AND STATIONARY	6,000	6,000	170-	170		6,000		6,000		
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	1,000	1,000	240-	40		800		800	200-	20.0-
	42	INSURANCE	44,300	44,300	1,700+			46,000		46,000	1,700+	3.8+
	46	PROVISION FOR BAD DEBTS	200	2,600	110-	110		2,600		2,600		
	47	COLLECTION AGENCY EXPENSES	300		480+	20		500		500	500+	
	68	OPERATING PURCHASES AND SERVICES	4,560	4,560	570+	230		5,360		5,360	800+	17.5+
	71	OFFICE EQUIPMENT	800	1,000	240-	40		800		800	200-	20.0-
	83	RENTAL-OFFICE EQUIPMENT	13,400	14,200	520-	620		14,300		14,300	100+	.7+
	91	TRAVELLING	4,000	8,500	1,180-	330		7,650		7,650	850-	10.0-
	93	MEMBERSHIPS AND SUBSCRIPTIONS	2,830	2,830	60-	130		2,900		2,900	70+	2.5+
	94	TRAINING COURSES	1,500	2,000	2,110+	190		4,300		4,300	2,300+	115.0+
	96	MEETINGS, RECEPTIONS AND ENTERTAINMENT EXPENSES-DIRECTOR H.C.C.	3,000	3,000	130-	130		3,000		3,000		
	97	MEETINGS-H.C.C. COMMITTEE			770+	30		800		800	800+	

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIATION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8340		HAMILTON CONVENTION CENTRE										
	01	ADMINISTRATION										
		ACTIVITY TOTALS	307,690	319,690	1,800+	10,530		332,020		332,020	12,330+	3.9+
	10	BUILDING MAINTENANCE										
	01	SALARIES AND WAGES	31,600	24,600	18,700+	1,510		44,810		44,810	20,210+	32.2+
	02	TEMPORARY HELP	10,300	11,290	11,290 -			10,000		10,000	1,290-	11.4-
	03	EMPLOYEE BENEFITS	5,900	5,620	2,730+	380		8,730		8,730	3,110+	55.3+
	13	WATER RATES AND SEWER SURCHARGE	5,600	8,000	880-	180		7,300		7,300	700-	8.8-
	17	WINDOW CLEANING	5,500	5,000	740+	260		6,000		6,000	1,000+	20.0+
	18	GARBAGE DISPOSAL	5,200	6,000	740-	240		5,500		5,500	500-	8.3-
	19	CONTRACTUAL SERVICES-VARIOUS	9,600	13,500	3,930-	430		10,000		10,000	3,500-	25.9-
	20	CONTRACTUAL SERVICES-CLOCKS	932	780	270+	50		1,100		1,100	320+	41.0+
	22	CLEANING AND WASHROOM SUPPLIES	8,400	7,800	140-	340		8,000		8,000	200+	2.6+
	23	OPERATING SUPPLIES	2,000	3,000	1,280-	80		1,800		1,800	1,200-	40.0-
	29	DECORATIONS	1,000	1,000	40-	40		1,000		1,000		
	30	SMALL TOOLS	400	400	210-	10		200		200	200-	50.0-
	31	REPAIRS AND MAINTENANCE-COORDINATED BY CENTRAL UTILITIES	56,600	56,600	100+	2,550		59,250		59,250	2,650+	4.7+
	32	REPAIRS AND MAINTENANCE-GROUNDS	3,000	3,000	130-	130		3,000		3,000		

HAMILTON CONVENTION CENTRE

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIATION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8340		HAMILTON CONVENTION CENTRE										
	10	BUILDING MAINTENANCE										
	33	REPAIRS AND MAINTENANCE-BUILDING	70,000	75,000	12,800-	2,800		65,000		65,000	10,000-	13.3-
	34	REPAIRS AND MAINTENANCE-LIGHTING	22,000	19,500	1,550+	950		22,000		22,000	2,500+	12.8+
	37	MAINTENANCE-GENERAL CLEANING	100,000	97,000	1,560+	4,440		103,000		103,000	6,000+	6.2+
	39	REPAIRS AND MAINTENANCE-ELEVATORS/ESCALATORS	47,000	46,300	880+	2,120		49,300		49,300	3,000+	6.5+
	68	OPERATING PURCHASES AND SERVICES	1,200	1,200	50-	50		1,200		1,200		
		ACTIVITY TOTALS	386,232	385,590	4,960 -	16,560		397,190		397,190	11,600 +	3.0+
	17	OPERATIONS										
	01	SALARIES AND WAGES	62,900	63,500	3,780+	2,360		69,640		69,640	6,140+	9.7+
	02	TEMPORARY HELP-STOREMAN	2,200	2,370		80		2,450		2,450	80+	3.4+
	03	EMPLOYEE BENEFITS	13,000	14,620	690+	690		16,000		16,000	1,380+	9.4+
	09	TEMPORARY HELP-INFORMATION DESK	21,000	22,590	1,540-	950		22,000		22,000	590-	2.6-
	23	OPERATING SUPPLIES	200	400	20-	20		400		400		
	28	FIRST AID SUPPLIES	580	300	30+	20		350		350	50+	16.7+
	68	TOBACCO SUPPLIES	1,100	1,400	60-	60		1,400		1,400		
		ACTIVITY TOTALS	100,980	105,180	2,880+	4,180		112,240		112,240	7,060+	6.7+

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8340		HAMILTON CONVENTION CENTRE										
18		SECURITY										
	19	CONTRACTUAL SERVICES-SECURITY	107,000	107,000	180+	4,820		112,000		112,000	5,000+	4.7+
		ACTIVITY TOTALS	107,000	107,000	180+	4,820		112,000		112,000	5,000+	4.7+
20		FOOD AND BEVERAGE-ADMINISTRATION AND EVENTS SERVICES										
	01	SALARIES AND WAGES	109,600	112,000	4,380+	4,080		120,460		120,460	8,460+	7.6+
	02	GRATUITY RECOVERIES ON SALARIES	23,000-	22,080-	1,120-			23,200-		23,200-	1,120-	5.1-
	03	EMPLOYEE BENEFITS	18,000	20,070	250+	910		21,230		21,230	1,160+	5.8+
	21	OFFICE SUPPLIES AND PRINTING	3,000	2,600	270+	130		3,000		3,000	400+	15.4+
	29	PRINTING OF MENUS,ETC.	7,500	6,000	700+	300		7,000		7,000	1,000+	16.7+
	44	TRANSPORTATION OF MONEY	940	940		40		980		980	40+	4.3+
	48	CASH SHORT/OVER	150		150+			150		150	150+	
	50	CREDIT CARD SERVICE CHARGE	210	500	300-	10		210		210	290-	58.0-
	91	TRAVELLING			2,250+	100		2,350		2,350	2,350+	
	92	TRANSPORTATION ASSISTANCE	6,000	5,000	740+	260		6,000		6,000	1,000+	20.0+
	93	MEMBERSHIPS AND SUBSCRIPTIONS	400	500	20-	20		500		500		
	94	TRAINING COURSES	900	1,000	50+	50		1,100		1,100	100+	10.0+
	96	ENTERTAINMENT EXPENSES	500	1,150	480-	30		700		700	450-	39.1-

ACCOUNT DEPT (1)	ACCT OBJ DET	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIATION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8340		HAMILTON CONVENTION CENTRE										
20		FOOD AND BEVERAGE-ADMINISTRATION AND EVENTS SERVICES										
		ACTIVITY TOTALS	124,200	127,680	6,870+	5,930		140,480		140,480	12,800+	10.0+
22		FOOD AND BEVERAGE-KITCHEN										
	01	SALARIES AND WAGES	173,600	178,540	2,260+	6,330		187,130		187,130	8,590+	4.8+
	02	GRATUITY RECOVERY ON SALARIES	46,000-	44,160-	2,240-			46,400-		46,400-	2,240-	5.1-
	03	EMPLOYEE BENEFITS KITCHEN HELP	36,600	38,080	1,540+	1,800		41,420		41,420	3,340+	8.8+
	06	TEMPORARY HELP-COOKS AND KITCHEN HELP	30,000	39,630	4,120-	2,490		38,000		38,000	1,630-	4.1-
	09	TEMPORARY HELP-STEWARDING	88,000	93,990	2,010+	6,000		102,000		102,000	8,010+	8.5+
	23	CLEANING AND OPERATING SUPPLIES	13,500	21,800	1,700-	900		21,000		21,000	800-	3.7-
	39	REPAIRS AND MAINTENANCE-KITCHEN EQUIPMENT	8,600	12,000	3,390-	390		9,000		9,000	3,000-	25.0-
	64	FOOD COST	541,160	509,660	11,080+	23,430		544,170		544,170	34,510+	6.8+
	68	OPERATING PURCHASES AND SERVICES	3,000	3,500	320+	180		4,000		4,000	500+	14.3+
		ACTIVITY TOTALS	848,460	853,040	5,760+	41,520		900,320		900,320	47,280+	5.5+

ACCOUNT DEPT (1)	ACCOUNT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8340		HAMILTON CONVENTION CENTRE										
	24	FOOD AND BEVERAGE-BANQUET										
	01	SALARIES AND WAGES	180,800	184,280	3,160 +	7,030	13,520	207,990		207,990	23,710+	12.9+
	02	GRATUITY RECOVERY ON SALARIES	46,000-	44,160-	2,240-			46,400-		46,400-	2,240-	5.1-
	03	EMPLOYEE BENEFITS	45,000	48,990	8,030 +	2,570		59,590		59,590	10,600 +	21.6+
	06	TEMPORARY HELP-SERVICE STAFF	170,000	215,260	39,790 -	6,630	9,600 -	172,500		172,500	42,760-	19.9-
	07	TEMPORARY HELP-CASHIERS	31,300		30,400+	1,220		31,620		31,620	31,620+	
	09	TEMPORARY HELP-PORTER STAFF	145,000	162,920	3,750-	830		160,000		160,000	2,920-	1.8-
	23	OPERATING SUPPLIES	30,000	32,000	1,380-	1,380		32,000		32,000		
	24	MEETING ROOM SUPPLIES	5,800	4,500	200-	200		4,500		4,500		
	27	UNIFORMS, CLOTHING AND LAUNDRY	21,000	26,600	5,070-	970		22,500		22,500	4,100-	15.4-
	28	LINEN CLEANING	37,500	36,200	640+	1,660		38,500		38,500	2,300+	6.4+
	32	REPAIRS AND MAINTENANCE EQUIPMENT	2,000	3,500	150-	150		3,500		3,500		
	65	BEVERAGE COSTS	188,000	168,640	9,470+	8,010		186,120		186,120	17,480+	10.4+
	68	OPERATING PURCHASES AND SERVICES	3,720	3,720	110+	170		4,000		4,000	280+	7.5+
	71	REPLACEMENT-CHINA	7,750	5,000	210-	210		5,000		5,000		
	72	REPLACEMENT-GLASSWARE	8,000	8,000	340-	340		8,000		8,000		
	73	REPLACEMENT-SILVER	29,130	5,000	210-	210		5,000		5,000		
	74	REPLACEMENT-LINEN (FELT AND SKIRTING)	5,000	5,000	210-	210		5,000		5,000		

ACCOUNT DEPT (1)	ACCT (1)	OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIATION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8340			HAMILTON CONVENTION CENTRE										
	24		FOOD AND BEVERAGE-BANQUET										
		75	OPERATING EQUIPMENT -RENTALS AND SERVICES	75,300	67,500	6,190+	3,310		77,000		77,000	9,500+	14.1+
			ACTIVITY TOTALS	939,300	932,950	4,490+	35,100	3,920	976,460		976,460	43,510+	4.7+
	30		MARKETING/SALES										
		00	PRIOR YEARS' ACTUALS										
		01	SALARIES AND WAGES	157,700	162,000	3,900-	5,530		163,630		163,630	1,630+	1.0+
		02	TEMPORARY HELP-OFFICE	1,900	1,200	620+	80		1,900		1,900	700+	58.3+
		03	EMPLOYEE BENEFITS	26,400	30,950	1,920-	1,310		30,340		30,340	610-	2.0-
		11	TELEPHONES	4,300	3,900	220+	180		4,300		4,300	400+	10.3+
		16	POSTAGE	2,000	1,200	740+	60		2,000		2,000	800+	66.7+
		21	OFFICE SUPPLIES	2,400	2,000	390+	110		2,500		2,500	500+	25.0+
		68	OPERATING PURCHASES AND SERVICES	5,400	3,120	2,720+	260		6,100		6,100	2,980+	95.5+
		71	OFFICE EQUIPMENT		500	20+	20		540		540	40+	8.0+
		83	RENTAL-OFFICE EQUIPMENT	2,900	2,400	5,730+	370		8,500		8,500	6,100+	254.2+
		86	RENTAL-OFFICES	11,100	11,100	720-	720		11,100		11,100		
		91	TRAVELLING	20,000	34,500	6,650-	1,250		29,100		29,100	5,400-	15.7-
		93	MEMBERSHIPS AND SUBSCRIPTIONS	2,600	4,620	1,080-	160		3,700		3,700	920-	19.9-
		94	TRAINING	750	3,000	160+	140		3,300		3,300	300+	10.0+
		96	MEETINGS RECEPTIONS AND ENTERTAINMENT	4,600	6,000	30+	270		6,300		6,300	300+	5.0+

ACCOUNT DEPT (1)	ACCOUNT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8340		HAMILTON CONVENTION CENTRE										
	30	MARKETING/SALES										
		ACTIVITY TOTALS	242,050	266,490	3,680 -	10,460		273,270		273,270	6,780 +	2.5+
		TOTAL BUDGET REQUEST	3,055,912		13,340 +		3,920				146,360 +	
				3,097,620		129,100		3,243,980		3,243,980		4.7+

CITY OF HAMILTON
TREASURY

FORM NO. 5

HAMILTON CONVENTION CENTRE/HECFI
DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

Account # 8340-0191

November 1988
DATE

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
Canadian Society of Association Executives - Convention	Winnipeg, Man.	August 27-30, 1989	Wm. J. Penfold - Director, HCC	1,000
International Association of Auditorium Managers	Reno, Nevada	July 1989	Wm. J. Penfold - Director, HCC	2,000
International Convention Centre Managers Conference	Not known	November 1989	Wm. J. Penfold - Director, HCC	1,650
Canada Calling Marketplaces	Various	Spring/Fall, 1989	Wm. J. Penfold - Director, HCC	500
Institute of Assn. Executives	Toronto	Monthly	Wm. J. Penfold - Director, HCC	250
Canadian Assn. of Exposition Mgrs.	Toronto	Monthly	Wm. J. Penfold - Director, HCC	250
Association for Conventions Operations Management	Anaheim, California	January 5-8, 1989	S. H. Dockman - Operations Manager	1,500
Canadian Restaurant and Food Association - Food and Beverage Show	Toronto	February 1989	S. H. Dockman - Operations Manager and - Banquet and Kitchen Personnel	100
Hostex and CRFA Convention	Toronto	April 1989	S. H. Dockman - Operations Manager (Operations Personnel to attend Trade Show)	300
			TOTAL OBJECT 91 - "TRAVELLING" c/f	7,550

CITY OF HAMILTON
TREASURY

FORM NO. 5

HAMILTON CONVENTION CENTRE/HECFI P.2

DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

November 1988

DATE

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
				b/f 7,550
London Restaurant and Hospitality Show	London, Ontario	November 1989	S. H. Dockman - Operations Manager	100
			TOTAL OBJECT 91 - "TRAVELLING"	$7,650

CITY OF HAMILTON
TREASURY

FORM NO. 5

HAMILTON CONVENTION CENTRE/HECFI

DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

Account # 8340-2097

November 1988

DATE

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
Association for Convention Operations Management	Anaheim, California	January 5-7, 1989	R. Laking - Events Manager	1,500
Meeting Planners International	Toronto	Monthly - Sept/June 1989	M. Hercus - Events Co-ordinator	
			Tickets - 10 @ $30	300
			Mileage - 10 @ $25	250
Hostex Show - CRFA (Canadian Restaurant & Foodservices Assn.)	Toronto	Spring 1989	R. Laking	100
			M. Hercus (including mileage)	100
			M. Lees	100
			TOTAL OBJECT 91 - "TRAVELLING"	$2,350

CITY OF HAMILTON
TREASURY

FORM NO. 5

HAMILTON CONVENTION CENTRE/HECFI
MARKETING & SALES

DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

Account # 8430-3091

November 1988

DATE

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
Professional Convention Management Association	Anaheim, California	January 7-10, 1989	Sal Farrauto - Sales Manager, HCC	2,500
Meetings & Incentive Travel	Chicago, Ill.	February 8-9, 1989	Sal Farrauto - Sales Manager, HCC	1,000
Destinations '89	Washington, D.C.	February 23, 1989	Sal Farrauto - Sales Manager, HCC	1,000
American Society of Assn. Execs.	Cincinnati, Ohio	March 11-15, 1989	Sal Farrauto - Sales Manager, HCC	2,000
Ontario Conventions and Visitors Association	Sudbury, Ont.	March 1989	Vince Guglielmo - Sales Executive) Convention Sales Representative)	1,000
Meeting Planners International Regional Conference	Orillia, Ont.	April 5-7, 1989	Vince Guglielmo	500
Meeting Planners International Annual Conference	Orlando, Fla.	June 11-14, 1989	Vince Guglielmo	2,500
Canadian Soc. of Assn. Execs.	Winnipeg, Man.	August 27-30, 1989	Sal Farrauto) Convention Sales Representative)	2,000
Canadian Assn. of Expos. Mgrs.	Toronto, Ont.	August 1989	Trade Show Representative	500
Ont. Conventions & Visitors Association Marketplace	Toronto, Ont.	October 1989	Convention Sales Representative	100
Various Bid Proposals	Through Canada & U.S. as required	Throughout year	Sal Farrauto, Vince Guglielmo and Convention Sales Representative	8,000
Sales Blitz (two annually to each o	Ottawa, Toronto, Montreal and other Cities as required)	Throughout year	Sal Farrauto, Vince Guglielmo and Convention Sales Representative	8,000
			TOTAL OBJECT 91 - "TRAVELLING"	$29,100

CITY OF HAMILTON
TREASURY

FORM NO. 3

1989 PROPOSED ADDITIONAL POSITIONS
(EXPANSION SERVICE LEVEL)

HAMILTON CONVENTION CENTRE/HECFI
DEPARTMENT/LOCAL BOARD

November 1988
DATE

ACCT. NO.	DESCRIPTION OF POSITION	GROUP CLASSI-FICATION	NUMBER OF EMPLOYEES	WEEKLY SALARY	ANTICI-PATED DATE OF APPOINT-MENT	REASON FOR PROPOSED POSITION	AMOUNT REQUIRED FOR 1989
8340-2401	Banquet Personnel Co-ordinator	Banquets	1	346.15	April 1, 1989	To do the co-ordination and booking of over 120 part-time waitstaff for the various shifts that are required on a weekly basis throughout the year, along with the preparation of payroll, time cards and personnel files. As this position is presently filled with a part-time member of staff, there would be a recovery of $9,600 from part-time labour expense for the period April 1 to December 31, 1989, for a net expense of $3,920 for 1989.	13,520 (9,600) 3,920

CITY OF HAMILTON

FORM 6
REV. 08/88

1989 CURRENT BUDGET ESTIMATES

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD HECFI - CONVENTION CENTRE

2. ACCOUNT NO.(S) 8340-2401

3. CONSIDERATIONS: (A) AMOUNT $ 3,920.00

(B) EFFECTIVE DATE April 1, 1989

(C) INCLUDED [X] OR NOT INCLUDED [ ] IN ESTIMATES

(D) AFFECTS CURRENT [ ] AND/OR EXPANSION [X] LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

To employ a Banquet Personnel Co-ordinator on a full-time basis to do the co-ordination and booking of over 120 part-time waitstaff for the various shifts that are required on a weekly basis throughout the year, along with the preparation of payroll, time cards and personnel files. This position is presently filled with a part-time member of staff.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?
(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

This position is full-time . If this service package is not funded we will continue to utilize part-time staff member. However, this will not create stability in the position and this will continue to cause problems with staffing of events and disruption in the office through regular turnover in this position.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

No.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

Continue as indicated above.

8. PACKAGE RANKING BY - DEPT./BOARD: 1 OF 1

- COMMITTEE : _____ OF _____

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

HAMILTON PLACE THEATRE
1989 BUDGET OVERVIEW

	Budget Estimates		Increase (Decrease) Over 1988 Estimates	
	1988	1989	Amount	Percentage
Revenue	$1,683,200	$1,382,380	<$300,820>	<17.9%>
Less Expenditures	2,259,990	2,030,770	< 229,220>	<10.1%>
Funding Requirement from the City of Hamilton	**$ 576,790**	**$ 648,390**	**$ 71,600**	**12.4%**

For comments on the above, see the Summary Report on the 1989 Operating Budget of HECFI.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
HAMILTON PLACE THEATRE
1989 BUDGET WORKSHEET SUMMARY

DEPT.	DESCRIPTION	PROJECTED 1988 ACTUAL	1988 ESTIMATE	ADJUSTMENT TO 1988 ESTIMATE INCREASE (DECREASE)	INFLATIONARY COSTS	EXPANSION SERVICE LEVEL	1989 ORIGINAL ESTIMATE (4+5+6+7)	COMMITTEE ADJUSTMENT INCREASE (DECREASE)	1989 RESULTANT APPROPRIATION (8+9)	INCREASE (DECREASE) OVER 1988 ESTIMATE AMOUNT (10-4)	INCREASE (DECREASE) OVER 1988 ESTIMATE PERCENTAGE (11/4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
REVENUE											
	RENTALS, LICENCE FEES AND SHOW REVENUE - GREAT HALL	$285,000	$335,000	($54,050)	$14,050	$0	$295,000	$0	$295,000	($40,000)	-11.9%
	RENTALS, LICENCE FEES AND SHOW REVENUE - STUDIO THEATRE	61,000	61,000	(100)	3,100	0	64,000	0	64,000	3,000	4.9%
	OTHER RENTALS	68,975	77,950	(1,850)	(3,740)	0	72,360	0	72,360	(5,590)	-7.2%
	FOOD AND BEVERAGE SALES	140,000	156,400	(15,870)	4,470	0	145,000	0	145,000	(11,400)	-7.3%
	RECOVERIES	703,480	964,750	(252,440)	28,250	0	740,560	0	740,560	(224,190)	-23.2%
	OTHER REVENUE	74,630	88,100	(22,640)	0	0	65,460	0	65,460	(22,640)	-25.7%
		$1,333,085	$1,683,200	($346,950)	$46,130	$0	$1,382,380	$0	$1,382,380	($300,820)	-17.9%
EXPENDITURES											
	ADMINISTRATION	$383,980	$426,250	($42,400)	$12,920	$0	$396,770	$0	$396,770	($29,480)	-6.9%
	MAINTENANCE	266,409	267,090	8,620	11,850	0	287,560	0	287,560	20,470	7.7%
	MEETING ROOMS	1,300	4,800	(2,310)	110	0	2,600	0	2,600	(2,200)	-45.8%
	FRONT OF HOUSE	106,090	142,280	(30,380)	5,040	0	116,940	0	116,940	(25,340)	-17.8%
	OPERATION - SPECIFIC SHOW EXPENSES	612,000	782,610	(191,630)	18,200	0	609,180	0	609,180	(173,430)	-22.2%
	SECURITY	54,430	62,600	(4,170)	2,640	0	61,070	0	61,070	(1,530)	-2.4%
	STAGE - PROPERTY	314,700	337,260	(6,520)	12,230	0	342,970	0	342,970	5,710	1.7%
	SHOW PROMOTIONS	108,000	124,880	(7,650)	4,970	0	122,200	0	122,200	(2,680)	-2.1%
	BEVERAGE AND CATERING SERVICE	77,699	112,220	(24,700)	3,960	0	91,480	0	91,480	(20,740)	-18.5%
		$1,924,608	$2,259,990	($301,140)	$71,920	$0	$2,030,770	$0	$2,030,770	($229,220)	-10.1%
EXCESS OF EXPENDITURES OVER REVENUE FROM OPERATIONS:		$591,523	$576,790	$45,810	$25,790	$0	$648,390	$0	$648,390	$71,600	12.4%

ACCOUNT DEPT (1)	ACCT OBJ DET	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8305		HAMILTON PLACE										
	10	RENTALS, LICENCE FEES AND SHOW REVENUE-GREAT HALL										
	01	RENTALS-SHOWS	285,000	335,000	54,050-	14,050		295,000		295,000	40,000-	11.9-
		ACTIVITY TOTALS	285,000	335,000	54,050-	14,050		295,000		295,000	40,000-	11.9-
	11	RENTALS, LICENCE FEES AND SHOW REVENUE-STUDIO THEATRE										
	01	RENTALS-SHOW	61,000	61,000	100-	3,100		64,000		64,000	3,000+	4.9+
	04	RENTALS-OTHER										
		ACTIVITY TOTALS	61,000	61,000	100-	3,100		64,000		64,000	3,000+	4.9+
	12	OTHER RENTALS										
	01	MEETING ROOMS	4,700	4,000	900+			4,900		4,900	900+	22.5+
	02	HAMILTON PHILHARMONIC	19,800	22,880	2,090-			20,790		20,790	2,090-	9.1-
	03	HECFI MARKETING AND SALES	11,100	11,100		560		11,660		11,660	560+	5.0+
	04	HAMILTON AND REGION ARTS COUNCIL	7,524	8,680	780-			7,900		7,900	780-	9.0-
	05	OPERA HAMILTON	9,108	10,420	860-			9,560		9,560	860-	8.3-
	06	BACH ELGAR CHOIR	4,693	5,500	570-			4,930		4,930	570-	10.4-
	07	GERITOL FOLIES	2,950	3,370	270-			3,100		3,100	270-	8.0-
	50	EQUIPMENT RENTALS	1,500	3,000	1,430-			1,570		1,570	1,430-	47.7-
	55	PIANO RENTALS	1,000	1,200	150-			1,050		1,050	150-	12.5-

ACCOUNT DEPT (1)	ACCT (1)	OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8305			HAMILTON PLACE										
	12		OTHER RENTALS										
		70	COMPUTER SIGN RENTALS	6,600	7,800	900-			6,900		6,900	900-	11.5-
		99	OTHER										
			ACTIVITY TOTALS	68,975	77,950	6,150-	560		72,360		72,360	5,590-	7.2-
	20		FOOD AND BEVERAGE SALES										
		10	CATERING	12,000	12,000	60+	480		12,540		12,540	540+	4.5+
		35	LIQUOR	45,000	55,500	9,680-	180		46,000		46,000	9,500-	17.1-
		40	BEER	32,000	33,700	2,480-	1,780		33,000		33,000	700-	2.1-
		45	WINE	18,000	20,200	2,900-	700		18,000		18,000	2,200-	10.9-
		50	SOFT DRINKS (BAR)	33,000	35,000	870-	1,330		35,460		35,460	460+	1.3+
			ACTIVITY TOTALS	140,000	156,400	15,870-	4,470		145,000		145,000	11,400-	7.3-
	55		RECOVERIES										
		58	RECOVERIES-JANITORIAL SERVICES										
		59	RECOVERIES-SECURITY SERVICES		1,000	1,000-						1,000-	
		60	RECOVERIES-STAGE HANDS' SERVICES	419,640	569,250	141,540-	17,110		444,820		444,820	124,430-	21.9-
		61	RECOVERIES-ADVERTISING	173,640	260,000	87,200-	7,780		180,580		180,580	77,420-	30.5-
		62	RECOVERIES-MONTHLY CALENDAR	10,000	12,500	2,050-			10,450		10,450	2,050-	16.4-

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT (1)	OBJ (1)	DET (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIATION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8305				HAMILTON PLACE										
	55			RECOVERIES										
		63		RECOVERIES-HOUSE PROGRAM ADVERTISING	30,000	42,000	10,650-			31,350		31,350	10,650-	25.4-
		98		RECOVERIES-MUSICIANS	40,200	40,000		2,010		42,010		42,010	2,010+	5.0+
		99		RECOVERIES-OTHER SERVICES AND COSTS	30,000	40,000	10,000-	1,350		31,350		31,350	8,650-	21.6-
				ACTIVITY TOTALS	703,480	964,750	252,440-	28,250		740,560		740,560	224,190-	23.2-
	60			OTHER REVENUE										
		51		COMMISSION-SOUVENIR, PROGRAMMES, ETC.	5,700	6,900	940-			5,960		5,960	940-	13.6-
		55		BELL CANADA COMMISSION	800	400	440+			840		840	440+	110.0+
		60		ADMINISTRATION FEES	100	200	90-			110		110	90-	45.0-
		62		COAT CHECK	8,300	9,000	330-			8,670		8,670	330-	3.7-
		71		ADVERTISING-TRANSIENT VOLUME RATE	17,600	21,600	3,210-			18,390		18,390	3,210-	14.9-
		72		MAILING LIST	30,130	38,000	6,510-			31,490		31,490	6,510-	17.1-
		99		MISCELLANEOUS	12,000	12,000	12,000-						12,000-	
				ACTIVITY TOTALS	74,630	88,100	22,640-			65,460		65,460	22,640-	25.7-
				TOTAL BUDGET REQUEST	1,333,085		351,250-						302,820-	
						1,683,200		50,430		1,382,380		1,382,380		17.9-

ACCOUNT DEPT (1)	ACCOUNT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8350		HAMILTON PLACE										
01		ADMINISTRATION										
	01	SALARIES AND WAGES	215,000	233,900	8,140-	7,900		233,660		233,660	240-	.1-
	02	TEMPORARY HELP-OFFICE		1,200	60-	60		1,200		1,200		
	03	EMPLOYEE BENEFITS	32,000	37,330	680-	1,650		38,300		38,300	970+	2.6+
	11	TELEPHONES	16,900	26,000	8,300-	800		18,500		18,500	7,500-	28.8-
	16	POSTAGE	10,500	8,500	2,660+	340		11,500		11,500	3,000+	35.3+
	21	OFFICE SUPPLIES AND STATIONARY	5,000	8,360	2,620-	260		6,000		6,000	2,360-	28.2-
	31	REPAIRS AND MAINTENANCE EQUIPMENT		530		20		550		550	20+	3.8+
	41	PRIOR YEARS' SALES TAX										
	42	INSURANCE	45,100	45,100	1,100-			44,000		44,000	1,100-	2.4-
	45	MUNICIPAL PROPERTY TAXES	26,609	26,390	19,600-	310		7,100		7,100	19,290-	73.1-
	46	PROVISION FOR BAD DEBTS	2,400	2,400	110-	110		2,400		2,400		
	47	COLLECTION AGENCY EXPENSES		300	20-	20		300		300		
	68	OPERATING PURCHASES AND SERVICES	3,000	4,270		190		4,460		4,460	190+	4.4+
	71	OFFICE EQUIPMENT	7,813	3,010	130-	130		3,010		3,010		
	83	RENTAL-OFFICE EQUIPMENT	2,700	4,590	1,490-	140		3,240		3,240	1,350-	29.4-
	91	TRAVELLING	4,000	5,750		250		6,000		6,000	250+	4.3+
	92	CAR ALLOWANCE	5,758	5,750	350-	250		5,650		5,650	100-	1.7-
	93	MEMBERSHIPS AND SUBSCRIPTIONS	4,200	5,030	1,400-	170		3,800		3,800	1,230-	24.5-
	94	TRAINING COURSES		530	40+	30		600		600	70+	13.2+

ACCOUNT DEPT (1)	ACCT OBJ DET (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8350		HAMILTON PLACE										
	01	ADMINISTRATION										
	96	MEETINGS, RECEPTIONS AND ENTERTAINMENT EXPENSES-DIRECTOR OF H.P.T.	3,000	7,310	1,570-	260		6,000		6,000	1,310-	17.9-
	97	MEETINGS-HAMILTON PLACE THEATRE COMMITTEE			470+	30		500		500	500+	
		ACTIVITY TOTALS	383,980	426,250	42,400-	12,920		396,770		396,770	29,480-	6.9-
	10	MAINTENANCE										
	01	SALARIES AND WAGES	51,737	47,000	3,870+	1,780		52,650		52,650	5,650+	12.0+
	02	TEMPORARY HELP	18,000	17,450		780		18,230		18,230	780+	4.5+
	03	EMPLOYEE BENEFITS	7,690	7,910	1,780+	440		10,130		10,130	2,220+	28.1+
	13	WATER RATES AND SEWER SURCHARGE	4,300	5,000		130		5,130		5,130	130+	2.6+
	17	WINDOW CLEANING	6,200	7,200	20-	340		7,520		7,520	320+	4.4+
	18	GARBAGE DISPOSAL	1,485	2,610	990-	80		1,700		1,700	910-	34.9-
	19	CONTRACTUAL SERVICES-VARIOUS	14,502	8,000	6,350+	650		15,000		15,000	7,000+	87.5+
	20	CONTRACTUAL SERVICES-CLOCKS	735	920		40		960		960	40+	4.3+
	22	CLEANING AND WASHROOM SUPPLIES	6,800	7,160		320		7,480		7,480	320+	4.5+
	23	OPERATING SUPPLIES	600	600		30		630		630	30+	5.0+
	31	REPAIRS AND MAINTENANCE-COORDINATED BY CENTRAL UTILITIES	33,480	33,480	400-	1,490		34,570		34,570	1,090+	3.3+

ACCOUNT DEPT (1)	ACCT (1)	OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8350			HAMILTON PLACE										
	10		MAINTENANCE										
		32	REPAIRS AND MAINTENANCE-GROUNDS	3,000	3,830		170		4,000		4,000	170+	4.4+
		33	REPAIRS AND MAINTENANCE-BUILDINGS	33,000	30,000	5,980+	1,620		37,600		37,600	7,600+	25.3+
		34	REPAIRS AND MAINTENANCE-LIGHTING	11,500	11,250	990+	560		12,800		12,800	1,550+	13.8+
		37	MAINTENANCE-GENERAL CLEANING	56,000	63,000	7,980-	2,480		57,500		57,500	5,500-	8.7-
		39	REPAIRS AND MAINTENANCE-ELEVATORS	16,600	16,900		760		17,660		17,660	760+	4.5+
		68	OPERATING PURCHASES AND SERVICES	780	780		40		820		820	40+	5.1+
		74	FURNISHINGS		4,000	960-	140		3,180		3,180	820-	20.5-
			ACTIVITY TOTALS	266,409	267,090	8,620+	11,850		287,560		287,560	20,470+	7.7+
	15		MEETING ROOMS										
		09	TEMPORARY HELP-ROOM SET UP	1,000	3,860	1,930-	70		2,000		2,000	1,860-	48.2-
		22	LAUNDRY	300	540	240-	20		320		320	220-	40.7-
		23	OPERATING SUPPLIES		280	20-	20		280		280		
		68	OPERATING PURCHASES AND SERVICES		120	120-						120-	
			ACTIVITY TOTALS	1,300	4,800	2,310-	110		2,600		2,600	2,200-	45.8-

ACCOUNT DEPT (1)	ACCT OBJ DET	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8350		HAMILTON PLACE										
16		FRONT OF HOUSE										
	01	SALARIES AND WAGES	14,620	14,620	240+	670		15,530		15,530	910+	6.2+
	03	EMPLOYEE BENEFITS	3,100	6,010	570+	300		6,880		6,880	870+	14.5+
	09	CASUAL HELP	85,000	117,310	31,190-	3,880		90,000		90,000	27,310-	23.3-
	22	LAUNDRY	850	1,200		50		1,250		1,250	50+	4.2+
	27	UNIFORMS, CLOTHING AND ACCESSORIES	1,720	1,720		80		1,800		1,800	80+	4.7+
	28	FIRST AID SUPPLIES	100	310		10		320		320	10+	3.2+
	68	OPERATING PURCHASES AND SERVICES	700	1,110		50		1,160		1,160	50+	4.5+
	75	OPERATING EQUIPMENT										
		ACTIVITY TOTALS	106,090	142,280	30,380-	5,040		116,940		116,940	25,340-	17.8-
17		OPERATION-SPECIFIC SHOW EXPENSES										
	01	WAGES-PERMANENT STAGE HANDS	92,000	100,320	490-	4,500		104,330		104,330	4,010+	4.0+
	03	EMPLOYEE BENEFITS	44,000	50,810	5,840-	2,030		47,000		47,000	3,810-	7.5-
	09	WAGES-PART-TIME STAGE HANDS	230,000	317,680	110,580-	900		208,000		208,000	109,680-	34.5-
	12	ADVERTISING AND PROMOTION	180,000	260,000	87,200-	7,780		180,580		180,580	79,420-	30.5-
	29	MATERIALS AND SUPPLIES										
	67	MUSICIANS	40,000	40,000	200+	1,810		42,010		42,010	2,010+	5.0+
	68	OPERATING PURCHASES AND SERVICES	26,000	13,800	12,280+	1,180		27,260		27,260	13,460+	97.5+

ACCOUNT DEPT (1)	ACCT OBJ DET	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8350		HAMILTON PLACE										
17		OPERATION-SPECIFIC SHOW EXPENSES										
		ACTIVITY TOTALS	612,000	782,610	191,630-	18,200		609,180		609,180	173,430-	22.2-
18		SECURITY										
	01	SALARIES AND WAGES	20,500	19,280	1,290+	930		21,500		21,500	2,220+	11.5+
	03	EMPLOYEE BENEFITS	3,700	4,280	1,750+	270		6,300		6,300	2,020+	47.2+
	09	CASUAL HELP-SECURITY	30,000	38,780	7,200-	1,420		33,000		33,000	5,780-	14.9-
	22	LAUNDRY	100	130	10-	10		130		130		
	23	OPERATING SUPPLIES	130	130		10		140		140	10+	7.7+
		ACTIVITY TOTALS	54,430	62,600	4,170-	2,640		61,070		61,070	1,530-	2.4-
19		STAGE-PROPERTY										
	01	SALARIES AND WAGES	206,000	217,520	8,060 -	7,340		216,800		216,800	720 -	0.3 -
	03	EMPLOYEE BENEFITS	32,100	36,150	1,040 -	1,580		36,690		36,690	540 +	1.5 +
	09	CASUAL HELP	16,000	9,300	2,180+	520		12,000		12,000	2,700+	29.0+
	23	OPERATING SUPPLIES	1,200	880	550+	70		1,500		1,500	620+	70.5+
	24	OPERATING SUPPLIES-SOUND	9,500	10,570		480		11,050		11,050	480+	4.5+
	25	OPERATING SUPPLIES-CARPENTRY	3,000	2,600		120		2,720		2,720	120+	4.6+
	28	OPERATING SUPPLIES-STUDIO	5,400	5,400		240		5,640		5,640	240+	4.4+
	29	OPERATING SUPPLIES-ELECTRICAL	16,000	18,200	20-	820		19,000		19,000	800+	4.4+

ACCOUNT DEPT (1)	ACCT OBJ DET (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8350		HAMILTON PLACE										
	19	STAGE-PROPERTY										
	30	SMALL TOOLS	500	390	270+	30		690		690	300+	76.9+
	39	REPAIRS AND MAINTENANCE-STAGE	5,000	5,620		250		5,870		5,870	250+	4.4+
	73	OPERATING EQUIPMENT-ELECTRIC	13,000	14,150	560+	80		14,790		14,790	640+	4.5+
	74	OPERATING EQUIPMENT-SOUND	5,000	13,400	960-	560		13,000		13,000	400-	3.0-
	75	OPERATING EQUIPMENT	2,000	3,080		140		3,220		3,220	140+	4.5+
		ACTIVITY TOTALS	314,700	337,260	6,520 -	12,230		342,970		342,970	5,710 +	1.7 +
	21	SHOW PROMOTIONS										
	13	ADVERTISING HOUSE-GENERAL	33,000	40,180	3,820-	1,640		38,000		38,000	2,180-	5.4-
	16	POSTAGE	19,000	22,000	1,130-	630		21,500		21,500	500-	2.3-
	66	HOUSE PROGRAMMES	56,000	62,700	2,700-	2,700		62,700		62,700		
		ACTIVITY TOTALS	108,000	124,880	7,650-	4,970		122,200		122,200	2,680-	2.1-
	24	BEVERAGE AND CATERING SERVICE										
	02	TEMPORARY HELP	16,000	34,000	14,870-	870		20,000		20,000	14,000-	41.2-
	03	EMPLOYEE BENEFITS	200	1,560	700-	40		900		900	660-	42.3-
	22	LAUNDRY	100	340		20		360		360	20+	5.9+
	23	OPERATING SUPPLIES	7,000	7,000		320		7,320		7,320	320+	4.6+

ACCOUNT DEPT (1)	ACCOUNT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8350		HAMILTON PLACE										
	24	BEVERAGE AND CATERING SERVICE										
	27	UNIFORMS, CLOTHING AND ACCESSORIES	1,000	1,000		50		1,050		1,050	50+	5.0+
	32	REPAIRS AND MAINTENANCE-EQUIPMENT	2,199	1,380		60		1,440		1,440	60+	4.3+
	48	CASH SHORT/OVER										
	64	CATERING PURCHASES	10,800	10,910		490		11,400		11,400	490+	4.5+
	65	BEVERAGE COSTS	40,000	53,490	9,130-	2,000		46,360		46,360	7,130-	13.3-
	68	OPERATING PURCHASES AND SERVICES	200	1,220		50		1,270		1,270	50+	4.1+
	75	OPERATING EQUIPMENT	200	1,320		60		1,380		1,380	60+	4.5+
		ACTIVITY TOTALS	77,699	112,220	24,700-	3,960		91,480		91,480	20,740-	18.5-
		TOTAL BUDGET REQUEST	1,924,608	2,259,990	301,140 -	71,920		2,030,770		2,030,770	229,220 -	10.1-

CITY OF HAMILTON
TREASURY

FORM NO. 5

ACCOUNT NO. 8350-0191

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

Hamilton Place/HECFI
DEPARTMENT/ LOCAL BOARD

November 1988
DATE

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
Travel to New York based contracts	New York City	Unknown at this time	Tom Burrows or R. Ellison	
Annual Meeting of ISPAA	New York City	Unknown at this time	Tom Burrows	
National Association of Television Producers and Executives	Unknown at this time	Unknown at this time	Tom Burrows or R. Ellison	
Two IAAM Conferences, District & National	Unknown at this time	Unknown at this time	Tom Burrows or R. Ellison	
Other trips as required to secure bookings	Unknown at this time	Unknown at this time	Tom Burrows or R. Ellison	
Association Meetings in Ontario and throughout Canada	Unknown at this time	Unknown at this time	Tom Burrows or R. Ellison	
	*Costs vary greatly primarily due to geographic location of Host City and number of days required.			
			TOTAL OBJECT 91 - "TRAVELLING"	$6000

3 Nov 88

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

COPPS COLISEUM
1989 BUDGET OVERVIEW

	Budget Estimates		Increase (Decrease) Over 1988 Estimates	
	1988	1989	Amount	Percentage
Revenue	$1,721,400	$2,082,010	$360,610	20.9%
Less Expenditures	1,827,070	2,003,760	176,690	9.7%
Funding Requirement from the City of Hamilton	**$ 105,670**	**$ <78,250>**	**$<183,920>**	
<174.1%>				

For comments on the above, see the Summary Report on the 1989 Operating Budget of HECFI.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
COPPS COLISEUM
1989 BUDGET WORKSHEET SUMMARY

DEPT.	DESCRIPTION	PROJECTED 1988 ACTUAL	1988 ESTIMATE	ADJUSTMENT TO 1988 ESTIMATE INCREASE (DECREASE)	INFLATIONARY COSTS	EXPANSION SERVICE LEVEL	1989 ORIGINAL ESTIMATE (4+5+6+7)	COMMITTEE ADJUSTMENT INCREASE (DECREASE)	1989 RESULTANT APPROPRIATION (8+9)	INCREASE (DECREASE) OVER 1988 ESTIMATE AMOUNT (10-4)	INCREASE (DECREASE) OVER 1988 ESTIMATE PERCENTAGE (11/4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
REVENUE											
	RENTAL, LICENCE FEES AND SHOW REVENUES	$1,046,000	$724,000	$176,000	$0	$0	$900,000	$0	$900,000	$176,000	24.3%
	OTHER RENTALS	46,500	205,500	(6,160)	0	0	199,340	0	199,340	(6,160)	-3.0%
	FOOD AND BEVERAGE CONCESSIONS	332,000	300,000	10,000	18,600	0	328,600	0	328,600	28,600	9.5%
	RECOVERIES	509,290	453,800	41,140	24,230	0	519,170	0	519,170	65,370	14.4%
	OTHER REVENUE	156,550	38,100	96,000	800	0	134,900	0	134,900	96,800	254.1%
		$2,090,340	$1,721,400	$316,980	$43,630	$0	$2,082,010	$0	$2,082,010	$360,610	20.9%
EXPENDITURES											
	ADMINISTRATION	$344,040	$351,830	($16,680)	$15,060	$0	$350,210	$0	$350,210	($1,620)	-0.5%
	MAINTENANCE	604,090	570,500	26,650	26,580	0	623,730	0	623,730	53,230	9.3%
	EVENT PLANNING/OPERATIONS	509,100	520,440	1,220	16,850	0	538,510	0	538,510	18,070	3.5%
	IATSE PAYROLL	172,810	94,300	54,160	5,350	0	153,810	0	153,810	59,510	63.1%
	SECURITY	202,950	198,920	5,920	8,060	0	212,900	0	212,900	13,980	7.0%
	OPERATIONS - SOUVENIRS	2000	0	3670	130	0	3,800	0	3,800	3,800	0.0%
	DISPLAY ADVERTISING	0	0	32000	0	0	32,000	0	32,000	32,000	0.0%
	MARKETING/SALES	76770	91080	(5,550)	3,270	0	88,800	0	88,800	(2,280)	-2.5%
		$1,911,760	$1,827,070	$101,390	$75,300	$0	$2,003,760	$0	$2,003,760	$176,690	9.7%
EXCESS OF EXPENDITURES OVER REVENUE FROM OPERATIONS		($178,580)	$105,670	($215,590)	$31,670	$0	($78,250)	$0	($78,250)	($183,920)	-174.1%

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIATION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8306		COPPS COLISEUM										
	10	RENTALS, LICENCE FEES AND SHOW REVENUES										
	01	CONCERTS	267,600	180,000	93,250+			273,250		273,250	93,250+	51.8+
	02	AMATEUR HOCKEY	105,000	103,500	33,000 -			70,500		70,500	33,000 -	31.9 -
	03	PROFESSIONAL HOCKEY	20,000	20,000				20,000		20,000		
	04	OTHER AMATEUR SPORTS	22,000	12,500	3,750+			16,250		16,250	3,750+	30.0+
	05	OTHER PROFESSIONAL SPORTS	168,000	76,000	64,000+			140,000		140,000	64,000+	84.2+
	06	FAMILY SHOWS	169,000	147,000	43,000+			190,000		190,000	43,000+	29.3+
	07	TRADE/CONSUMER SHOWS	108,700	81,000	29,000+			110,000		110,000	29,000+	35.8+
	08	CONVENTIONS	166,700	84,500	24,500-			60,000		60,000	24,500-	29.0-
	09	OTHERS	19,000	19,500	500+			20,000		20,000	500+	2.6+
		ACTIVITY TOTALS	1046,000	724,000	176,000+			900,000		900,000	176,000+	24.3+
	12	OTHER RENTALS										
	13	CASUAL RENTALS	5,000	3,000	1,000+			4,000		4,000	1,000+	33.3+
	14	HOCKEY CLOCK/MESSAGE/SOUND SYSTEM RENTALS	11,000	9,000	2,000+			11,000		11,000	2,000+	22.2+
	15	STAGE, TABLES, CHAIRS AND EQUIPMENT RENTALS	10,000	6,000	4,000+			10,000		10,000	4,000+	66.7+
	16	DISPLAY ADVERTISING		50,000	61,000+			111,000		111,000	61,000+	122.0+
	21	PRIVATE BOXES	20,000	137,500	77,500-			60,000		60,000	77,500-	56.4-
	22	TICKET MASTER OFFICE	500		3,340+			3,340		3,340	3,340+	

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8306		COPPS COLISEUM										
	12	OTHER RENTALS										
		ACTIVITY TOTALS	46,500	205,500	6,160-			199,340		199,340	6,160-	3.0-
	20	FOOD AND BEVERAGE CONCESSIONS										
	10	COMMISSIONS EARNED FROM CONCESSIONAIRE	332,000	300,000	10,000+	18,600		328,600		328,600	28,600+	9.5+
		ACTIVITY TOTALS	332,000	300,000	10,000+	18,600		328,600		328,600	28,600+	9.5+
	55	RECOVERIES										
	58	RECOVERIES-JANITORIAL SERVICES										
	59	RECOVERIES-SECURITY SERVICES	101,250	95,000	5,000+	5,000		105,000		105,000	10,000+	10.5+
	60	RECOVERIES-STAGE HANDS' SERVICES	174,760	94,300	69,770+	8,200		172,270		172,270	77,970+	82.7+
	62	RECOVERIES-USHERS/TICKET TAKERS' SERVICES	129,720	121,500	8,120+	6,480		136,100		136,100	14,600+	12.0+
	63	RECOVERIES-RINK ATTENDANTS /EVENT SET UP	54,560	63,000	9,600-	2,400		55,800		55,800	7,200-	11.4-
	64	RECOVERIES-OTHER LABOUR	14,000	20,000	5,650-	650		15,000		15,000	5,000-	25.0-
	99	RECOVERIES-OTHER SERVICES AND COSTS	35,000	60,000	26,500-	1,500		35,000		35,000	25,000-	41.7-
		ACTIVITY TOTALS	509,290	453,800	41,140+	24,230		519,170		519,170	65,370+	14.4+

ACCOUNT DEPT (1)	ACCOUNT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8306		COPPS COLISEUM										
	60	OTHER REVENUE										
	50	REBATES/COMMISSIONS FROM SHOW SERVICE AND ELECTRICAL SUPPLIERS	15,000	10,000	5,000+			15,000		15,000	5,000+	50.0+
	51	COMMISSION-SOUVENIR, PROGRAMMES, ETC.	120,000	10,000	90,000+			100,000		100,000	90,000+	900.0+
	55	BELL CANADA COMMISSION	650	1,000				1,000		1,000		
	60	ADMINISTRATION FEES	20,800	17,000	1,000+	800		18,800		18,800	1,800+	10.6+
	99	MISCELLANEOUS	100	100				100		100		
		ACTIVITY TOTALS	156,550	38,100	96,000+	800		134,900		134,900	96,800+	254.1+
		TOTAL BUDGET REQUEST	2,090,340		316,980+						360,610+	
				1,721,400		43,630		2,082,010		2,082,010		20.9+

THE CORPORATION OF THE CITY OF HAMILTON

PGM NO. PRPY3L34

DATE 11/11/88

COPPS COLISEUM

TREASURY

EXPENDITURE ESTIMATES

PAGE 58

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT (1)	OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8360			COPPS COLISEUM										
	01		ADMINISTRATION										
		01	SALARIES AND WAGES	196,600	200,400	2,280-	6,930		205,050		205,050	4,650+	2.3+
		02	TEMPORARY HELP-OFFICE	3,000	3,600	610-	130		3,120		3,120	480-	13.3-
		03	EMPLOYEE BENEFITS	31,800	31,800	850-	1,400		32,350		32,350	550+	1.7+
		11	TELEPHONE	14,500	10,250	40+	460		10,750		10,750	500+	4.9+
		16	POSTAGE	1,800	2,040	240-	50		1,850		1,850	190-	9.3-
		21	OFFICE SUPPLIES AND STATIONARY	7,440	11,440	4,990-	290		6,740		6,740	4,700-	41.1-
		31	REPAIRS AND MAINTENANCE-OFFICE EQUIPMENT	600	600	20-	20		600		600		
		42	INSURANCE	55,500	55,500		4,500		60,000		60,000	4,500+	8.1+
		45	PROPERTY TAXES			330+	10		340		340	340+	
		46	PROVISION FOR BAD DEBTS										
		68	OPERATING PURCHASES AND SERVICES	3,100	2,500	110-	110		2,500		2,500		
		71	OFFICE EQUIPMENT	2,500	1,000	40-	40		1,000		1,000		
		81	RENTAL-CAR POOL	500	2,000	1,420-	20		600		600	1,400-	70.0-
		83	RENTAL-OFFICE EQUIPMENT	8,400	8,400	2,660-	260		6,000		6,000	2,400-	28.6-
		86	RENTAL-OFFICES										
		91	TRAVELLING	6,000	8,200	930-	330		7,600		7,600	600-	7.3-
		93	MEMBERSHIPS AND SUBSCRIPTIONS	1,600	1,600	920-	30		710		710	890-	55.6-
		94	TRAINING COURSES	4,500	4,000	1,610-	110		2,500		2,500	1,500-	37.5-
		96	MEETINGS, RECEPTIONS AND ENTERTAINMENT EXPENSES-DIR. OF COPPS COLISEUM	5,000	5,000	1,170-	170		4,000		4,000	1,000-	20.0-

ACCOUNT DEPT (1)	ACCT (1)	OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8360			COPPS COLISEUM										
	01		ADMINISTRATION										
		97	MEETING AND ENTERTAINMENT EXPENSES-HAMILTON ROOM	1,200	3,500	1,590-	90		2,000		2,000	1,500-	42.9-
		98	MEETINGS-COPPS COLISEUM/ C.U.P. COMMITTEE			2,390+	110		2,500		2,500	2,500+	
			ACTIVITY TOTALS	344,040	351,830	16,680-	15,060		350,210		350,210	1,620-	.5-
	10		GENERAL MAINTENANCE										
		13	WATER AND SEWER-SURCHARGE	13,000	16,000	1,000-	380		15,380		15,380	620-	3.9-
		17	WINDOW CLEANING	10,000	12,000	2,430-	430		10,000		10,000	2,000-	16.7-
		18	GARBAGE DISPOSAL	8,800	6,000	1,030+	320		7,350		7,350	1,350+	22.5+
		19	CONTRACTUAL SERVICES-VARIOUS	4,500	3,400	570+	180		4,150		4,150	750+	22.1+
		22	CLEANING AND WASHROOM SUPPLIES	50,000	25,000	14,620+	1,780		41,400		41,400	16,400+	65.6+
		23	OPERATING SUPPLIES	5,000	6,000	1,020-	220		5,200		5,200	600-	13.3-
		24	SOUND SYSTEM PURCHASES AND SERVICES										
		25	GASOLINE AND OTHER FUELS	1,200	1,020	180+	50		1,250		1,250	230+	22.5+
		26	OIL AND LUBRICANTS		500	500-						500-	
		29	DECORATIONS										
		30	SMALL TOOLS	1,500	1,500	20-	70		1,550		1,550	50+	3.3+
		31	REPAIRS AND MAINTENANCE-COORDINATED BY CENTRAL UTILITIES	152,200	147,560	17,990+	7,450		173,000		173,000	25,440+	17.2+

ACCOUNT DEPT (1)	ACCT (1)	OBJ (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8360			COPPS COLISEUM										
	10		GENERAL MAINTENANCE										
		32	REPAIRS AND MAINTENANCE-GROUNDS	13,000	18,000	3,070-	670		15,600		15,600	2,400-	13.3-
		33	REPAIRS AND MAINTENANCE-BUILDING	42,000	40,000	190+	1,810		42,000		42,000	2,000+	5.0+
		34	REPAIRS AND MAINTENANCE-LIGHTING	9,500	10,000	430-	430		10,000		10,000		
		35	REPAIRS AND MAINTENANCE-ELECTRICAL	20,000	20,000	100-	900		20,800		20,800	800+	4.0+
		37	MAINTENANCE-GENERAL CLEANING	220,000	206,570	990+	9,340		216,900		216,900	10,330+	5.0+
		38	MATERIALS AND SUPPLIES-ZAMBONI, FORKLIFT	3,000	3,200	140-	140		3,200		3,200		
		39	REPAIRS AND MAINTENANCE-ELEVATORS/ESCALATORS	27,990	28,250	410+	1,290		29,950		29,950	1,700+	6.0+
		40	REPAIRS AND MAINTENANCE-ELECTRONIC SIGNS	4,000	6,000	260-	260		6,000		6,000		
		41	REPAIRS AND MAINTENANCE-INTERCOM, PAGING, PA	4,000	3,500	330+	170		4,000		4,000	500+	14.3+
		42	REPAIRS AND MAINTENANCE-FIRE PROTECTION EQUIPMENT	2,000	6,000	2,170-	170		4,000		4,000	2,000-	33.3-
		43	REPAIRS AND MAINTENANCE-RADIO EQUIPMENT	2,000	1,000	910+	90		2,000		2,000	1,000+	100.0+
		44	REPAIRS AND MAINTENANCE-ZAMBONI, FORKLIFTS AND ICE EDGERS	3,900	3,000	830+	170		4,000		4,000	1,000+	33.3+
		45	REPAIRS AND MAINTENANCE-OTHER EQUIPMENT	4,200	4,000	170-	170		4,000		4,000		
		68	OPERATING PURCHASES AND SERVICES	2,300	2,000	90-	90		2,000		2,000		

ACCOUNT DEPT (1)	ACCT OBJ DET	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8360		COPPS COLISEUM										
10		GENERAL MAINTENANCE										
		ACTIVITY TOTALS	604,090	570,500	26,650+	26,580		623,730		623,730	53,230+	9.3+
16		EVENT PLANNING/OPERATIONS										
	01	SALARIES AND WAGES	86,000	87,000	1,890+	3,110		92,000		92,000	5,000+	5.7+
	02	WAGES-UNION	135,500	139,660	740+	600		141,000		141,000	1,340+	1.0+
	03	EMPLOYEE BENEFITS	42,000	46,710	630-	2,070		48,150		48,150	1,440+	3.1+
	06	PART-TIME USHERS/TICKET TAKERS	105,990	101,000	7,490+	4,880		113,370		113,370	12,370+	12.2+
	09	PART-TIME RINK ATTENDANTS/ EVENT SET UP	50,050	54,000	5,430-	2,180		50,750		50,750	3,250-	6.0-
	22	LAUNDRY	5,000	6,270	1,200-	230		5,300		5,300	970-	15.5-
	23	OPERATING SUPPLIES	5,000	5,230	220-	220		5,230		5,230		
	27	UNIFORMS, CLOTHING AND ACCESSORIES	8,360	8,360	1,210+	430		10,000		10,000	1,640+	19.6+
	28	FIRST AID SUPPLIES	200	210	10-	10		210		210		
	68	OPERATING PURCHASES AND SERVICES	70,000	70,000	1,580-	3,080		71,500		71,500	1,500+	2.1+
	82	RENTAL-OPERATING EQUIPMENT	1,000	2,000	1,040-	40		1,000		1,000	1,000-	50.0-
		ACTIVITY TOTALS	509,100	520,440	1,220+	16,850		538,510		538,510	18,070+	3.5+

COPPS COLISEUM

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT OBJ DET (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8360		COPPS COLISEUM										
	17	IATSE PAYROLL										
	03	EMPLOYEE BENEFITS	17,990	10,300	5,780+	720		16,800		16,800	6,500+	63.1+
	09	WAGES-PART TIME STAGEHANDS	154,820	84,000	48,380+	4,630		137,010		137,010	53,010+	63.1+
		ACTIVITY TOTALS	172,810	94,300	54,160+	5,350		153,810		153,810	59,510+	63.1+
	18	SECURITY										
	01	SALARIES AND WAGES	37,100	37,100	2,600+	1,390		41,090		41,090	3,990+	10.8+
	02	PART-TIME EVENT SECURITY	82,200	75,000	360+	2,640		78,000		78,000	3,000+	4.0+
	03	EMPLOYEE BENEFITS	8,350	8,800	1,340+	450		10,590		10,590	1,790+	20.3+
	20	CONTRACTUAL SERVICES-SECURITY	75,000	77,520	1,640+	3,560		82,720		82,720	5,200+	6.7+
	23	OPERATING SUPPLIES	300	500	20-	20		500		500		
		ACTIVITY TOTALS	202,950	198,920	5,920+	8,060		212,900		212,900	13,980+	7.0+
	20	OPERATIONS-SOUVENIRS										
	01	SALARIES AND WAGES	2,000		3,610+	130		3,740		3,740	3,740+	
	03	EMPLOYEE BENEFITS			60+			60		60	60+	
		ACTIVITY TOTALS	2,000		3,670+	130		3,800		3,800	3,800+	

THE CORPORATION OF THE CITY OF HAMILTON

DATE 11/11/88 COPPS COLISEUM

TREASURY EXPENDITURE ESTIMATES

1989 BUDGET WORKSHEET - FORM NO. 1

PGM NO. PBPY3L34

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8360		COPPS COLISEUM										
	21	DISPLAY ADVERTISING										
	24	BROCHURES			9,800+			9,800		9,800	9,800+	
	67	COMMISSIONS ON DISPLAY ADVERTISING			22,200+			22,200		22,200	22,200+	
		ACTIVITY TOTALS			32,000+			32,000		32,000	32,000+	
	30	MARKETING/SALES										
	01	SALARIES AND WAGES	49,500	51,500	2,630+	1,890		56,020		56,020	4,520+	8.8+
	02	TEMPORARY HELP OFFICE		1,000	40-	40		1,000		1,000		
	03	EMPLOYEE BENEFITS	10,250	10,660	680-	450		10,430		10,430	230-	2.2-
	11	TELEPHONE	6,940	4,000	960-	140		3,180		3,180	820-	20.5-
	16	POSTAGE	1,700	2,000	300-	50		1,750		1,750	250-	12.5-
	21	OFFICE SUPPLIES AND STATIONARY	500	1,500	500-	40		1,040		1,040	460-	30.7-
	31	REPAIR AND MAINTENANCE-OFFICE EQUIPMENT		200	10-	10		200		200		
	68	OPERATING PURCHASES AND SERVICES	780	780	30-	30		780		780		
	71	OFFICE EQUIPMENT	500	1,000	40-	40		1,000		1,000		
	83	RENTAL-OFFICE EQUIPMENT	1,800	2,400	490-	90		2,000		2,000	400-	16.7-
	91	TRAVELLING	1,500	11,650	4,570-	320		7,400		7,400	4,250-	36.5-
	93	MEMBERSHIPS AND SUBSCRIPTIONS	1,900	2,190	470-	80		1,800		1,800	390-	17.8-
	94	TRAINING COURSES	600	700	30-	30		700		700		

THE CORPORATION OF THE CITY OF HAMILTON

TREASURY

EXPENDITURE ESTIMATES

1989 BUDGET WORKSHEET - FORM NO. 1

DATE 11/11/88

COPPS COLISEUM

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
8360		COPPS COLISEUM										
	30	MARKETING/SALES										
	96	MEETING AND ENTERTAINMENT EXPENSES	800	1,500	60-	60		1,500		1,500		
		ACTIVITY TOTALS	76,770	91,080	5,550-	3,270		88,800		88,800	2,280-	2.5-
		TOTAL BUDGET REQUEST	1,911,760	1,827,070	101,390+	75,300		2,003,760		2,003,760	175,690+	9.7+

CITY OF HAMILTON
TREASURY

FORM NO. 5

COPPS COLISEUM/HECFI
DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

Account No.
8360-0191

November 1988
DATE

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
International Association of Auditorium Managers	Reno Nevada	July 1989	J. Crane, Director	$2,000
Institute of Power Engineers	Hamilton, Ontario	Sept. 1989	J. Crane, Director	400
International Association of Auditorium Managers - District Meetings	To be announced	Various	B. Calder, Manager J. Elder, Events Manager D. Kelly, Asst. Manager	2,000
Ontario Association of Engineering Technicians & Technologists Convention	To be announced	May 1989	J. Crane, Director	500
Arena Managers' Association of Ontario Convention	To be announced	June 1989	B. Calder, Manager J. Elder, Manager	1,500
Crowd Control Conference	Atlanta	November 1989	B. Calder, Manager	1,200
			TOTAL OBJECT 91 - "TRAVELLING"	$7,600

CITY OF HAMILTON
TREASURY

FORM NO. 5

COPPS COLISEUM/HECFI

DEPARTMENT/ LOCAL BOARD

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

November 1988

DATE

Account No.
8360-3091

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
Music Industry Conference	Toronto, Ontario	March 10, 1989	Leslee Stewart	$ 600.00
I.A.A.M. District II Annual Conference	Ft. Lauderdale, Florida	April 10-13, 1989		1,800.00
C.A.E.M Annual Conference	Toronto, Ontario	July 9-12, 1989		1,000.00
Pre-Event Observations	To be determined			3,000.00
Contingency	To be determined			1,000.00
			TOTAL OBJECT 91 - "TRAVELLING"	$7,40000

Hamilton
Entertainment
and Convention
Facilities Inc.

FROM John A. Leuser, Director of Finance and Administration (Name & Title) DATE November 29, 1988

FOR ACTION [XX] FOR INFORMATION [ ] File No. _____

TO: BOARD [XXX] (OR) _____ (Committee) [ ]

SUBJECT

1989 Operating Budget for CUP.

RECOMMENDATION

That the 1989 Operating Budget for CUP (Attached) be recommended to the City's Executive Committee for approval.

Note: The municipal contribution for CUP is budgeted to increase in 1989 by 4.1% over 1988.

BACKGROUND

Attached is the applicable budget material.

John A. Leuser

John A. Leuser, C.A.
Director of Finance
and Administration

CENTRAL UTILITIES PLANT
1989 OPERATING BUDGET

I N D E X

1989 CURRENT ESTIMATES

INTRODUCTORY FORM
REV. 08/88

STATEMENT OF PURPOSE AND STAFFING

FOR THE Central Utilities Plant/HECFI (DEPT./LOCAL BOARD)

1. PURPOSE/OBJECTIVES

a) to provide operational and maintenance resources relating to the supply and distribution of utility services for a number of buildings located in the downtown core of the City of Hamilton i.e. Hamilton Place, Hamilton Convention Centre, Copps Coliseum, City Hall, Hamilton Public Library, Farmers' Market, Art Gallery, Ellen Fairclough Building and Parking Authority underground garages.

b) to provide leadership, work control and scheduling in an effort to maximize productivity of the work force and to prioritize work in accordance with the needs established and funds approved.

c) to provide a maintenance resource capable of maintaining system components and equipment to accepted standards while maintaining a low unit and life cycle cost.

d) to ensure high technical and aesthetic standards for the faciltiies and to provide a satisfactory and safe environment for all users with minimal depreciation of capital.

Objectives

a) to optimize operating expenditures so as to provide the level of service necessary for the efficient and effective operation and maintenance of facility systems, equipment and components.

b) to achieve an overall reduction in energy consumption through effective

2. PROJECTED MAJOR PROGRAM/ORGANIZATIONAL CHANGES DURING THE PERIOD 1989-1991

It is anticipated that operations will remain relatively stable with respect to services and budgetary requirements for the upcoming three (3) year period.

(please see attached)

3. STAFFING (FTE'S) (NUMBER OF VACANCIES INCLUDED IN "PERMANENT" POSITIONS BELOW IS 1)

	PERMANENT			TEMPORARY			TOTAL		
	Present 1988	Projected 1989	Incr. + Decr. -	Present 1988	Projected 1989	Incr. + Decr. -	Present 1988	Projected 1989	Incr. + Dec. -
Salary	6	6	0	0	0	0	6	6	0
Wage	19	19	0	0	0	0	19	19	0
	25	25	0	0	0	0	25	25	0

NOTE: PLEASE SEE REVERSE SIDE FOR SUGGESTIONS ON COMPLETING THIS FORM

management programmes and improvement projects.

c) to continue with the development of a preventive maintenance programme servicing the facility systems and equipment and through planned inspection and maintenance, minimize the effects of wear and tear thus limiting the need and expense for non-scheduled repairs.

d) to encourage and assist in the development and training of the staff resource so as to maximize the capabilities and experience of this resource.

CENTRAL UTILITIES PLANT
1989 BUDGET OVERVIEW

	Budget Estimates		Increase (Decrease) Over 1988 Estimates	
	1988	1989	Amount	Percentage
Funding Requirement from the City of Hamilton	**$2,468,490**	**$2,570,450**	**$101,960**	**4.1%**

Comments:

As indicated, the Central Utilities Plant's (CUP) funding requirement for 1989 is budgeted to increase by $101,960 or 4.1% from 1988.

It should be noted that in the previous two years of 1988 and 1987, we requested reductions of 0.8% and 2.5%, respectively, in the annual funding requirements for CUP. Such reductions should not be expected to occur annually since this operation is primarily a cost service center which will ordinarily increase with inflation.

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CENTRAL UTILITIES PLANT
1989 BUDGET WORKSHEET SUMMARY

DEPT.	DESCRIPTION	PROJECTED 1988 ACTUAL	1988 ESTIMATE	ADJUSTMENT TO 1988 ESTIMATE INCREASE (DECREASE)	INFLATIONARY COSTS	EXPANSION SERVICE LEVEL	1989 ORIGINAL ESTIMATE (4+5+6+7)	COMMITTEE ADJUSTMENT INCREASE (DECREASE)	1989 RESULTANT APPROPRIATION (8+9)	INCREASE (DECREASE) OVER 1988 ESTIMATE AMOUNT (10-4)	INCREASE (DECREASE) OVER 1988 ESTIMATE PERCENTAGE (11/4)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
EXPENDITURES											
	OPERATIONS	$792,590	$871,000	($36,860)	$37,420	$0	$871,560	$0	$871,560	$560	0.1%
	RECOVERY FROM USERS	(605,130)	(573,000)	(58,060)	0	0	(631,060)	0	(631,060)	(58,060)	10.1%
	MAINTENANCE	388,100	397,970	37,030	18,960	0	453,960	0	453,960	55,990	14.1%
	CITY HALL	225,600	220,500	1,230	13,270	0	235,000	0	235,000	14,500	6.6%
	HAMILTON CENTRAL LIBRARY	258,000	250,640	5,040	13,930	0	269,610	0	269,610	18,970	7.6%
	HAMILTON FARMERS MARKET	37,000	34,320	2,230	2,120	0	38,670	0	38,670	4,350	12.7%
	HAMILTON CONVENTION CENTRE	240,400	263,310	(22,230)	11,320	0	252,400	0	252,400	(10,910)	-4.1%
	HAMILTON PLACE	246,000	250,050	(1,420)	9,670	0	258,300	0	258,300	8,250	3.3%
	COPPS COLISEUM	325,600	302,250	15,740	18,260	0	336,250	0	336,250	34,000	11.2%
	PEDESTRIAN ARCADE/OVERPASS	41,800	48,000	(2,470)	1,890	0	47,420	0	47,420	(580)	-1.2%
	ONTARIO GOVERNMENT BUILDING	210,000	204,850	7,480	8,020	0	220,350	0	220,350	15,500	7.6%
	PARKING AUTHORITY - UNDERGROUND	93,000	90,000	2,170	5,020	0	97,190	0	97,190	7,190	8.0%
	ART GALLERY	115,000	108,600	7,980	4,220	0	120,800	0	120,800	12,200	11.2%
EXPENDITURES TOTAL		$2,367,960	$2,468,490	($42,140)	$144,100	$0	$2,570,450	$0	$2,570,450	$101,960	4.1%

THE CORPORATION OF THE CITY OF HAMILTON

PGM NO. PBPYDL34

DATE 11/11/88

CENTRAL UTILITIES PLANT

TREASURY

EXPENDITURE ESTIMATES

PAGE 4

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360		CENTRAL UTILITIES PLANT										
	01	OPERATIONS										
	01	SALARIES AND WAGES	516,000	555,680	22,580-	24,000		557,100		557,100	1,420+	.3+
	03	EMPLOYEE BENEFITS	98,290	98,290	4,750-	4,300		97,840		97,840	450-	.5-
	06	WORKERS' COMPENSATION	3,800	33,100	29,270-	170		4,000		4,000	29,100-	87.9-
	09	MEAL ALLOWANCES	100	100	20+			120		120	20+	20.0+
	11	TELEPHONES	3,590	3,590		160		3,750		3,750	160+	4.5+
	13	WATER RATES AND SEWER SURCHARGE	8,000	10,500		260		10,760		10,760	260+	2.5+
	20	CONTRACTUAL SERVICES-CLOCKS	820	820		40		860		860	40+	4.9+
	21	OFFICE SUPPLIES AND STATIONERY	680	400	270+	30		700		700	300+	75.0+
	22	CLEANING SUPPLIES	460	460		20		480		480	20+	4.3+
	23	OPERATING SUPPLIES	10,000	10,050	50+	450		10,550		10,550	500+	5.0+
	25	GASOLINE AND OTHER FUELS	2,000	3,060	480-	120		2,700		2,700	360-	11.8-
	27	UNIFORMS, CLOTHING AND ACCESSORIES	530	2,000	90-	90		2,000		2,000		
	30	SMALL TOOLS	500	500	1,410+	90		2,000		2,000	1,500+	300.0+
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	43,000	40,000	190+	1,810		42,000		42,000	2,000+	5.0+
	33	REPAIRS AND MAINTENANCE-BUILDINGS	5,100	5,100	220-	220		5,100		5,100		
	34	REPAIRS AND MAINTENANCE-LIGHTING BURL-OAK	500	500	20-	20		500		500		
	35	REPAIRS AND MAINTENANCE-ELECTRICAL EQUIPMENT CIPOLLA	19,000	19,910	290-	880		20,500		20,500	590+	3.0+

ACCOUNT DEPT (1)	ACCT (1)	OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360			CENTRAL UTILITIES PLANT										
	01		OPERATIONS										
		36	REPAIRS AND MAINTENANCE - HONEYWELL	38,620	38,620	9,670+	2,180		50,470		50,470	11,850+	30.7+
		42	INSURANCE	6,600	6,600	30+	300		6,930		6,930	330+	5.0+
		45	ENERGY MANAGEMENT/ IMPROVEMENTS	20,000	24,000	4,710+	1,290		30,000		30,000	6,000+	25.0+
		68	OPERATING PURCHASES AND SERVICES	9,000	9,600	30-	430		10,000		10,000	400+	4.2+
		71	OFFICE EQUIPMENT	800	210	1,430+	70		1,710		1,710	1,500+	714.3+
		73	RADIO EQUIPMENT	1,000	2,000	90-	90		2,000		2,000		
		74	FURNITURE AND FIXTURES	1,500	210	270+	20		500		500	290+	138.1+
		93	MEMBERSHIPS & SUBSCRIPTIONS	700	700	920+	70		1,690		1,690	990+	141.4+
		94	TRAINING COURSES	2,000	5,000	1,990+	310		7,300		7,300	2,300+	46.0+
			ACTIVITY TOTALS	792,590	871,000	36,860-	37,420		871,560		871,560	560+	.1+
	02		RECOVERY FROM USERS										
		97	ART GALLERY	129,130-	133,000-	2,600-			135,600-		135,600-	2,600-	2.0
		98	ONTARIO GOVERNMENT BUILDING	328,000-	310,000-	30,500-			340,500-		340,500-	30,500-	9.8
		99	PARKING AUTHORITY	148,000-	130,000-	24,960-			154,960-		154,960-	24,960-	19.2
			ACTIVITY TOTALS	605,130-	573,000-	58,060-			631,060-		631,060-	58,060-	10.1

THE CORPORATION OF THE CITY OF HAMILTON

TREASURY

EXPENDITURE ESTIMATES

DATE 11/11/88

CENTRAL UTILITIES PLANT

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT (1)	OBJ (1)	DET (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360				CENTRAL UTILITIES PLANT										
	05			MAINTENANCE										
		01		SALARIES & WAGES	350,000	337,030	33,460+	16,670		387,160		387,160	50,130+	14.9+
		02		RECOVERIES-SALARIES AND WAGES	24,000-	24,000-	4,000-			28,000-		28,000-	4,000-	16.7-
		03		EMPLOYEE BENEFITS	45,000	57,940	8,160+	1,100		67,200		67,200	9,260+	16.0+
		06		WORKERS COMPENSATION		2,400	250+	120		2,770		2,770	370+	15.4+
		21		OFFICE SUPPLIES & STATIONARY	600	500	10+	20		530		530	30+	6.0+
		22		CLEANING SUPPLIES	200	200				200		200		
		27		UNIFORMS, CLOTHING AND ACCESSORIES	2,000	2,000	90-	90		2,000		2,000		
		30		SMALL TOOLS	3,000	3,000	350+	150		3,500		3,500	500+	16.7+
		73		RADIO EQUIPMENT	2,500	3,000	130-	130		3,000		3,000		
		74		FURNITURE AND FIXTURES	400	400	20-	20		400		400		
		81		RENTAL-CAR POOL	4,900	9,000	390-	390		9,000		9,000		
		91		TRAVELLING	2,000	2,000	90-	90		2,000		2,000		
		93		MEMBERSHIPS AND SUBSCRIPTIONS	500	500	20-	20		500		500		
		94		TRAINING COURSES	1,000	4,000	460-	160		3,700		3,700	300-	7.5-
				ACTIVITY TOTALS	388,100	397,970	37,030+	18,960		453,960		453,960	55,990+	14.1+

ACCOUNT DEPT (1)	ACCT OBJ DET	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360		CENTRAL UTILITIES PLANT										
10		CITY HALL										
	14	LIGHT & POWER	225,600	220,500	4,380+	10,120		235,000		235,000	14,500+	6.6+
	23	OPERATING SUPPLIES (FILTERS & CHEMICALS)	12,900	11,900	2,170+	630		14,700		14,700	2,800+	23.5+
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	21,000	21,000	5,800+	1,200		28,000		28,000	7,000+	33.3+
	35	REPAIRS AND MAINTENANCE-ELECTRICAL	13,000	13,000	60-	580		13,520		13,520	520+	4.0+
	36	REPAIRS AND MAINTENANCE-HONEYWELL	16,400	16,400	50+	740		17,190		17,190	790+	4.8+
	99	RECOVERIES-PROPERTY MAINTENANCE DEPARTMENT	63,300-	62,300-	11,110-			73,410-		73,410-	11,110-	17.8-
		ACTIVITY TOTALS	225,600	220,500	1,230+	13,270		235,000		235,000	14,500+	6.6+
20		HAMILTON CENTRAL LIBRARY										
	14	LIGHT & POWER	258,000	250,640	7,360+	11,610		269,610		269,610	18,970+	7.6+
	23	OPERATING SUPPLIES (FILTERS & CHEMICALS)	9,680	9,680	40+	440		10,160		10,160	480+	5.0+
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	11,050	11,050	50+	500		11,600		11,600	550+	5.0+
	35	REPAIRS AND MAINTENANCE-ELECTRICAL	7,300	7,300	30+	330		7,660		7,660	360+	4.9+
	36	REPAIRS AND MAINTENANCE-HONEYWELL	23,300	23,300	50+	1,050		24,400		24,400	1,100+	4.7+
	98	RECOVERY-MOHAWK/MCMASTER GRANT TO OFFSET UTILITY CHARGES										

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360		CENTRAL UTILITIES PLANT										
	20	HAMILTON CENTRAL LIBRARY										
	99	RECOVERIES-LIBRARY (ACCT. NO. 2355-0364)	51,330-	51,330-	2,490-			53,820-		53,820-	2,490-	4.9-
		ACTIVITY TOTALS	258,000	250,640	5,040+	13,930		269,610		269,610	18,970+	7.6+
	30	HAMILTON FARMERS' MARKET										
	14	LIGHT & POWER	37,000	34,320	2,680+	1,670		38,670		38,670	4,350+	12.7+
	23	OPERATING SUPPLIES	450									
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	3,550	4,000	20+	180		4,200		4,200	200+	5.0+
	35	REPAIRS AND MAINTENANCE-ELECTRICAL	1,930	1,930	20-	90		2,000		2,000	70+	3.6+
	36	REPAIRS AND MAINTENANCE-HONEYWELL	4,100	4,100	10+	180		4,290		4,290	190+	4.6+
	99	RECOVERIES-CITY CLERK (ACCT. NO. 0322-0733)	10,030-	10,030-	460-			10,490-		10,490-	460-	4.6-
		ACTIVITY TOTALS	37,000	34,320	2,230+	2,120		38,670		38,670	4,350+	12.7+
	40	HAMILTON CONVENTION CENTRE										
	14	LIGHT & POWER	193,840	212,310	17,570-	8,770		203,510		203,510	8,800-	4.1-
	15	FUEL (NATURAL GAS)	46,560	51,000	2,110-			48,890		48,890	2,110-	4.1-
	23	OPERATING SUPPLIES	3,000	3,000	10+	140		3,150		3,150	150+	5.0+
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	10,000	10,000	50+	450		10,500		10,500	500+	5.0+

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360		CENTRAL UTILITIES PLANT										
	40	HAMILTON CONVENTION CENTRE										
	35	REPAIRS AND MAINTENANCE-ELECTRICAL	9,900	9,900	50-	440		10,290		10,290	390+	3.9+
	36	REPAIRS AND MAINTENANCE-HONEYWELL	24,400	24,400	60+	1,100		25,560		25,560	1,160+	4.8+
	38	REPAIRS AND MAINTENANCE-(TEMPERATURE CONTROLS)	9,300	9,300	30+	420		9,750		9,750	450+	4.8+
	99	RECOVERIES-HAMILTON CONVENTION CENTRE (ACCT. NO. 8340-1031)	56,600-	56,600-	2,650-			59,250-		59,250-	2,650-	4.7-
		ACTIVITY TOTALS	240,400	263,310	22,230-	11,320		252,400		252,400	10,910-	4.1-
	50	HAMILTON PLACE										
	14	LIGHT & POWER	180,790	183,750	2,110-	8,180		189,820		189,820	6,070+	3.3+
	15	FUEL (NATURAL GAS)	65,210	66,300	2,180+			68,480		68,480	2,180+	3.3+
	23	OPERATING SUPPLIES (FILTERS & CHEMICALS)	4,650	4,650	20+	210		4,880		4,880	230+	4.9+
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	9,000	9,000	40+	410		9,450		9,450	450+	5.0+
	35	REPAIRS AND MAINTENANCE-ELECTRICAL	8,990	8,990	10+	400		9,400		9,400	410+	4.6+
	36	REPAIRS AND MAINTENANCE-HONEYWELL	10,840	10,840	470-	470		10,840		10,840		
	99	RECOVERIES-HAMILTON PLACE (ACCT. NO. 8350-1031)	33,480-	33,480-	1,090-			34,570-		34,570-	1,090-	3.3-
		ACTIVITY TOTALS	246,000	250,050	1,420-	9,670		258,300		258,300	8,250+	3.3+

THE CORPORATION OF THE CITY OF HAMILTON

TREASURY

1989 BUDGET WORKSHEET - FORM NO. 1

EXPENDITURE ESTIMATES

DATE 11/11/88

CENTRAL UTILITIES PLANT

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360		CENTRAL UTILITIES PLANT										
	60	COPPS COLLISEUM										
	14	LIGHT AND POWER	243,190	225,750	14,590+	10,810		251,150		251,150	25,400+	11.3+
	15	FUEL (NATURAL GAS)	82,410	76,500	8,600+			85,100		85,100	8,600+	11.2+
	23	OPERATING SUPPLIES	14,850	15,000	640-	640		15,000		15,000		
	25	GASOLINE AND OTHER FUELS	800	1,560	600-	40		1,000		1,000	560-	35.9-
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	41,250	40,000	190+	1,810		42,000		42,000	2,000+	5.0+
	36	REPAIRS AND MAINTENANCE-HONEYWELL	93,300	73,000	32,260+	4,740		110,000		110,000	37,000+	50.7+
	38	REPAIRS AND MAINTENANCE-(TEMPERATURE CONTROLS)	2,000	18,000	13,220-	220		5,000		5,000	13,000-	72.2-
	94	TRAINING COURSES										
	99	RECOVERIES-COPPS COLISEUM (ACCT. NO. 8360-1031)	152,200-	147,560-	25,440-			173,000-		173,000-	25,440-	17.2-
		ACTIVITY TOTALS	325,600	302,250	15,740+	18,260		336,250		336,250	34,000+	11.2+
	70	PEDESTRIAN ARCADE/OVERPASS										
	14	LIGHT & POWER	14,100	15,600	960-	660		15,300		15,300	300-	1.9-
	17	CONTRACTUAL-WINDOW CLEANING	1,500	2,500	110-	110		2,500		2,500		
	19	CONTRACTUAL-SECURITY	8,700	8,700	120+	400		9,220		9,220	520+	6.0+
	31	REPAIRS AND MAINTENANCE-EQUIPMENT	1,000	1,000	40-	40		1,000		1,000		
	32	REPAIRS AND MAINTENANCE-GROUNDS	500	1,000	40-	40		1,000		1,000		

CENTRAL UTILITIES PLANT

1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT OBJECT (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360		CENTRAL UTILITIES PLANT										
	70	PEDESTRIAN ARCADE/OVERPASS										
	33	REPAIRS AND MAINTENANCE-BUILDINGS	1,500	2,200	90-	90		2,200		2,200		
	34	REPAIRS AND MAINTENANCE-LIGHTING	800	1,500	540-	40		1,000		1,000	500-	33.3-
	35	REPAIRS AND MAINTENANCE-ELECTRICAL	500	500	20-	20		500		500		
	37	REPAIRS AND MAINTENANCE-GENERAL CLEANING	9,600	10,400	450-	450		10,400		10,400		
	41	REPAIRS AND MAINTENANCE-FIRE PROTECTION EQUIPMENT	500	1,500	540-	40		1,000		1,000	500-	33.3-
	42	INSURANCE	3,100	3,100	200+			3,300		3,300	200+	6.5+
	63	PROVISION-CONSTRUCTION FINISH										
		ACTIVITY TOTALS	41,800	48,000	2,470-	1,890		47,420		47,420	580-	1.2-
	86	ONTARIO GOVERNMENT BUILDING										
	14	LIGHT AND POWER	177,600	173,250	5,080+	8,020		186,350		186,350	13,100+	7.6+
	15	FUEL (NATURAL GAS)	32,400	31,600	2,400+			34,000		34,000	2,400+	7.6+
		ACTIVITY TOTALS	210,000	204,850	7,480+	8,020		220,350		220,350	15,500+	7.6+

THE CORPORATION OF THE CITY OF HAMILTON

PGM NO. PRPYOL34

DATE 11/11/88

CENTRAL UTILITIES PLANT

TREASURY

EXPENDITURE ESTIMATES

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1989 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT DEPT (1)	ACCT (1)	OBJ (1)	DET (1)	DESCRIPTION (2)	PROJECTED 1988 ACTUAL (3)	1988 ESTIMATE (4)	ADJUSTMENT TO 1988 ESTIMATE INCREASE+ DECREASE- (5)	INFLA-TIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1989 ORIGINAL ESTIMATE (4+5+6+7) (8)	ADJUSTMENT INCREASE+ DECREASE- (9)	1989 RESULTANT APPROPRIA-TION (8+9) (10)	INCREASE + DECREASE - OVER 1988 ESTIMATE AMOUNT (10-4) (11)	PERCENT (11/4) (12)
0360				CENTRAL UTILITIES PLANT										
90				PARKING AUTHORITY-UNDERGROUND GARAGE										
	14			LIGHT & POWER	93,000	90,000	3,000+	4,190		97,190		97,190	7,190+	8.0+
	36			REPAIRS AND MAINTENANCE-HONEYWELL	18,500	18,500	70+	830		19,400		19,400	900+	4.9+
	99			RECOVERIES-PARKING AUTHORITY (ACCT.NO. 9324-3718)	18,500-	18,500-	900-			19,400-		19,400-	900-	4.9-
				ACTIVITY TOTALS	93,000	90,000	2,170+	5,020		97,190		97,190	7,190+	8.0+
95				ART GALLERY										
	14			LIGHT & POWER	93,400	88,200	5,690+	4,220		98,110		98,110	9,910+	11.2+
	15			FUEL (NATURAL GAS)	21,600	20,400	2,290+			22,690		22,690	2,290+	11.2+
				ACTIVITY TOTALS	115,000	108,600	7,980+	4,220		120,800		120,800	12,200+	11.2+
				TOTAL BUDGET REQUEST	2,367,960	2,468,490	42,140-	144,100		2,570,450		2,570,450	101,960+	4.1+

C.U.P.

1989 SCHEDULE OF CONVENTIONS AND CONFERENCES

DEPARTMENT/ LOCAL BOARD

Account NO.
0360-0591

November 1988

DATE

NAME OF EVENT	PLACE TO BE HELD	DATES OF EVENT	PROPOSED TO ATTEND (NAME AND POSITION)	ESTIMATED COST
Energy Management Conference	Toronto, Ontario	1989 September	B. Calder, Plant and Building	$ 800.00
Miscellaneous Training Seminars/Conferences	Toronto and local areas	To be announced.	R. Desnoyers W. Douglas T. Fehr B. Calder G. Lepitre R. Hamilton J. van den Heuvel	1,200.00
			TOTAL OBJECT 91 - "TRAVELLING"	$2,000.00

Hamilton Entertainment and Convention Facilities Inc.

FROM John A. Leuser, Director of Finance and Administration (Name & Title) DATE November 30, 1988

FOR ACTION [XX] FOR INFORMATION [ ] File No. _____

TO: BOARD [XXX] (OR) _____ (Committee) [ ]

SUBJECT

1989 - 1993 Capital Budget Programme for HECFI

RECOMMENDATIONS

(a) That the 1989 - 1993 Capital Budget Programme for HECFI (Attached) be recommended to the City's Executive Committee for approval.

(b) That the Hamilton Place Theatre Sprinkler System at an estimated cost of $770,000 be recommended for inclusion in 1989 as a **separate capital project** to the 1989 - 1993 Capital Budget Programme.

Note: The Fire Department is recommending that the public areas of Hamilton Place Theatre be equipped with sprinklers. Since this capital project was deleted by the City during last year's capital budget process, management wishes to identify this capital project for **separate consideration** by the City Executive Committee.

(c) That the City Treasurer be advised, in accordance with established City policy, that the Marquee for Hamilton Place Theatre at an estimated cost of $350,000, is anticipated to be funded in 1989 from the Capital Improvement Surcharge Fund.

Note: City Council's policy of October 14, 1986 permits Capital Improvements, which are to be funded from the Capital Improvement Surcharge Fund to be excluded from the regular 5 year Capital Budget Programme. However, the City Treasurer is to be advised of which projects they are, in order that a notation may be made of them during the capital budget process.

BACKGROUND

The Committee will recall that City Council on October 11, 1988 passed a resolution placing limitations on capital spending to be contained in the 1989 - 1993 Capital Budget Programme in respect of the four overlapping years of the approved 1988 - 1992 Capital Budget Programme.

Approach to 1989 - 1993 Capital Budget Programme

In order to meet these limitations, management adopted the approach of balancing the total dollar value of capital spending for each of the four overlapping years in the 1989 - 1993 Capital Budget Programme for HECFI to the total dollar value of capital spending for each of the same four years in the approved 1988-1992 Capital Budget Progamme for HECFI. In respect of HECFI's only outstanding 1988 capital project, the Facility Management System, which could not be proceeded with in 1988, management carried the project forward and reflected it in the dollar total of last year's approved submission for 1989. The City Treasurer concurs that this approach is reasonable under the circumstances.

Implications

In order for management to balance HECFI's total capital spending for the four overlapping years of the five year Capital Budget Programme, it was necessary to shift the following from the four year period (1989 - 1992) to the fifth year (1993):

(1) the cost of $600,000 (in year 5 dollars) for the Facility Management System; and

(2) the cost of $2,000,000 (in year 5 dollars) for the final phase of the retail/mall space in order to make it available for leasing.

Results

The following represents a summary of the results of applying the above approach to HECFI.

	Total Capital Spending		
Year	Last Year's Submission	Current Proposed Submission	Over <Under> Last Year's Submission
1989	$1,027,000	$1,027,000	$ -
1990	$1,227,000	$1,227,000	$ -
1991	$ 570,000	$ 425,000	$<145,000>
1992	$ 50,000	$ 195,000	$ 145,000
Total	**$2,874,000**	**$2,874,000**	$ -

Furthermore, we anticipate that in the overlapping four year period that the City Treasurer's requirement for debenturing in respect of HECFI will decrease by $45,000 from a total of $1,270,000 (last year's approved submission for the four year period) to a total of $1,225,000 (this year's submission for the same period).

John A. Leuser

John A. Leuser, C.A.
Director of Finance
and Administration

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
CONSOLIDATED SUMMARY OF THE 1989-1993
CAPITAL BUDGET PROGRAMME

DIVISION	1989	1990	1991	1992	1993	1989-1993
CORPORATE	$50,000.00	-	-	-	$725,000.00	$775,000.00
CONVENTION CENTRE	$320,000.00	$197,000.00	$250,000.00	$120,000.00	$540,000.00	$1,427,000.00
HAMILTON PLACE	$120,000.00	$75,000.00	$75,000.00	-	$600,000.00	$870,000.00
COPPS COLISEUM	$537,000.00	$955,000.00	$100,000.00	$75,000.00	$2,125,000.00	$3,792,000.00
	$1,027,000.00	$1,227,000.00	$425,000.00	$195,000.00	$3,990,000.00	$6,864,000.00

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
SUMMARY OF THE 1989 - 1993 CAPITAL BUDGET PROGRAMME
FOR THE CORPORATE DIVISION

DESCRIPTION	1989	1990	1991	1992	1993	TOTAL 1989-1993
TV MONITOR MESSAGE SYSTEM	$50,000.00	-	-	-	$75,000.00	$125,000.00
EQUIPMENT, FURNITURE AND RENOVATIONS	-	-	-	-	$50,000.00	$50,000.00
AUTOMATED FACILITIES MANAGEMENT SYSTEM	-	-	-	-	$600,000.00	$600,000.00
	$50,000.00	$0.00	$0.00	$0.00	$725,000.00	$775,000.00

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: CORPORATE - HECFI

2. (a) PROJECT NUMBER: TV MONITOR MESSAGE SYSTEM

   (b) PROJECT NAME:

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   In Hamilton Place and Copps Coliseum, TV Monitors would be used, primarily in the Box Office area to display upcoming shows. In the Convention Centre, the TV Monitors will provide clients with event, floor and room information. This system could also provide revenue from advertising. It is installed in various facilities across Canada. Our intention would be to install this system in the Convention Centre in 1989 and then in Hamilton Place and Copps Coliseum in 1990.

4. (a) PROJECT STARTING DATE: 1989

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: to be financed from HECFI Reserve Account to the extent possible.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 125,000

   (b) SUBSIDIES AND OTHER RECEIPTS: $ --

   (c) CITY'S COST: $ 125,000

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1989	$ 50,000	
	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$ 75,000	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $ 2,000

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Clients/public will not be as aware of upcoming events and in the Convention Centre new clients will continue to have a difficult time finding their way through that facility.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [xx] NO [ ]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [8] [9]

John A. Lenser
Signature of Department Head/Local Board Manager
(for Standing Committee)

November 9, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 9/88
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Corporate - HECFI
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Equipment, Furniture and Renovations
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   In 1993, a provision is being made for equipment, furniture and renovations for the Corporate Department. In 5 years, existing equipment may need replacement. Furthermore, additional equipment may be required if the staff compliment increases.
4. (a) PROJECT STARTING DATE: 1993
   (b) PROJECT FINISHING DATE: 1993
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI Reserve Account to the extent possible.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 50,000
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 50,000

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$ 50,000	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ —
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Necessary equipment replacement can not be accomplished which will result in staff inefficiencies and deteriorating working conditions.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

John A. Lenson
Signature of Department Head/Local Board Manager
(for Standing Committee)

November 9, 1988
Date

Brian Lawrence
Signature of C.A.O.
(for Executive Committee)

November 9/88
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: CORPORATE - HECFI
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: AUTOMATED FACILITIES MANAGEMENT SYSTEM
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   This computer system will automate the Hamilton Convention Centre, Hamilton Place Theatre and Copps Coliseum -- from Sales Call to Events Management to Event Settlement. The purchase of such a system may also benefit the City's Parks and Recreation Department with its arenas, recreation centres, etc. If both parties benefit from this project, then a cost sharing arrangement will be sought, which should reduce HECFI's overall cost on this project.
4. (a) PROJECT STARTING DATE: 1993
   (b) PROJECT FINISHING DATE: 1993
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: to be financed from HECFI Reserve Account to the extent possible.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 600,000
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 600,000

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$ 600,000	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$ 600,000	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ 40,000
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Inefficiencies may result which may adversely effect service to our clients.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [xx] NO [ ]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [8][8]

John A. Lemmer
Signature of Department Head/Local Board Manager
(for Standing Committee)

November 9, 1988
Date

Brian Barker
Signature of C.A.O.
(for Executive Committee)

November 9/88
Date

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
SUMMARY OF THE 1989 - 1993 CAPITAL BUDGET PROGRAMME
FOR THE HAMILTON CONVENTION CENTRE

DESCRIPTION	1989	1990	1991	1992	1993	TOTAL 1989-1993
EQUIPMENT AND RENOVATIONS	$115,000.00	-	-	-	-	$115,000.00
LOBBY REFURBISHING	$30,000.00	-	-	-	-	$30,000.00
REPLACE CONRETE FURNITURE	$60,000.00	-	-	-	-	$60,000.00
VINYL REPLACEMENT ON MOVEABLE WALLS	$75,000.00	-	-	-	-	$75,000.00
REPLACE AUDIO SPEAKERS IN WENTWORTH EXHIBITION HALL	$40,000.00	-	-	-	-	$40,000.00
LIGHTING BATTENS - CHEDOKE "C"	-	$125,000.00	-	-	-	$125,000.00
EQUIPMENT AND RENOVATIONS	-	$72,000.00	$100,000.00	$120,000.00	$155,000.00	$447,000.00
REPLACE BANQUET CHAIRS	-	-	$150,000.00	-	$150,000.00	$300,000.00
REPLACE GARBAGE COMPACTOR	-	-	-	-	$75,000.00	$75,000.00
REPLACE KITCHEN EQUIPMENT	-	-	-	-	$60,000.00	$60,000.00
REPLACE CASUAL FURNITURE	-	-	-	-	$100,000.00	$100,000.00
	$320,000.00	$197,000.00	$250,000.00	$120,000.00	$540,000.00	$1,427,000.00

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: EQUIPMENT AND RENOVATIONS
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   See details attached for: REPLACE SUMMERS LANE GLASS DOORS
   REPLACE INSIDE SIGNAGE
   CONSTRUCT VIP BOARDROOM AND WASHROOM IN ROOM 314
   CONTINGENCY
4. (a) PROJECT STARTING DATE: 1989
   (b) PROJECT FINISHING DATE: 1989
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 115,000
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 115,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1989	$ 115,000	
	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A
8. ADDITIONAL ANNUAL OPERATING COST: $ N/A
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [ ][ ]

Signature of Department Head/Local Board Manager
(for Standing Committee)

November 10, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

HAMILTON CONVENTION CENTRE

PROJECT NAME: REPLACE SUMMERS LANE GLASS DOORS

DETAILED DESCRIPTION:

The existing Summers Lane glass doors allow heat to escape and cold air to enter due to the nature of their construction (large gaps between glass doors). It has not been possible to insulate these doors and the low temperature in the main building foyer makes the Receptionist's job impossible to work at in the colder days of winter. Clients have also complained of the freezing lobby. Mr. Crane strongly recommends the Centre install new doors to keep the heat in. Over the years, the doors will pay for themselves in saved energy costs.

GROSS COST OF PROJECT: $16,000

YEAR OF EXPENDITURE: 1989

THE EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY THE CITY EXECUTIVE COMMITTEE OR CITY COUNCIL WOULD BE:

That the lobby of the Convention Centre would continue to be too cold to work in and clients would continue to complain.

HAMILTON CONVENTION CENTRE

PROJECT NAME: REPLACE INSIDE SIGNAGE

DETAILED DESCRIPTION:

The Centre's signage is too small for the public to read easily and the signs' design prevents clients from finding their proper room. It is therefore necessary to replace the existing signage with signs having larger letters.

GROSS COST OF PROJECT: $25,000

YEAR OF EXPENDITURE: 1989

THE EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY THE CITY EXECUTIVE COMMITTEE OR CITY COUNCIL WOULD BE:

That clients will continue to be lost in the Facility.

HAMILTON CONVENTION CENTRE

PROJECT NAME: CONSTRUCT VIP BOARD AND WASHROOM IN ROOM 314

DETAILED DESCRIPTION:

The Centre does not have a VIP meeting room where senior executives can meet in more pretigious surroundings. The Sales Department stresses that it has had many queries for this type of accommodation and we are losing sales because of the unavailability. This will be a profit centre and the cost of the construction will be returned.

In conjunction, the storeroom with a sink, which is an integral part of Room 314, will be converted to an Executive Washroom. Considering this room is traditionally used for Head Table guests and VIP's there are no washrooms readily accessible for their use. The construction of this aspect of the project will provide privacy and comfort to visiting dignitaries, and improve the image of the Centre and the City of Hamilton.

GROSS COST OF PROJECT: $64,000

YEAR OF EXPENDITURE: 1989

THE EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY THE CITY EXECUTIVE COMMITTEE OR CITY COUNCIL WOULD BE:

That the facility will continue to lack a lucrative profit centre. As well, the VIP room at the Convention Centre will not have a washroom that can be utilized by visiting dignitaries, thus requiring them to use the closest washroom available.

HAMILTON CONVENTION CENTRE

PROJECT NAME: CONTINGENCY

DETAILED DESCRIPTION:

There will be unforeseen capital items that must be purchased during 1989. This contingency provides for these.

GROSS COST OF PROJECT: $10,000

YEAR OF EXPENDITURE: 1989

THE EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY THE CITY EXECUTIVE COMMITTEE OR CITY COUNCIL WOULD BE:

Inability to purchase unforeseen items, which will in turn lower the effectiveness of the Centre and therefore reduce the standard of service to clients.

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: LOBBY REFURBISHING
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The Centre Lobby has not been refurbished since the opening. The banners hanging behind the reception desk are becoming old and faded and the Centre Foyer requires a fresh look. Tenders will be forwarded to local designers to recommend a new "look". Committee members will be consulted on the best design submitted.
4. (a) PROJECT STARTING DATE: 1989
   (b) PROJECT FINISHING DATE: 1989
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 30,000
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 30,000
6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$ 30,000	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A
8. ADDITIONAL ANNUAL OPERATING COST: $ N/A
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   The Lobby will present old and deteriorating looks to clients and the public.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager (for Standing Committee)

NOVEMBER 10, 1988
Date

Signature of C.A.O. (for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: REPLACE CONCRETE FURNITURE
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The concrete furniture is the original furniture in the lobby and Wentworth Concourse. From continual movement and age, the furniture is cracked and worn out. Replacement furniture will be easy to move and much less likely to be damaged.
4. (a) PROJECT STARTING DATE: 1989
   (b) PROJECT FINISHING DATE: 1989
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 60,000
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 60,000
6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$ 60,000	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A
8. ADDITIONAL ANNUAL OPERATING COST: $ N/A
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [ ][ ]

Signature of Department Head/Local Board Manager
(for Standing Committee)

November 10, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: REPLACE AUDIO SPEAKERS IN WENTWORTH EXHIBITION HALL

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The Wentworth Exhibition Hall is being used more and more for high class banquets and receptions. This trend will increase as the expanded kitchen will be able to accommodate more functions. When the facility opened, the Chedoke Room had an exceptional sound system installed. Being an exhibition Hall, Wentworth had a less than adequate system. Now that the use of Wentworth is changing, a high quality audio system, similar to that in Chedoke, is required.

4. (a) PROJECT STARTING DATE: 1989

   (b) PROJECT FINISHING DATE: 1989

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 40,000

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 40,000

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$ 40,000	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A

8. ADDITIONAL ANNUAL OPERATING COST: $ N/A

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Poor audio system will continue to plague the Wentworth Room.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19[ ][ ]

Signature of Department Head/Local Board Manager
(for Standing Committee)

November 10, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: LIGHTING BATTENS - CHEDOKE "C"

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

   Presently we have 6 lighting battens in each of Chedoke "A" and "B". This enables us to have lights for head tables, stages and speakers' platforms. As well, we are able to hang banners and decorations as required. Chedoke "C" does not have these capabilities. The installation of 6 lighting battens in Chedoke "C" will enable us to provide lighting as required, which at the present time is difficult to do.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 125,000

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 125,000

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1989	$	
	- 1990	$ 125,000	
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A

8. ADDITIONAL ANNUAL OPERATING COST: $ N/A

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:

   Chedoke "C" will remain unlit, contraty to clients' requests. Further, there will be a charge to clients for lights, and without the battens, the Centre will be without a valuable profit centre.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]

    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [ ][ ]

Signature of Department Head/Local Board Manager
(for Standing Committee)

November 10, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: EQUIPMENT AND RENOVATIONS

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   To replace equipment that has extended its life cycle and to proceed with renovations to improve the appearance of the Facility.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1993

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI Reserve Account to extent possible.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 447,000

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 447,000

6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$ 72,000	
- 1991	$ 100,000	
- 1992	$ 120,000	
- 1993	$ 155,000	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A

8. ADDITIONAL ANNUAL OPERATING COST: $ N/A

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Appearance of the Facility will continue to deteriorate and the equipment will become inoperable.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [X] NO [ ]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [9] [0]

Signature of Department Head/Local Board Manager
(for Standing Committee)

November 10, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: REPLACE BANQUET CHAIRS

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Existing banquet chairs will be worn out by 1991 and 1993. Half should be replaced in 1991 and half in 1993. These chairs are the original ones from 1981.

4. (a) PROJECT STARTING DATE: 1991

   (b) PROJECT FINISHING DATE: 1993

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 300,000

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 300,000

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$	
- 1991	$ 150,000	
- 1992	$	
- 1993	$ 150,000	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A

8. ADDITIONAL ANNUAL OPERATING COST: $ N/A

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Clients will be sitting on old and dilapidated chairs.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [X] NO [ ]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [9][1]

Signature of Department Head/Local Board Manager
(for Standing Committee)

November 10, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: REPLACE GARBAGE COMPACTOR

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Compactor has a life of 12-15 years. This is the original one from the facility opening and may require replacement as early as 1993.

4. (a) PROJECT STARTING DATE: 1993

   (b) PROJECT FINISHING DATE: 1993

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 75,000

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 75,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1989	$	
	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$ 75,000	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A

8. ADDITIONAL ANNUAL OPERATING COST: $ N/A

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19[ ][ ]

Signature of Department Head/Local Board Manager (for Standing Committee)

November 10, 1988
Date

Signature of C.A.O. (for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE

2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: REPLACE KITCHEN EQUIPMENT

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The kitchen equipment will be 12 years old by this time and it is anticipated that some of the equipment will need to be replaced.

4. (a) PROJECT STARTING DATE: 1993
   (b) PROJECT FINISHING DATE: 1993
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 60,000
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 60,000

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$ 60,000	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A

8. ADDITIONAL ANNUAL OPERATING COST: $ N/A

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   The equipment may become inoperable, reducing our capability to produce food for our functions.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19[ ][ ]

Signature of Department Head/Local Board Manager
(for Standing Committee)

November 10, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON CONVENTION CENTRE

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: REPLACE CASUAL FURNITURE

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The casual furniture, including the planters, on the second and third floors, will need replacing due to the wear and tear over the past 12 years.

4. (a) PROJECT STARTING DATE: 1993

   (b) PROJECT FINISHING DATE: 1993

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: TO BE FINANCED FROM HECFI RESERVE ACCOUNT TO EXTENT POSSIBLE.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 100,000

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 100,000

6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$ 100,000	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED: N/A

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: N/A

8. ADDITIONAL ANNUAL OPERATING COST: $ N/A

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   The furniture will continue to be used, resulting in a less than acceptable image for the Convention Centre.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19[ ][ ]

Signature of Department Head/Local Board Manager
(for Standing Committee)

November 10, 1988
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
SUMMARY OF THE 1989 - 1993 CAPITAL BUDGET PROGRAMME
FOR HAMILTON PLACE THEATRE

DESCRIPTION	1989	1990	1991	1992	1993	TOTAL 1989-1993
GREAT HALL BANNERS	$120,000.00	-	-	-	-	$120,000.00
FURNITURE, EQUIPMENT AND RENOVATIONS	-	$75,000.00	$75,000.00	-	$100,000.00	$250,000.00
GREAT HALL CHAIRS	-	-	-	-	$500,000.00	$500,000.00
	$120,000.00	$75,000.00	$75,000.00	$0.00	$600,000.00	$870,000.00

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PLACE/HECFI
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: GREAT HALL BANNERS
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The mechanical system that supports the Great Hall Banners has become unsafe and must be replaced. The acoustical banners as the primary element/device for properly tuning the Great Hall for acoustical performances (i.e. Hamilton Philharmonic and Bach-Elgar Choir) must functio as designed. Consultants have advised that the mechanical rigging must be replaced. Presently they constitute a safety hazard to technicians ~~and audience.~~
4. (a) PROJECT STARTING DATE: 1989
   (b) PROJECT FINISHING DATE:
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI reserve account to extent possible.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 120,000
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1989	$ 120,000	
	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   A safety hazard to technicians and audience would be the result of a delay in carrying out this work.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☐
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov 14/88
Date

Signature of C.A.O. (for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PLACE/HECFI

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: FURNITURE EQUIPMENT AND RENOVATIONS

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The Studio Theatre's lighting and sound equipment will need to be replaced and/or repaired by 1990. Furnishings and equipment such as the ice machines and beer coolers will need to be refurbished or replaced by 1991. All of the foregoing will be necessary as part of an ongoing updating of the service we provide to our patrons.

4. (a) PROJECT STARTING DATE:

   (b) PROJECT FINISHING DATE:

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI reser account to extent possible.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 250,000

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 250,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1989	$	
	- 1990	$ 75,000	
	- 1991	$ 75,000	
	- 1992	$	
	- 1993	$ 100,000	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   The efficiency and general appearance of these areas will suffer and detract from the overall operation of Hamilton Place.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☐
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager
(for Standing Committee)

Nov. 14/88
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: HAMILTON PLACE/HECFI
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: GREAT HALL CHAIRS
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   The present chairs in the Great Hall are now 15 years old and will need to be replaced in 1993.
4. (a) PROJECT STARTING DATE:
   (b) PROJECT FINISHING DATE:
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed by the City.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 500,000
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1989	$	
	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$ 500,000	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Patrons will experience discomfort in viewing productions at Hamilton Place. In addition breakdowns and maintenance of seats will occur more frequently and become increasingly costly.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☐
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager (for Standing Committee)

Signature of C.A.O. (for Executive Committee)

Nov. 14/88
Date

November 15, 1988
Date

THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.
SUMMARY OF THE 1989 - 1993 CAPTIAL BUDGET PROGRAMME
FOR THE COPPS COLISEUM

DESCRIPTION	1989	1990	1991	1992	1993	TOTAL 1989-1993
STEAM TO HOT WATER CONVERSION	$125,000.00	-	-	-	-	$125,000.00
DISPLAY ADVERTISING PANELS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$125,000.00
MISCELLAENOUS EQUIPMENT	$47,000.00	-	-	-	-	$47,000.00
IMPROVEMENTS TO HOME TEAM DRESSING ROOM	$25,000.00	$35,000.00	-	-	-	$60,000.00
ADDITIONAL CABLES, LADDERS AND CATWALK - HIGH ROOF	-	$30,000.00	-	-	-	$30,000.00
RINK LEVEL EXHIBITION HALL EXHAUST	-	$25,000.00	-	-	-	$25,000.00
SECURITY SCREENS - CONCESSION STANDS	-	$80,000.00	-	-	-	$80,000.00
VARIOUS CAPTIAL REVISIONS/ REPLACEMENTS FOR BUILDING AND EQUIPMENT	-	-	$75,000.00	$50,000.00	$100,000.00	$225,000.00
CLUB LOUNGE RENOVATIONS	-	$150,000.00	-	-	-	$150,000.00 (1)
RETAIL/MALL - PROVISIONS FOR BASIC MECHANICAL AND ELECTRICAL SERVICES	$315,000.00	$260,000.00	-	-	-	$575,000.00 (1)
PROVISION FOR NHL TEAM OFFICES	-	$350,000.00	-	-	-	$350,000.00 (1)
LEASING OF RETAIL/MALL SPACE	-	-	-	-	$2,000,000.00	$2,000,000.00 (2)
	$537,000.00	$955,000.00	$100,000.00	$75,000.00	$2,125,000.00	$3,792,000.00

(1) Suggested financing from the City of Hamilton as part of the original OMB approval of $42.7 million to construct Copps Coliseum.
(2) Suggested financing from the City of Hamilton.

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM/H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Steam to Hot Water Conversion
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Conversion of the existing steam heating system utilized for area heating, water coil protection and domestic hot water generation to hot water so as to provide reduction in both operating and maintenance costs. Retrofit will eliminate steam equipment i.e. traps, and will require piping, valve and pump modifications. Project cost includes engineering design fees.
4. (a) PROJECT STARTING DATE: 1989
   (b) PROJECT FINISHING DATE: 1989
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI Reserve Account to the extent possible.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 125,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 125,000.00

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$ 125,000.00	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Cost evidence as determined through investigative study would not be realized, i.e. $19,200.00 per annum in both operational and maintenance costs combined.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [ ][ ]

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov 10 1988
Date

Signature of C.A.O. (for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM/H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Copps Coliseum - Display Advertising Panels
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Supply and install backlit display advertising panels to be located on concourse level and entrance/exit areas.
4. (a) PROJECT STARTING DATE: 1989
   (b) PROJECT FINISHING DATE: 1993
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI Reserve Account to the extent possible.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 125,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 125,000.00

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$ 25,000.00	
- 1990	$ 25,000.00	
- 1991	$ 25,000.00	
- 1992	$ 25,000.00	
- 1993	$ 25,000.00	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ 1,000.00
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Valuable source of potential advertising revenues would not be created.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager (for Standing Committee)

Signature of C.A.O. (for Executive Committee)

Mar. 10/88
Date

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM/HECFI
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Copps Coliseum - Miscellaneous Equipment
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   - provision of four (4) portable follow spot platforms of aluminum scaffold type construction. Temporary wooden platforms lack portabili and are difficult to disassemble and store.
   - Provision of ride on floor scrubber. With the anticipated increase in the number of trade/consumer shows, concerts, etc. and the cleaning expense associated therein, the availability of a 1989 floor scrubber would be extremely beneficial.
4. (a) PROJECT STARTING DATE:
   (b) PROJECT FINISHING DATE: 1989
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI Reserve Account to the extent possible.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 47,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 47,000.00

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$ 47,000.00	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ 1,000.00
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Existing wooden platforms which are combustible, difficult to disassemble and store, would be utilized.
   Proper cleaning equipment would not be available.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19[ ][ ]

John T. Crum
Signature of Department Head/Local Board Manager
(for Standing Committee)

Oct 21/88
Date

Brian Barratt
Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM/H.E.C.F.I.

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: Copps Coliseum - Improvements to Home Team Dressing Room

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Provision of mechanical i.e. H.V.A.C. and electrical finishing to home team dressing room. Currently, this room is only partially finished in terms of architectural, mechanical and electrical necessities.

4. (a) PROJECT STARTING DATE: 1989

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI Reserve Account to the extent possible.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 60,000.00

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 60,000.00

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1989	$ 25,000.00	
	- 1990	$ 35,000.00	
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $ 2,000.00

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   In the event of a sudden requirement for this space, the necessary architectural, mechanical and electrical work would not be completed.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [X] NO [ ]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [8] [9]

Signature of Department Head/Local Board Manager
(for Standing Committee)

Mar. 10/88
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM - H.E.C.F.I.

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: Copps Coliseum - Additional cables, ladders & catwalk

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.: high roof are
   Provide additional tie off cables, access ladders and extend catwalk in various locations throughout the high roof area so as to provide unrestricted access to all rigging locations.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI Reserve Account to the extent possible.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 30,000.00

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 30,000.00

6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$ 30,000.00	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Access to certain locations in the high roof area for rigging purposes would not be available resulting in refusal to work in these locations.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [ ][ ]

John Cosme
Signature of Department Head/Local Board Manager
(for Standing Committee)

Oct 21/88
Date

Brian Jewsbury
Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM /H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Security Grilles - Concession Stands
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Supply and installation of sliding security grilles to be mounted across the fronts of concession stands located on the concourse (10) and rink (1) levels. The existing rolling overhead doors now in place were designed as fire/smoke containment barriers and were meant to be left in open position except in case of fire.
4. (a) PROJECT STARTING DATE: 1990
   (b) PROJECT FINISHING DATE: 1990
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from HECFI Reserve Account to the extent possible.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 80,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 80,000.00

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$ 80,000.00	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Utilizing fire doors for other than purpose intended, results in excessive wear to door mechanisms and considerable capital replacement/maintenance repair cost.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager (for Standing Committee)

Signature of C.A.O. (for Executive Committee)

Nov 10/88
Date

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM/H.E.C.F.I.

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: Copps Coliseum - Various Capital Revisions - Replacements for Buildir and Equipment

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Allowance for various Capital revisions and replacements for building i.e. carpet, seating, ice covering, miscellaneous renovations and equipment i.e. forklifts, radios, ice resurfacing machinery, cleaning equipment.

4. (a) PROJECT STARTING DATE: 1991

   (b) PROJECT FINISHING DATE: 1993

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed from the HECFI Reserve Account to the extent possible.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 225,000.00

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 225,000.00

6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$	
- 1991	$ 75,000.00	
- 1992	$ 50,000.00	
- 1993	$ 100,000.00	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Building and equipment replacement/revision allowance would not be available, resulting in higher maintenance and future replacement costs.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager
(for Standing Committee)

Mar. 10/88
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM/H.E.C.F.I.

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: Copps Coliseum - Club Lounge Renovations

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Provision of plumbing/piping connections; electrical feed, breaker panel and receptacles; miscellaneous architectural finishing i.e. floor and walls; and architectural improvements to Stair No. 5 necessary for improvements/renovations to the Club Lounge in Copps Coliseum.

4. (a) PROJECT STARTING DATE: 1990

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed by the City of Hamilton.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 150,000.00

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 150,000.00

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1989	$	
	- 1990	$ 150,000.00	
	- 1991	$	
	- 1992	$	
	- 1993	$	
	- 1994 AND AFTER	$	
(b)	TOTAL NUMBER OF PERSON YEARS CREATED:		

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $ 6,000.00

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Club Lounge area, which has potential for dining lounge, would not be finished and available for use.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager
(for Standing Committee)

Nov 10/88
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM/H.E.C.F.I.

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: Retail/Mall - Provision of Basic Mechanical and Electrical Services

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Provision of basic mechanical and electrical services necessary for leasing of the retail/mall area located within Copps Coliseum. Funding requested would allow for the development of a portion of the retail/mall suitable for a restaurant or health club facility.

4. (a) PROJECT STARTING DATE: 1989

   (b) PROJECT FINISHING DATE: 1990

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed by the City of Hamilton.

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 575,000.00

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 575,000.00

6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$ 315,000.00	
- 1990	$ 260,000.00	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT: $

8. ADDITIONAL ANNUAL OPERATING COST: $ 30,000.00

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Retail space which is currently available would not be suitable for tenant occupation.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [X] NO [ ]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [9] [0]

Signature of Department Head/Local Board Manager
(for Standing Committee)

Nov 10/88
Date

Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: COPPS COLISEUM - H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: Copps Coliseum - Leasing of Retail/Mall
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Provision of basic mechanical and electrical services and architectural finishing allowance for leasehold improvements. Construction and completion of common corridor area through north east quadrant of retail/mall necessary for the completion and subsequent occupation of the retail/mall area located within Copps Coliseum.
4. (a) PROJECT STARTING DATE: 1993
   (b) PROJECT FINISHING DATE: 1993
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: To be financed by the City of Hamilton.
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 2,000,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 2,000,000.00

			NO. OF PERSON YEARS CREATED
6. (a)	YEAR OF EXPENDITURE - 1989	$	
	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$ 2,000,000.00	
	- 1994 AND AFTER	$	
(b)	TOTAL NUMBER OF PERSON YEARS CREATED:		

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $100,000.00
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Retail/mall area which is currently available for development would not be suitable for tenant occupation thus resulting in a loss of potential rental revenue.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [X] NO [ ]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 9 0

Signature of Department Head/Local Board Manager (for Standing Committee)

Signature of C.A.O. (for Executive Committee)

Nov 10/88.
Date

November 15, 1988
Date

Entertainment
and Convention
Facilities Inc.

FROM John A. Leuser, Director of Finance and Administration (Name & Title) DATE November 30, 1988

FOR ACTION [XXX] FOR INFORMATION [ ] File No. _____

TO: BOARD [XXX] (OR) _____ (Committee) [ ]

SUBJECT

1989 - 1993 Capital Budget Submission
Central Utilities Plant

RECOMMENDATION

That the 1989 - 1993 Capital Budget Submission for the Central Utilities Plant be recommended to the City's Executive Committee for approval.

BACKGROUND

Attached is the 1989 - 1993 Capital Budget Submission for the Central Utilities Plant, along with the Director of Copps Coliseum's report to the Copps Coliseum Committee.

John A. Leuser
John A. Leuser, C.A.
Director of Finance
and Administration

JAL:jm
attach.

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

November 17, 1988.

Chairman and Members of the
Copps Coliseum Committee

Dear Chairman and Committee Members:

Subject: 1989-1993 Capital Budget Submission
Central Utilities Plant

Submitted in the 1989-1990 portion of the Central Utilities Plant Capital Budget are items that would not normally be accepted in accordance with Section 2 of the Eighteenth Report of The Executive Committee adopted by City Council October 11, 1988.

I believe I have to submit these items for your consideration because they affect the normal day to day operations of City Hall and have deteriorated due to normal wear and tear over the past twenty-five years. Unfortunately we were not prepared for the report with respect to the Five Year Capital Budget Program adopted by City Council at its meeting on October 11, 1988.

With respect to years Three and Four of the Report, we are in a similar position whereby we have placed operating items in the Budget and cannot apply the trade-off principal in that we do not have previously approved capital projects.

In future, we will be in a much better position to detect deterioration to the environmental systems through our computerized preventative maintenance program. This program will provide us with the mechanism to budget well in advance for the repair and replacement of operating equipment which will deteriorate or wear out as a result of normal wear and tear.

I ask for your consideration and approval of the 1989-1993 Capital Budget submission for the Central Utilities Plant.

Respectfully submitted,

John T. Crane,
Director.

cc: Mr. B. K. Conacher, Managing Director/CEO
✓Mr. J. A. Leuser, Director of Finance and Administration

CENTRAL UTILITIES PLANT
SUMMARY OF THE 1989 - 1993 CAPITAL BUDGET PROGRAMME

FACILITY	DESCRIPTION	1989	1990	1991	1992	1993	TOTAL 1989-1993
CITY HALL	COOLING TOWER RETROFIT	$25,000.00	-	-	-	-	$25,000.00
CITY HALL	FAN PLENUM RETROFIT	$90,000.00	$90,000.00	$90,000.00	-	-	$270,000.00
C.U.P.	VARIOUS CAPTIAL REPLACEMENTS/REVISIONS; NEW EQUIPMENT	-	-	$100,000.00	$100,000.00	$100,000.00	$300,000.00
CITY HALL	ADDITIONAL TRANSFORMER	-	-	$50,000.00	-	-	$50,000.00
H.C.C	LIGHTING CONTROL	-	-	$25,000.00	-	-	$25,000.00
CITY HALL	PROVISION OF STAND ALONE BOILERS	-	-	-	$100,000.00	-	$100,000.00
C.U.P.	CONVERSION OF HEATING THERMAL STORAGE FACILITIES	-	-	-	-	$60,000.00	$60,000.00
		$115,000.00	$90,000.00	$265,000.00	$200,000.00	$160,000.00	$830,000.00

Note: These projects are to be financed by the City of Hamilton.

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: C.U.P. (City Hall) / H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: City Hall - Cooling Tower Retrofit
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Retrofit to cooling towers including replacement at existing wooden wet deck with PVC material. Existing towers have deteriorated to the point where evaporative efficiency is restrictive.
4. (a) PROJECT STARTING DATE: 1989
   (b) PROJECT FINISHING DATE: 1989
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1989
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 25,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 25,000.00
6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$ 25,000.00	
- 1990	$	
- 1991	$	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   May result in reduction in operating efficiency or at worst, loss of air conditioning (cooling).
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

John Crum
Signature of Department Head/Local Board Manager
(for Standing Committee)

Oct 21/88
Date

Brian Lawrence
Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: C.U.P. (City Hall) / H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: City Hall - Fan Plenum Retrofit
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Replace deteriorating sections of supply air fan plenums 1, 1A, 2, 3, 3A, 5, 5A and 5B; repair insulation on plenum exterior, i.e. encapsulation; replace steam coil for supply air fan systems 5 and 5A. Deterioration resulting from age and caused by original water spray humidification system which has since been rendered inoperable.
4. (a) PROJECT STARTING DATE: 1989
   (b) PROJECT FINISHING DATE: 1991
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1989
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 270,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 270,000.00
6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$ 90,000.00	
- 1990	$ 90,000.00	
- 1991	$ 90,000.00	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Degree of deterioration will increase making retrofit impossible, and thus resulting in major capital replacement, i.e. $500,000.00 or $750,000.00
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [ ][ ]

Signature of Department Head/Local Board Manager (for Standing Committee)

Signature of C.A.O. (for Executive Committee)

Oct 21/88
Date

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: C.U.P. (Central Utilities Plant)/H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: C.U.P. - Various Capital Replacements & Revisions; New Equipment
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Allowance for various Capital replacements and revisions; new equipment pertaining to mechanical and electrical systems, equipment and components in C.U.P. serviced facilities.
4. (a) PROJECT STARTING DATE: 1991
   (b) PROJECT FINISHING DATE: 1993
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1991
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 300,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 300,000.00

6. (a) YEAR OF EXPENDITURE		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$	
- 1991	$ 100,000.00	
- 1992	$ 100,000.00	
- 1993	$ 100,000.00	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Allowance for various Capital replacements/revisions would not be available, resulting in increased maintenance and future replacement costs.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES [ ] NO [X]
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 [ ][ ]

Signature of Department Head/Local Board Manager (for Standing Committee)

Nov 10/88
Date

Signature of C.A.O. (for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: C.U.P. (City Hall) / H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: City Hall - Additional Transformer
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   As a result of numerous additions to the building infrastructure, i.e. office renovations, injected steam humidification units, the existing transformer is loaded to its maximum. A new KVa transformer will be installed so as to alleviate this concern.
4. (a) PROJECT STARTING DATE: 1991
   (b) PROJECT FINISHING DATE: 1991
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1991
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 50,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 50,000.00
6. (a) YEAR OF EXPENDITURE

		NO. OF PERSON YEARS CREATED
- 1989	$	
- 1990	$	
- 1991	$ 50,000.00	
- 1992	$	
- 1993	$	
- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ NIL
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Potential overloading of existing transformer station resulting in power loss to facility systems and equipment.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

Signature of Department Head/Local Board Manager (for Standing Committee)

Oct 21/88
Date

Signature of C.A.O. (for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: C.U.P. (City Hall) H.E.C.F.I.
2. (a) PROJECT NUMBER:
   (b) PROJECT NAME: City Hall - Provision of Stand Alone Boilers for Hot Water Generation
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   provide individual stand alone natural gas boilers for;
   a) domestic hot water generation, City Hall and
   b) vehicle wash water generation, City hall garage, thereby reducing/ eliminating the need to operate the older and less efficient heating water boilers for those specific purposes.
4. (a) PROJECT STARTING DATE: 1992
   (b) PROJECT FINISHING DATE: 1992
   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1992
5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 100,000.00
   (b) SUBSIDIES AND OTHER RECEIPTS: $
   (c) CITY'S COST: $ 100,000.00

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1989	$	
	- 1990	$	
	- 1991	$	
	- 1992	$ 100,000.00	
	- 1993	$	
	- 1994 AND AFTER	$	
(b) TOTAL NUMBER OF PERSON YEARS CREATED:			

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:
8. ADDITIONAL ANNUAL OPERATING COST: $ 5,000.00
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Energy savings resulting from reduced natural gas consumption and estimated at approximately $25,000.00 per annum would not be realized.
10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

John T. [illegible]
Signature of Department Head/Local Board Manager
(for Standing Committee)

Oct 21/88
Date

[illegible]
Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

City of Hamilton
Treasury

1989-1993 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: C.U.P. (Central Utilities Plant) H.E.C.F.I.

2. (a) PROJECT NUMBER:

   (b) PROJECT NAME: C.U.P. - Conversion of Heating Water Storage facilities to Chilled Water Storage

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
   Conversion of existing, but no longer utilized, heating water storage tanks located within the C.U.P., to chilled water storage. This conversion will allow the production and storage of chilled water during "off hours" at which time power rates are reduced. Conversion will require modifications to piping, valving and pump equipment.

4. (a) PROJECT STARTING DATE: 1993

   (b) PROJECT FINISHING DATE: 1993

   (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED: 1993

5. (a) GROSS COST OF PROJECT IN YEAR-OF-START DOLLARS: $ 60,000.00

   (b) SUBSIDIES AND OTHER RECEIPTS: $

   (c) CITY'S COST: $ 60,000.00

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE	- 1989	$	
	- 1990	$	
	- 1991	$	
	- 1992	$	
	- 1993	$ 60,000.00	
	- 1994 AND AFTER	$	

   (b) TOTAL NUMBER OF PERSON YEARS CREATED:

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT:

8. ADDITIONAL ANNUAL OPERATING COST: $ NIL

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY EXECUTIVE COMMITTEE OR CITY COUNCIL:
   Energy savings resulting from reduced rate of power charge and estimated at approximately $15,000.00 per annum would not be realized.

10. HAVE YOU PRESENTED THIS PROJECT BEFORE? YES ☐ NO ☒
    IF YES, PLEASE INDICATE FOR WHAT YEAR 19 ☐☐

John Lamb
Signature of Department Head/Local Board Manager
(for Standing Committee)

Oct 21/88
Date

Bill Knowles
Signature of C.A.O.
(for Executive Committee)

November 15, 1988
Date

Attachment 7.6

7.6 H.E.C.F.I. Special Events Subsidy Reserve Account

Hamilton Entertainment and Convention Facilities Inc.

FROM John A. Leuser, Director of Finance and Administration (Name & Title) DATE November 30, 1988

FOR ACTION [XX] FOR INFORMATION [ ] File No. _____

TO: BOARD [XXX] (OR) _____ (Committee) [ ]

SUBJECT

HECFI Special Events Subsidy Reserve Account

RECOMMENDATION

That The Corporation of the City of Hamilton not be requested to make a financial contribution in 1989 to the HECFI Special Events Subsidy Reserve Account.

BACKGROUND

Uncommitted Reserve Account Balance at October 31, 1988 (See attached financial analysis)	$124,652.85
Add interest earned estimate	20,347.15
Uncommitted Reserve Account Balance at December 31, 1988 (Estimate)	**$145,000.00**

Management is of the opinion that the estimated uncommitted reserve account balance of $145,000.00 at December 31, 1988 will be sufficient to finance new commitments to be approved by the HECFI Board in 1989.

John A. Leuser

John A. Leuser, C.A.
Director of Finance and Administration

JAL:jm
attach.

FINANCIAL ANALYSIS OF
SPECIAL EVENTS SUBSIDY RESERVE ACCOUNT

Reserve Account Balance at January 1, 1988		**$318,224.70**
Operating Supplies:		
- Purchase a stock of 25,000 Complimentary Parking Passes	$ 937.44	**(937.44)**
Parking Fee Reductions for Visitors:		
Estimated Breakdown:		
- Jan.28-Feb.1 - Women and Politics Conferences	$ 761.45	
- Feb.22-27 - Ontario Secondary School Principals	2,299.00	
- Month of March	nil	
- April 14-16 - Ont. Electric League	2,555.75	
- May 11-13 - Ont. Assoc. of School Business Officials	2,754.60	
- June 12-13 - Latvian Song Festival	90.50	
- June 15-18 - Red Cross	121.35	
- June 24-28 - Canadian Automobile Assoc. Conv.	1,802.00	
- July 7-24 - Jehovah's Witness Convention	276.50	
- Aug. 2-7 - Square and Round Dance Convention	5,720.05	
- Aug. 14-20 - Toronto Fire Department	797.75	
- Sept. 9-11 - Round Dance Festival	1,271.25	
- Oct. 17-21 -Occupational Nurses	1,639.00	
- Oct. 21-23 - Women's World	30.23	
- Oct. 23-26 - Ontario Assoc. of Cemeteries	503.91	
- Oct. 24-30 - Billy Graham Crusade	1,763.71	
- Oct. 28-29 - Ontario Assoc. of Geographers	403.60	
		(22,790.65)
Rental Subsidies:		
- Hamilton Convention Centre		
Jan.28-Feb.1 - Women and Politics Conference	$ 2,170.00	
Aug. 3-6 - 6th Canadian National Square & Round		

Dance Convention	35,380.00	
Aug. 25-30 - Pentecostal Assemblies of Canada	4,883.53	
- Hamilton Place Theatre		
March 5 - C.F.L. Draft	1,750.00	
- Copps Coliseum		
Apr.9 - Minor Hockey League Day	6,500.00	
Apr.10 - Ringette Day	6,500.00	
May 21-22 - National Gymnastics and Trampoline Championships	6,000.00	
Aug. 3-6 - 6th Canadian National Square & Round Dance Convention	18,250.00	
		(81,433.53)
Event Charge Subsidies:		
- Hamilton Convention Centre		
June 20 - Governor General's Luncheon	$ 8,988.99	
July '88 - Ye Bonnie Doon Burns Club	10,000.00	
Dec.'88-1991 Labatt Brier Bid Organizing Committee Bid Books	5,634.38	
- Hamilton Place Theatre		
March 5 - C.F.L. Draft	2,249.46	
- Copps Coliseum		
Jan.15/88 Hamilton Spectator Indoor Games	18,000.00	
Apr.9 - Minor Hockey League Day	613.20	
Apr.10 - Ringette Day	424.20	
May 21-22 National Gymnastics & Trampoline Championships	5,000.00	
		(50,910.23)
Contingency:		
For Parking Fee Reductions for Visitors for the period of Oct.30 - Dec.31,1988		(7,000.00)

Commitments Approved by the HECFI Board:		
- Copps Coliseum		
Jan. 13/89 - Hamilton Spectator Indoor Games - (underwrite losses up to $18,000 on event)	$18,000.00	
Jan. 12/89 - Elementary Schools Meet	3,500.00	
- Hamilton Convention Centre		
Nov.3-8/88 - Hamilton Area Challenge Square Dancers Inc.	9,000.00	
		($ 30,500.00)
Uncommitted Reserve Account Balance at October 31, 1988		**$124,652.85**

Notes:

In respect of commitments for rental and event charge subsidies, this financial report only recognizes them after they have been approved by the HECFI Board.

John A. Leuser

John A. Leuser, C.A.
Director of Finance
and Administration

November 29, 1988

Attachment 8.1

8.1 H.E.C.F.I. Christmas Party Subsidy

Hamilton
Entertainment
and Convention
Facilities Inc.

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

TO: **HECFI BOARD OF DIRECTORS**

FROM: Brian K. Conacher,
Managing Director/CEO

DATE: December 16, 1988

SUBJECT: **HECFI CHRISTMAS PARTY**
Holiday Inn, December 19, 1988

RECOMMENDATION:

THAT THE HECFI CHRISTMAS PARTY FOR STAFF AND BOARD MEMBERS BE SUBSIDIZED AT APPROXIMATELY $3,700; AND

THAT THIS SUBSIDY BE CHARGED TO OPERATING ACCOUNT NUMBER 8330-1098, STAFF RELATIONS AND PROMOTIONS.

Note: Approval of this subsidy will place operating account number 8330-0198 in an overdraft position to the extent of approximately $2,304 which has the effect of reducing HECFI's overall surplus.

BACKGROUND:

- The HECFI social committee responsible for arranging the Christmas Party requested on November 17, 1988 that management approach the Board to ask that the Christmas Party be subsidized as it was last year.

- A subsidy of $3,700 will permit the Committee to price tickets for this event at $10.00 per person which represents an increase of $2.00 over last year's price of $8.00 per person.

- This event was well attended last year by full-time and part-time staff and Members of the Board. Maintaining a ticket price at a low level such as $10.00 is advisable in order to encourage attendance, especially by our part-time staff.

Respectfully submitted

Brian K. Conacher
Managing Director/CEO

BC/jr

HAMILTON CONVENTION CENTRE

M E M O R A N D U M

TO: Mr. John A. Leuser, Director, Finance/Administration, HECFI

FROM: Stephen H. Dockman, Operations Manager, HCC

DATE: November 29, 1988

SUBJECT: **HECFI Christmas Party**
Holiday Inn - December 19, 1988

The following budget for the Christmas Party indicates a subsidization is required in the amount of $3,610.55 made up as follows:-

Expenses	300 meals @ $15.95 per person	4,785.00	
	8% P.S.T.	382.80	
	15% Gratuity	717.75	5,885.55
	Printing tickets		75.00
	Disc Jockey		225.00
	Taxi fares		175.00
	Decorations and poinsettias		250.00
			6,610.55
	Less recovery @ $10 per person		3,000.00
	Subsidization required:		$3,610.55

Rounded $3,700.00

Respectfully submitted.

Stephen H. Dockman
Operations Manager
Hamilton Convention Centre

SHD:bg

115 King Street West, Hamilton, Ontario, Canada L8P 4T9 (416) 523-5883

Attachment 8.2

8.2 Hamilton Place Theatre Capital Project : Replacement of Sound System

HAMILTON
PLACE
THEATRE

Box 2080, Station A
Hamilton, Ontario
Canada L8N 3Y7
Tel. 416/525-3100

MEMO TO: **HECFI BOARD OF DIRECTORS**

FROM: Thomas B. Burrows, Director
HAMILTON PLACE THEATRE

DATE: December 2, 1988

SUBJECT: **REPLACEMENT OF THE HAMILTON PLACE SOUND SYSTEM - PHASE #1 : SOUND MIXING CONSOLE**

RECOMMENDATION:

1. **THAT APPROVAL BE GIVEN TO AWARD THE PHASE #1 CONTRACT TO TELE-TECH ELECTRONICS LTD. FOR THE TOTAL NET PRICE OF $71,940. FOR THE SUPPLY, INSTALLATION AND MODIFICATION OF THE AUDIO MIXING CONSOLE, HAMILTON PLACE; and**

2. **THAT THIS PURCHASE BE FINANCED FROM WORK-IN-PROGRESS EXPENDITURE ACCOUNT NUMBER 0408-K82571, REPLACE SOUND SYSTEM HAMILTON PLACE.**

BACKGROUND:

- The cost of the total project in the amount of $202,000. was approved by City Council at its meeting held November 8, 1988.

- The HECFI Board of Directors approved proceeding with tender for Phase #1 of this project at its meeting held October 21, 1988.

- Tender offer under signature of T. Bradley, Manager of Purchasing, Corporation of the City of Hamilton, resulted in two bids which met tender specifications:

i) Westbury Sound and Lighting Ltd. - $112,752. and
ii) Tele-Tech Electronics Ltd. - $71,940.

- J.L. Sound Systems were unable to bid; correspondence attached.

Thomas B. Burrows, Director
HAMILTON PLACE THEATRE

Attachments:
1. Tender Specifications
2. Copy of Tender Received: Westbury Sound & Lighting Ltd.
3. Copy of Tender Received: Tele-Tech Electronics Ltd.
4. Correspondence Regarding J. L. Sound

Ref: T11-11-88 Closes: 88.11.25

THE CORPORATION OF THE CITY OF HAMILTON

FORM OF TENDER

SUPPLY, INSTALLATION AND MODIFICATION OF YAMAHA PM3000 AUDIO MIXING CONSOLE HAMILTON PLACE

E. A. Simpson, Esq.
City Clerk
City Hall, Hamilton

Dear Sir:

We, the undersigned, herewith agree to supply, install and modify the Audio Mixing Console in accordance with specifications issued by the Manager of Purchasing, November 10, 1988, XXXXXXXXXXXXXXXXXXXXXXXX: and details as per attached Schedule "A".

	Subtotal (inc. F.S.T.)	$104,400.00
TOTAL NET PRICE INCLUDING ALL	P.S.T. @ 8%	8,352.00
APPLICABLE TAXES	$	$112,752.00

List references, giving company name, contact name and telephone number:

1. National Arts Centre, Ottawa. Michel Dozois (613) 996-5051
2. Confederation Centre of the Arts Charlottetown, P.E.I. Kevin McLean (902) 566-2464
3. Yamaha Canada Music Ltd. Ed McDonald (416) 298-1311

NOTE: If you are submitting a bid, please give brief explanation as to reason

Westbury Sound & Lighting Ltd
Name of Tenderer

36 Malley Road, Scarborough, Ontario M1L 2E2
Street Address of Tenderer, including postal code

per David Bennett
Authorized Signature

DAVID BENNETT, PRESIDENT
Please Print Name

(416) 752-1371
Telephone Number

November 24, 1988
Date of Tender

WESTBURY
SOUND&LIGHTING LTD

November 24, 1988 SCHEDULE "A"

DETAILS ON ATTACHED BID

We have made some assumptions based on discussions with Don Stewart and site visit. These assumptions are defined below.

INCLUDED IN BID

A. 1 PM3000/40C console with custom modifications and additions including:

Add 4 meters to meter bridge.

Add 40 actively balanced, post-EQ, pre-fade recording outputs.

Modify Aux.#8 send and switch on each channel to drive stereo L-R panpot in case of VCA failure. (Aux.#8 send must be permanently wired post-EQ, pre-fader).

Add multi-pin output to console for 40 balanced recording outputs.

Add 4 balancing transformers to L + R stereo out cue send and oscillator output.

B. 2 PW3000 power supplies, each modified with front panel fuses (4) and status lights (4).

C. 1 Custom power supply switch-over unit c/w mating cables for 2 power supplies and console. This unit would also contain a 24 Volt power supply to power all relays and lamps in auxiliary equipment.

D. 1 Custom 24 channel transformer balancing box in patch bay for Aux. Outs 1-8, Group Outs 1-8, Matrix Outs 1-8.

36 MALLEY ROAD, SCARBOROUGH, ON M1L 2E2 (416)•752•1371 FAX (416)•752•1382

E. 1 Custom relay switching unit to switch 24 channel insert returns between insert return mode or tape deck return mode. All 24 channels will switch simultaneously, however, individual channels may be bypassed with existing channel insert on/off switch.

F. 16 ADC or Switchcraft 24 position patch bays wired as per tender specifications.

G. All rear panel jacks extended to new patch bays as per tender specifications.

H. Wiring of 24 tie lines to existing patch bay in equipment room.

I. Provide CC-3000 VCA/Mute controller card, PCXT computer (IBM compatible), EGA colour monitor and controller card, custom "Show-box" remote control, keyboard and software for programmable operation of 8 VCA's, 8 programmable mutes and 4 remote tape decks. Please see attached literature and photos.

J. Provide custom tubular steel stand c/w integral rack frames (3) and custom patch bay. Patch bay would have a table top for computer, screen and keyboard.

K. Disassembly of existing Neve console and associated patch bays.

L. Move Neve Console to equipment room.

M. Provide loaner PM3000/40 console for use while main console is down for wiring.

N. Provide mechanical and electrical drawings as per bid for approval and future service.

O. Provide Two (2) year warranty on product and workmanship.

P. Provide backup consoles, power supplies and channel strips from Westbury rental stock if and when needed due to malfunction.

NOT INCLUDED IN BID

A. Wiring, patch bays and cable for 24 track tape deck. (Other than 2 normalled patch bays at console end).

B. Wiring or re-assembly of Neve Console in equipment room. (Other than re-installing modules).

C. Re-wiring or modifications to existing patch bays and house wiring (other than 1 patch bay in equipment room for 24 tie lines).

D. Duplication of patch bays or console outputs in equipment room.

E. No spare input, output, or master rails.

F. No bid bond was requested.

DELIVERY

Westbury will deliver an operational console within 5 weeks of award and signing of contract. Westbury will install patch bays and wiring within 6 weeks of award and signing of contract.
Westbury will provide loaner modules in console if customization has not been completed by time of installation.

Westbury will complete wiring of console and patch bays within 7 weeks of award of contract if suitable availability of hall is provided for on-site work.

Approved by: David Bennett, Pres.

CANADIAN CONTENT

A price preference of 15% will be applied in respect of the Canadian content of goods and services supplied under the requirements of this Tender. The following items are to be excluded from this policy - any item covered by the Canada/U.S. Auto Pact and Sodium Chloride.

Canadian Content is as defined by the Canadian General Standards Board, Standard CAA, CAN2-147.3-82, a copy of which is attached.

Bidders must state the value of imported goods and services to be supplied under the requirements of this contract, and an officer of the company must certify by signing below that the amount stated is correct. Supporting documents must be available and supplied to the City, if requested, to support the stated amount. Failure to complete the statement will be interpreted to mean there is zero Canadian Content.

If the content information is found to be incorrect, the bid may be rejected, and the Bidder may be disqualified from all future bidding.

Canadian Content Determination (calculation based on knowledge of imported costs) See example 4.1 and 4.2

Total Actual Bid (Net tender total including all Federal and Provincial Sales Taxes, Excise Taxes and Customs Tariffs). Trade-in values not to be included in total. See definition 2.1 and 2.1.1	(A)	$ 112,752.00
Value of imported costs relating to directly and indirectly imported materials, labour, services and overhead. See definitions 2.1.2 or 2.1.3	(B)	$ 24,345.00
Canadian Content (A) line minus (B) line	(C)	$ 88,407.00
OR		
Canadian Content Based on Domestic Costs. See example 4.2	(D)	$

Bid Evaluation

Total Bid (from line (A) above)	$ 112,752.00
Less 15% of Canadian Content (line (C) above)	$ 13,261.05
Evaluated Bid	$ 99,490.95

Certification of Canadian Content

I hereby certify that the Canadian Content as stated above is correct:

Westbury Sound & Lighting Ltd.	per Dave Bennett
COMPANY	AUTHORIZATION
November 24, 1988	President
DATE	TITLE

NOTE: If a Tender includes more than one item or part and the Canadian Content varies by item or part, the Bidder shall submit a separate content sheet for each variable, clearly identifying items included on each sheet.

Ref: T11-11-88 Closes: 88.11.25

THE CORPORATION OF THE CITY OF HAMILTON

FORM OF TENDER

SUPPLY, INSTALLATION AND MODIFICATION OF YAMAHA PM3000 AUDIO MIXING CONSOLE HAMILTON PLACE

E. A. Simpson, Esq.
City Clerk
City Hall, Hamilton

Dear Sir:

We, the undersigned, herewith agree to supply, install and modify the Audio Mixing Console in accordance with specifications issued by the Manager of Purchasing, November 10, 1988, at the following price:

TOTAL NET PRICE INCLUDING ALL APPLICABLE TAXES $ 71,940.00

List references, giving company name, contact name and telephone number:

1. THE METALWORKS GIL MOORE 279 4000
2. GRANT AVE STUDIO BOB DODGE 577-5777
3. WINFIELD SOUND OBREY WINFIELD 748 2969

NOTE: If you are submitting a bid, please give brief explanation as to reason

WE ARE PRO AUDIO EQUIPMENT SUPPLIERS.

TELE-TECH ELECTRONICS LIMITED
Name of Tenderer

920 DENISON ST UNIT 11 MARKHAM ONT.
Street Address of Tenderer, including postal code

Authorized Signature

JOHN W. KIRKPATRICK
Please Print Name

416 475 5646
Telephone Number

NOV 25/88 1988
Date of Tender

CANADIAN CONTENT

A price preference of 15% will be applied in respect of the Canadian content of goods and services supplied under the requirements of this Tender. The following items are to be excluded from this policy - any item covered by the Canada/U.S. Auto Pact and Sodium Chloride.

Canadian Content is as defined by the Canadian General Standards Board, Standard CAA, CAN2-147.3-82, a copy of which is attached.

Bidders must state the value of imported goods and services to be supplied under the requirements of this contract, and an officer of the company must certify by signing below that the amount stated is correct. Supporting documents must be available and supplied to the City, if requested, to support the stated amount. Failure to complete the statement will be interpreted to mean there is zero Canadian Content.

If the content information is found to be incorrect, the bid may be rejected, and the Bidder may be disqualified from all future bidding.

Canadian Content Determination (calculation based on knowledge of imported costs) See example 4.1 and 4.2

Total Actual Bid (Net tender total including all Federal and Provincial Sales Taxes, Excise Taxes and Customs Tariffs). Trade-in values not to be included in total. See definition 2.1 and 2.1.1	(A)	$ 71,940
Value of imported costs relating to directly and indirectly imported materials, labour, services and overhead. See definitions 2.1.2 or 2.1.3	(B)	$ 28,056
Canadian Content (A) line minus (B) line	(C)	$ 43,884.
OR		
Canadian Content Based on Domestic Costs. See example 4.2	(D)	$

Bid Evaluation

Total Bid (from line (A) above)	$ 71,940
Less 15% of Canadian Content (line (C) above)	$ 6,582
Evaluated Bid	$ 65,358

Certification of Canadian Content

I hereby certify that the Canadian Content as stated above is correct:

TELE-TECH ELECTRONICS LTD
COMPANY

[illegible]
AUTHORIZATION

Nov 25/88
DATE

Pres
TITLE

NOTE: If a Tender includes more than one item or part and the Canadian Content varies by item or part, the Bidder shall submit a separate content sheet for each variable, clearly identifying items included on each sheet.

1.1 GENERAL SPECIFICATIONS

Total Harmonic Distortion
Less than 0.1%, 20 Hz–20 kHz, at +14 dBm output into 600 ohms.

Frequency Response
+1, −3 dB, 20 Hz–20 kHz, at +4 dBm output into 600 ohms.

Hum & Noise
(20 Hz–20 kHz, R_S = 150 ohms, Input Gain @ maximum, Input Pad @ 20 dB, except as noted)

−128 dBm equivalent input noise.

−95 dBu residual output noise (balanced outputs).

−88 dBu (92 dB S/N) at GROUP OUT with Master fader at nominal level and all channel assign switches off.

−74 dBu (78 dB S/N) at GROUP OUT with Master fader and one channel fader at nominal level, and channel assigned to the group bus.

−54 dBu (48 dB S/N) at GROUP OUT with Master fader and one channel fader at nominal level, and channel assigned to the group bus, WITH INPUT SENSITIVITY AT MAXIMUM AND PAD AT 0 dB.

−88 dBu (92 dB S/N) at STEREO OUT with Stereo Master fader at nominal level and all channel assign switches off.

−74 dBu (78 dB S/N) at STEREO OUT with Stereo Master fader and one channel fader at nominal level.

−90 dBu (94 dB S/N) at MTRX OUT with MTRX Master and all matrix mix controls at maximum level, all GROUP-TO-MTRX switches off.

−74 dBu (78 dB S/N) at MTRX OUT with MTRX Master and one Matrix Mix control at maximum level, one channel fader at nominal level (assigned to a group that is assigned to that matrix control).

−75 dBu (79 dB S/N) at AUX OUT with Aux Master level control at nominal, all channel AUX mix controls at minimum level.

−73 dBu (77 dB S/N) at AUX OUT with Aux Master level and one channel AUX mix control at nominal level.

Maximum Voltage Gain
94 dB CH IN to GROUP OUT
94 dB CH IN to STEREO OUT
94 dB CH IN to MTRX OUT
104 dB CH IN to AUX OUT
94 dB CH IN to CUE OUT
20 dB AUX RTN to GROUP OUT
10 dB SUB IN to GROUP OUT
10 dB SUB IN to STEREO OUT
10 dB SUB IN to AUX OUT
0 dB SUB IN to MTRX OUT

Input Channel Gain Control
34 dB variation in gain stop-to-stop.

Input Channel Pad Switch
0, 10, 20, 30 or 40 dB of attenuation.

Input Channel Equalization
15 dB maximum boost or cut in the each of four bands.
HIGH: 1.6 kHz ~ 16 kHz (peaking or shelving).
HI-MID: 800 Hz ~ 8 kHz (peaking, variable Q from about 0.5 to 3.0).
LO-MID: 160 Hz ~ 1.6 kHz (peaking, variable Q from about 0.5 to 3.0).
LOW: 40 Hz.~ 400 Hz (peakng or shelving)

40 INPUT CHANNELS

Input Channel High Pass Filter
12 dB/octave roll off below 20 Hz to 400 Hz (adjustable −3 dB point).

AUX RTN Equalization
15 dB maximum boost or cut, shelving curve, in two bands.
HIGH: 1 kHz ~ 10 kHz.
LOW: 100 Hz ~ 1 kHz.

Crosstalk
−60 dB at 1 kHz, adjacent input channels.
−60 dB at 1 kHz, input to output.

Oscillator/Noise Generator
Switchable sine wave at 100 Hz, 1 kHz, or 10 kHz (less than 0.1% T.H.D. at +4 dBu output level), or pink noise.

VU Meters (0 VU = +4 dBu, or 1.23 V RMS output level)
STEREO L & R: 2 large, illuminated meters. 12 smaller, illuminated meters, each switchable to monitor multiple circuits:

Meters 1–8	GROUP OUT/GROUP>MTRX/MTRX
Meter 9	AUX1/AUX5/CUE L
Meter 10	AUX2/AUX6/CUE R
Meter 11	AUX3/AUX7/OSC
Meter 12	AUX4/AUX8

Peak Indicators
LED (red) built into each VU meter turns on when post-Master fader level reaches 10 dB below clipping.

Signal/Clip Indicators
3 LEDs built into each input module monitor levels in the module: SIGNAL (green) turns on when pre-EQ signal is 10 dB below nominal level. CLIP (red) turns on when pre-EQ signal is 3 dB below clipping. EQ CLIP (red) turns on when post-EQ level is 3 dB below clipping.

Phantom Power
48 V DC is applied to electronically balanced inputs or optional transformer-isolated inputs (via 6.8 kohm current limiting/isolation resistors) for powering condenser microphones. May be turned on or off via rear-panel phantom master switch; when on, individual channels may be turned off via +48 V switch on each input module.

Options
IT3000 Input Transformers; may be installed in individual input modules. Changes actual input impedance from 3K ohms to 1k ohm.

OT3000 Output Transformer Set; a rack-mountable, external chassis containing 8 output transformers, with male and female XLR connectors on the front panel. Occupies 2 rack spaces (3½" or 88 mm) in a 19 inch (480 mm) wide rack; 3½" (88 mm) depth. May be used to isolate any PM3000 XLR outputs.

Power Requirements
Requires Yamaha PW3000 power supply; see specifications for that unit.

Console Dimensions

HEIGHT	12-1/8 inches (309 mm)
DEPTH	37-3/4 inches (960 mm)
WIDTH:	24 channel, 53-3/4 inches (1367 mm)
	32 channel, 64-5/8 inches (1643 mm)
	40 channel, 75-1/2 inches (1919 mm)

Net Weight (excluding power supply)

24 CH	32 CH	40 CH
201 lbs	247 lbs	302 lbs
91 kg	112 kg	137 kg

NOTE: Specifications are subject to change without notice or obligation.

November 1, 1988

HAMILTON PLACE - YAMAHA PM3000-40C

PATCH BAYS - FOH (For Console and Tape Recorder)

A. Console Mic/Line Inputs # 1 - 24

B. Console Mic/Line Inputs # 25 - 40; Aux Returns # 1 - 4 (Left & Right)

C. Console Insert Outs (Pre-Eq.) # 1 - 24, Normalled

D. Console Insert Returns # 1 - 24, Normalled

E. Console Insert Outs (Pre-Eq.) # 25 - 40, Normalled

F. Console Insert Returns # 25 - 40, Normalled; Group Insert Returns # 1 - 8, Normalled

G. Console Tape Returns # 1 - 24, Normalled

H. Tape recorder Outs # 1 - 24, Normalled

I. Console Direct Outs (Post-Eq.) # 1 - 24, Normalled

J. Tape Recorder Inputs # 1 - 24, Normalled

K. Console Direct Outs (Post-Eq.) # 25 - 40; Stereo Left & Right Out; Cue Out Left & Right; Osc. Out; Commun. In

L. Aux Outs # 1 - 8; Group Outs # 1 - 8; Matrix Outs # 1 - 8

M. Aux Insert Return # 1 - 8, Normalled; Group Insert Return # 1 - 8, Normalled; Stereo Left & Right insert Return, Normalled; Stereo Sub In

N. Aux Sub In # 1 - 8; Group Sub In # 1 - 8; Matrix Sub In # 1 - 8

O. Aux Insert Out # 1 - 8, Normalled; Group Insert Outs # 1 - 8, Normalled; Stereo Left & Right Insert Out, Normalled; Cue Sub In; Cue Control

P. Tie Lines to Equipment Room below Console 1 - 24

---

16 Rows x 24 = 384 Positions

MODIFICATIONS TO NEW YAMAHA PM3000 - 40C

SOUND CONSOLE FOR GREAT HALL

1. 4 additional Yamaha VU meters, the same model as in console, shall be fitted into meter bridge in the right hand side of bridge, and these shall be aux. 5, 6, 7 and 8. Shop drawings are required.

2. Relay to disconnect VCA audio routing and route aux #8 pot to pan feed stereo left and right.

3. There shall be 2 identical power supplies (Model PW3000) with this console, one being backup to the main supply and shall change over manually when there is a problem. These two power supplies have cooling fans, and if the fans are too noisy, the two power supplies will have to be mounted in the equipment rack down in the equipment room below the console, which is situated in the middle of the Great Hall audience chamber. This of course would mean longer power supply cables to be made up. A front panel shall house the fuses from the power supplies and indicator lights shall be linked to those fuses, showing them out when a fuse has blown.

4. Modifying the insertions so that a 24-track tape deck can be tied to this console. This will be achieved by the use of more jackfields. These jackfields shall meet military specifications and shall be equivalent to Ward Beck Systems or McCurdy Radio jackfields, 1/4 inch type balanced circuits plus normal positions.

5. An extension panel in the same contours and colour as the console will have to be fitted to the right hand side of the console to house extra jackfields and auxiliary equipment. Shop drawings required.

6. A custom stand to house the console will have to be built and painted the same colour as the console, with equipment rails on the stand to house 19" rack equipment. Stand shall be made of 1½ inch square tubing welded and painted as to hide weld beads. Further discussions on exactly how this rack is to be built shall be held at the time tender is being formulated, on location and before the tender closing date.

7. Mini PC computer to drive console. To be discussed before tender closing date.

8. Software program for automating gain muting and VCA routing. To be discussed before tender closing date.

9. This Yamaha PM3000 console will have to be fitted with 600 ohm balanced output transformers and shall if possible be fitted inside the console.

10. Removal of existing Neve Console from Great Hall down to equipment room in time to allow re-flooring of this area before new console is installed.

CANADIAN GENERAL STANDARDS BOARD

Standard for

DEFINITION OF CANADIAN CONTENT

1. SCOPE

This standard defines Canadian content and then gives explanations and examples of the terms in the definition. "Canadian content", frequently an important aspect of the procurement process, is here defined so that it can be considered from a common understanding.

2. DEFINITIONS

2.1 Canadian Content* is that portion of the selling price of a product or service associated with the work performed in Canada. Canadian Content may also be calculated as the selling price less the cost of directly and indirectly imported materials, labour, services and overhead.

2.1.1 Selling Price is the net selling price to the buyer after all discounts. It includes all applicable federal and provincial sales taxes, excise taxes and tariffs.

2.1.2 Cost of Direct Imports* is that portion of the selling price associated with directly imported materials, labour, services and overhead. It includes the tariffs and the cost of transportation to the Canadian place of importation (place where first landed in Canada).

2.1.3 Cost of Indirect Imports* is that portion of the selling price associated with the costs for materials, labour, services and overheads that, while obtained through a Canadian supplier, in fact originated outside of Canada.

3 EXAMPLES

To aid in the interpretation of several terms, the following examples are provided:

3.1 Cost of Direct Imports

3.1.1 Directly Imported Material Cost - the cost of an electric motor bought directly from a firm producing it outside Canada. The cost of import includes all duties paid and the transportation cost to the Canadian place of importation.

---

* Reasonableness and materiality should apply when apportioning anyof the above costs for foreign and domestic sources.
Calculation of Canadian content should be based on information derived through generally accepted accounting principles.

OFFICE DES NORMES GÉNÉRALES DU CANADA

Norme

DÉFINITION DU CONTENU CANADIEN

OBJET

Cette norme définit l'expression "contenu canadien" avec, à l'appui, des explications et des exemples des termes empruntés pour la définir. Le "contenu canadien" étant fréquemment un volet important du processus d'acquisition, la définition est exprimée de façon à assurer une interprétation uniforme.

DÉFINITIONS

Le contenu canadien* est la part du prix de vente d'un produit ou d'un service qui correspond à l'ouvrage exécuté au Canada. Le contenu canadien peut également être calculé en soustrayant du prix de vente le coût des matériaux, de la main-d'oeuvre, des services et des frais généraux importés directement ou indirectement.

Le prix de vente désigne le prix de vente net à l'acheteur, toute remise soustraite. Il comprend les taxes de vente fédérale et provinciale, la taxe d'accise et les tarifs douaniers.

Le coût des importations directes* est la part du prix de vente relative aux matériaux, à la main-d'oeuvre, aux services et aux frais généraux importés directement, et comprend les tarifs douaniers et le coût du transport au premier lieu d'importation au Canada (première destination canadienne).

Le coût des importations indirectes* est la part du prix de vente relative au coût des matériaux, de la main-d'oeuvre, des services et des frais généraux qui, bien qu'ils aient été obtenus par l'entremise d'un fournisseur canadien, ont été exécutés en fait à l'extérieur du Canada.

EXEMPLES

Pour faciliter l'interprétation de plusieurs termes utilisés dans les définitions, voici quelques exemples:

Coût des importations directes

Coût du matériel importé directement - Le coût d'un moteur électrique acheté directement d'une entreprise qui l'a construit à l'extérieur du Canada. Tous les droits de douane payés et les frais de transport à la première destination canadienne sont compris dans le coût d'importation.

---

* Lors de la répartition des coûts entre sources canadiennes et étrangères, il faut tenir compte de leur pertinence et faire preuve de discernement.
Le calcul du contenu canadien doit être fondé sur des informations obtenues suivant des principes de comptabilité généralement acceptés.

3.1.2 Directly Imported Labour Cost - the labour cost of sewing together, in a facility outside Canada, a glove from leather and other materials supplied from Canada.

Coût de la main-d'oeuvre importée directement - Le coût de la main-d'oeuvre pour assembler un gant dans des installations situées à l'extérieur du Canada à partir de cuir et d'autres matériaux fournis par une entreprise exploitée au Canada.

3.1.3 Directly Imported Service Cost - the cost of design work performed outside Canada.

Coût des services importés directement - Le coût des services de design exécutés à l'extérieur du Canada.

3.1.4 Directly Imported Overhead Cost - the royalties or management fees paid outside Canada.

Coût des frais généraux importés directement - Les redevances ou frais de gestion versés à une entreprise exploitée à l'extérieur du Canada.

3.2 **Cost of Indirect Imports**

Coût des importations indirectes

3.2.1 Indirectly Imported Material Cost - the cost of an electric motor produced outside of Canada and purchased from a distributor located in Canada for incorporation into to product assembled or manufactured in Canada.

Coût du matériel importé indirectement - Le coût d'un moteur électrique construit à l'extérieur du Canada et acheté d'un distributeur canadien à des fins d'incorporation à un produit assemblé ou fabriqué au Canada.

3.2.2 Indirectly Imported Labour Cost - the labour cost, to a company with manufacturing facilities in Canada, of testing products in facilities outside Canada.

Coût de la main-d'oeuvre importée indirectement - Le coût de la main-d'oeuvre lorsqu'une compagnie possédant des installations de fabrication au Canada a recours à des installations à l'extérieur du Canada pour la mise à l'essai de produits.

3.2.3 Indirectly Imported Service Cost - the computer costs, to a Canadian firm that provides computer services, of using a computer outside Canada in providing those services.

Coût des services importés indirectement -Pour une entreprise exploitée au Canada assurant des services informatiques, le coût d'utilisation d'un ordinateur logé à l'extérieur du Canada pour la prestation de ses services.

4. NOTES

REMARQUES

Examples of the calculation of Canadian Content as both a dollar value and a percentage of total net selling price, based on knowledge of either imported costs (4.1) or domestic costs (4.2), are given below.

Les exemples suivants de calcul du contenu canadien quant à la valeur monétaire et au pourcentage du prix de vente net total, sont fondés sur la connaissance des coûts importés (4.1) ou des coûts canadiens (4.2).

4.1 Calculation Based On Knowledge of Imported Costs

A. Total Net Selling Price		$ 287,000
B. Imported Costs: Costs related to directly and indirectly imported materials, labour, services and overhead		
Materials (incl. Tariffs)		
- Direct	$ 35,000	
- Indirect	$ 18,000	
Labour		
- Direct	$ 20,000	
- Indirect	$ 3,000	
Services		
- Direct	$ 3,000	
- Indirect	---	
Transportation (to Place of Importation)	$ 4,000	
Overheads	$ 16,000	
	$ 99,000	$ 99,000
C. Canadian Content (line A minus line B)		$ 188,000
D. Percentage Canadian Content $\frac{\text{(line C)}}{\text{(line A)}} \times 100$		66%

4.1 Calcul fondé sur la connaissance des coûts importés

A. Prix de vente net total	
B. Coûts importés: Coût de l'importation directe ou indirecte des matériaux, de la main-d'oeuvre, des services et des frais généraux	
Matériaux (y compris les tarifs)	
- directement	
- indirectement	
Main-d'oeuvre	
- directement	
- indirectement	
Services	
- directement	
- indirectement	
Transport (à la première destination canadienne)	
Frais généraux	
C. Contenu canadien (lignes A moins B)	
D. Pourcentage du contenu canadien $\frac{\text{(ligne C)}}{\text{(ligne A)}} \times 100$	

4.2 Calculation Based On Knowledge of Domestic Costs

A. Total Net Selling Price		$ 287,000
B. Canadian Content - Costs related to domestic materials, labour, services, overheads, taxes and profits		
Domestic Costs		
Materials	$ 60,000	
Labour	$ 40,000	
Services	$ 2,500	
Transportation (within Canada)	$ 5,000	
Overheads (incl. profit)	$ 42,500	
Fed. & Prov. Taxes	$ 38,000	
	$ 188,000	$ 188,000
C. Percentage Canadian Content $\frac{\text{(line B)}}{\text{(line A)}} \times 100$		66%

4.2 Calcul fondé sur la connaissance des coûts canadiens

A. Prix de vente net total	
B. Contenu canadien - coûts au Canada des matériaux, de la main-d'oeuvre, des services, des frais généraux, des taxes et des bénéfices	
Coûts canadiens	
Matériaux	
Main-d'oeuvre	
Services	
Transport (au Canada)	
Frais généraux (y compris les bénéfices)	
Taxes féd. et prov.	
C. Pourcentage du contenu canadien $\frac{\text{(ligne B)}}{\text{(ligne A)}} \times 100$	

J. L. Sound Systems

250 KING STREET EAST - HAMILTON, ONTARIO L8N 1B7 - (416) 527-6863

November 24, 1988

E.A. Simpson, ESq.,
City Clerk,
T. Bradley,
Purchasing
City Hall, Hamilton

Dear Sirs;

It is with regret that we cannot tender for the PM-3000 console at this time. It seems that policies were set in motion long ago and now preclude us from bidding on this project. We are upset that we had to find out about this project from some one outside of Hamilton Place only weeks ago, yet the project had been in motion for almost a year with two other sound companies outside the Hamilton area, this giving them much needed advance time and knowledge of the modifications required, Information that we finally received Nov 23,1988. It has been suggested that we did not possibly qualify for this modification, but with our award of the Skydome Sound Contract, Toronto, the largest fixed installation in North America, that suggestion does not have any merit. Furthermore, due to the lead time the other companies have invested in this project, the distributing company will not allow us to purchase a PM-3000 for this bid saying that the other two companies have invested so much time in this project that we would be interfering with them, hence no PM-3000 will be sent to us at this point in time even though we have a PM-1800 board in stock. WE also find it strange not be contacted about this board, when on many occasions Hamilton Place has either rented or borrowed our PM-1800 board. When this project is finished we will be able to stock PM-3000 boards and this is very unfair to our company. We strongly feel that had we also been contacted originally, none of these problems would have arisen and this manipulation would not have occurred.

Hamilton itself and the companies that pride themselves as part of this city cannot proceed forward if individuals here still insist that better services, technical and otherwise can only be found outside our city, especially when this will result in higher prices than can be found right here in our city.

Yours truly,

J.L.Sciamanna

JLS/lw

YAMAHA®

YAMAHA CANADA MUSIC LTD. MUSIQUE LTÉE.

135 Milner Avenue
Scarborough, Ontario M1S 3R1

Tel: (416) 298-1311
Fax: (416) 292-0732

FAX

HAMILTON PLACE AUDITORIUM
ATT: DON STEWART
FAX # 1-521-0924

Dear Don,

We have reviewed the letter from J.L. Sound which you faxed to us.

In response, we must indicate once again that the only two dealers in Ontario who stock and are authorized to sell PM3000 mixing consoles are Teletech Electronics in Markham and Westbury Sound in Toronto.

The Dome Stadium Contract awarded to J.L. Sound has no bearing on our marketing strategy with J.L. Sound with respect to any Yamaha products which J.L. Sound may or may not be eligible for.

No manipulation of the bid process discriminating J.L. Sound has occurred through us as we have not and would not suggest J.L. Sound as an authorized dealer for PM3000 consoles to any prospective customer requesting this kind of information.

The stocking of a PM1800 console or any other Yamaha product does not automatically qualify a dealer to sell any product Yamaha manufactures outside of the dealer's entitled product lines.

We are presently trying to contact our dealer to resolve this misunderstanding but we felt it was important to make you aware of these conditions at this time.

Thank you for informing Yamaha of this situation.

Yours truly,

Ashley Clarke
Pro Audio Product
Specialist

Ed McDonald
Pro Audio Sales
Consultant, Ontario and Quebec

FAX

TO: DON STEWART
HAMILTON PLACE AUDITORIUM
FAX #1-521-0924

FROM: ASHLEY CLARKE
YAMAHA CANADA MUSIC

DATE: SEPTEMBER 14/88

SUBJECT: DEALER ENTITLEMENT TO PM 3000 MIXING CONSOLES

Dear Don,

Further to our conversation of September 13/88, regarding the eligibility of J.L. Sound and Westbury Sound and Lighting to sell PM 3000 consoles, the following should be noted.

1) Although J.L. Sound has access to pricing information on the PM 3000 line of consoles, they are not authorized dealers for this particular product. If they quote on this particular project and win the tender, they will not receive a PM 3000 console from Yamaha Canada Music.

2) In Ontario, Westbury Sound and Lighting and Teletech Electronics in Markham are the only authorized PM 3000 dealers. Westbury has an agreement with us to sell only in the sound reinforcement (eg rock concerts etc) market and generally does not bid on projects like this unless it involves a direct console sale without special modifications as you require. As I understand, Westbury has not shown an interest in bidding on this project therefore I would assume they are not interested in supplying this console with your required retrofit.

3) As discussed before, Teletech has taken a calculated risk to secure this project by ordering the parts for your retrofit before securing your contract. As a result, Teletech is the only company in Canada who is prepared to fulfill your requirements immediately as Yamaha Canada does not stock the meter parts required for your modification. Any orders taken now by Yamaha for these parts would not be filled for at least six months. It is our opinion at Yamaha, that Teletech is the best dealer in Canada to satisfy your needs at this time.

I hope this clears up your latest concerns.

Yours truly,

Ashley Clarke
Pro Audio Product Specialist
Yamaha Canada Music

1-11-88

THE CORPORATION OF THE CITY OF HAMILTON

SUPPLY, INSTALLATION AND MODIFICATION OF YAMAHA PM3000 AUDIO MIXING CONSOLE HAMILTON PLACE

Sealed tenders addressed to E. A. Simpson, Esq., City Clerk, City Hall, Hamilton, Ontario, will be received up to **ELEVEN o'clock a.m. (E.S.T.) FRIDAY, NOVEMBER 25, 1988**, for the above in accordance with the following.

RECEIPT OF SUBMISSIONS

The City of Hamilton will not accept a response to this tender by any telegraphic facsimile machine.

Use enclosed self-addressed envelope for returning submission.

GENERAL

This tender is being called by the Corporation of the City of Hamilton on behalf of The Hamilton Entertainment and Convention Facilities Inc., specifically Hamilton Place, hereinafter referred to as the City and/or HECFI.

These terms, conditions and specifications are intended to govern the supply, installation and modification to One (1) Yamaha PM3000 Audio Mixing Console located at Hamilton Place.

PRICE

The price shall be stated on the attached Form of Tender and shall include all applicable taxes, and all other charges, including delivery.

CANADIAN CONTENT

The attached Canadian Content form must be completed and submitted with the Form of Tender. If this form is not returned or it is not completed, a 0% Canadian Content credit will be applied to your tender.

REJECTION OF TENDERS

The City and/or HECFI reserve the right to reject any, or any part of, or all tenders and also reserve the right to award a contract to other than the bidder submitting the lowest total acquisition cost.

No tender will be considered by the City and/or HECFI unless properly made out on the Tender Form furnished by the City, and unless accompanied by the prescribed Bid Bond, or Certified Cheque, or Agreement to Bond, if requested.

Tenders presented to the City Clerk, 2nd Floor, City Hall, Hamilton after the designated closing time on the due date will not be considered regardless of the circumstances which resulted in the late arrival to the City Clerk, and regardless of the postal cancellation date that may be imprinted on them.

'SCRIPTIVE LITERATURE

criptive literature with detailed specifications of the product offered all be submitted with tender.

ENALTY CLAUSE

The parties to this contract hereby acknowledge and agree that if the goods, supplies, materials or items called for by this specification are not delivered or supplied to the City and/or HECFI in accordance with the time specified by this contract for their delivery or supply, damages will be sustained by the City and/or HECFI and the contractor will pay to the City and/or HECFI the sum of Two Hundred and Fifty ($250) Dollars for liquidated damages for each and every calendar day delay in the delivery or supply of the said goods, supplies, materials or items, and it is acknowledged and agreed that this amount is an estimate of the actual damages which the City and/or HECFI will incur in the event of such a delay occurring. It is further acknowledged and agreed that the liquidated damages payable under this paragraph are in addition to and without prejudice to any other remedy, action or right the City and/or HECFI may have under this contract and to the City and/or HECFI's right to any other damages arising out of or in any way connected with this contract, and the City and/or HECFI may deduct any amount due under this paragraph from any monies that may be due or payable to the contractor on this or any other contract or account whatsoever.

RESTRICTIVE PURCHASES

The City of Hamilton and its agencies will not purchase raw materials, partially finished or finished goods, food and beverages of South African origin.

INSURANCE

The successful bidder(s) shall maintain during the term of the contract property damage and public liability insurance in amounts and with policies in a form satisfactory from time to time to the City and/or HECFI with insurers acceptable to the City and/or HECFI.

In particular:

a) Each policy shall name the City and/or HECFI as an additional insured as their interest may appear and in the case of such Public Liability insurance shall contain provision for cross liability as between the City and/or HECFI and contractor;

b) The bidder shall obtain from the insurers undertakings to notify the City and/or HECFI in writing at least thirty (30) days prior to any cancellation thereof;

c) The bidder shall obtain from the insurers an Installation Floater for Repairs and Renovations in the amount of 100% of the contract price.

INSURANCE Cont'd.

The minimum amount of Public Liability and Property Damage Insurance shall be $1,000,000.

The bidder shall also maintain such Fire & Theft Insurance as will provide adequate coverage for the loss by burglary, fire or theft of any stock or equipment of the bidder's upon City and/or HECFI premises.

The successful bidder shall furnish to the City and/or HECFI certificates for such policies and evidence of the continuation of such coverage not less than ten (10) days prior to the respective expiry dates. Provided that if the bidder fails to take out or maintain such insurance, the City and/or HECFI, as their option, shall be entitled to terminate this contract forthwith or the city shall have the right to take over and maintain such insurance and the bidder shall forthwith pay to the City and/or HECFI any premium paid by the City and/or HECFI under such insurance.

STAFF EMPLOYMENT CONDITIONS

All staff employed by the successful bidder must be of good appearance, clean and identifiable as a member of the staff of the successful bidder, and at all times must maintain a good public relations with employees of the City and/or HECFI and their representative.

CLEAN-UP

The contractor shall remove and dispose of any debris and surplus material from the contract accumulated at the site.

VISITING SITES

Bidders shall be responsible for visiting each site on which they bid. No allowance shall be made by the City and/or HECFI for failure by the contractor to examine carefully all conditions relating to the work.

For further information or a site visitation contact Mr. Don Stewart at Hamilton Place 525-3101.

APPROVAL

Console to be CSA approved electrically. The successful bidder must supply shop drawings for City and/or HECFI staff approval before commencing the modification.

DELIVERY SCHEDULE

1. The console should be delivered to Hamilton Place on or before December 31, 1988.

2. Five days, January 9 to 14, 1989, will be allowed for wiring.

3. Modification and changes require two (2) months time, plus at least four (4) days in the theatre to remove old console and change over existing audio lines.

4. Should other events take place in the Hamilton Place Great Hall during the time of installation, a backup console must be supplied by the successful bidder to be housed at the back of the Hall in the road equipment area.

REFERENCES

Bidders shall include a list of references indicating similar installations and modifications which they have done.

TIME OPEN FOR ACCEPTANCE

This tender is irrevocable and is to continue open to acceptance by the City and/or HECFI for a period of sixty (60) calendar days after the date and time set for submission of tender. The City and/or HECFI may at any time within the above sixty (60) calendar day period accept this tender whether or not any other tender has previously been accepted.

WITHDRAWAL

The City and/or HECFI reserve the right to withdraw, at their discretion, this tender at any time and shall not be liable for any expense, cost, loss or damage incurred or suffered by any bidder as a result of such withdrawal.

ACCEPTANCE

The City reserves the right to reject, at its discretion, any, or any part of, or all tenders and also reserves the right to award a contract to other than the lowest total acquisition cost.

CORPORATION OF THE CITY OF HAMILTON

T. Bradley
Manager of Purchasing

City Hall
Hamilton, Ontario
November 10, 1988

SECTION 1

Specifications

1.1 GENERAL SPECIFICATIONS

Total Harmonic Distortion
Less than 0.1%, 20 Hz–20 kHz, at +14 dBm output into 600 ohms.

Frequency Response
+1, −3 dB, 20 Hz–20 kHz, at +4 dBm output into 600 ohms.

Hum & Noise
(20 Hz–20 kHz, R_S = 150 ohms, Input Gain @ maximum, Input Pad @ 20 dB, except as noted)
−128 dBm equivalent input noise.

−95 dBu residual output noise (balanced outputs).

−88 dBu (92 dB S/N) at GROUP OUT with Master fader at nominal level and all channel assign switches off.

−74 dBu (78 dB S/N) at GROUP OUT with Master fader and one channel fader at nominal level, and channel assigned to the group bus.

−54 dBu (48 dB S/N) at GROUP OUT with Master fader and one channel fader at nominal level, and channel assigned to the group bus, WITH INPUT SENSITIVITY AT MAXIMUM AND PAD AT 0 dB.

−88 dBu (92 dB S/N) at STEREO OUT with Stereo Master fader at nominal level and all channel assign switches off.

−74 dBu (78 dB S/N) at STEREO OUT with Stereo Master fader and one channel fader at nominal level.

−90 dBu (94 dB S/N) at MTRX OUT with MTRX Master and all matrix mix controls at maximum level, all GROUP-TO-MTRX switches off.

−74 dBu (78 dB S/N) at MTRX OUT with MTRX Master and one Matrix Mix control at maximum level, one channel fader at nominal level (assigned to a group that is assigned to that matrix control).

−75 dBu (79 dB S/N) at AUX OUT with Aux Master level control at nominal, all channel AUX mix controls at minimum level.

−73 dBu (77 dB S/N) at AUX OUT with Aux Master level and one channel AUX mix control at nominal level.

Maximum Voltage Gain
94 dB CH IN to GROUP OUT
94 dB CH IN to STEREO OUT
94 dB CH IN to MTRX OUT
104 dB CH IN to AUX OUT
94 dB CH IN to CUE OUT
20 dB AUX RTN to GROUP OUT
10 dB SUB IN to GROUP OUT
10 dB SUB IN to STEREO OUT
10 dB SUB IN to AUX OUT
0 dB SUB IN to MTRX OUT

Input Channel Gain Control
34 dB variation in gain stop-to-stop.

Input Channel Pad Switch
0, 10, 20, 30 or 40 dB of attenuation.

Input Channel Equalization
15 dB maximum boost or cut in the each of four bands.
HIGH: 1.6 kHz ~ 16 kHz (peaking or shelving).
HI-MID: 800 Hz ~ 8 kHz (peaking, variable Q from about 0.5 to 3.0).
LO-MID: 160 Hz ~ 1.6 kHz (peaking, variable Q from about 0.5 to 3.0).
LOW: 40 Hz ~ 400 Hz (peakng or shelving)

40 INPUT CHANNELS

Input Channel High Pass Filter
12 dB/octave roll off below 20 Hz to 400 Hz (adjustable −3 dB point).

AUX RTN Equalization
15 dB maximum boost or cut, shelving curve, in two bands.
HIGH: 1 kHz ~ 10 kHz.
LOW: 100 Hz ~ 1 kHz.

Crosstalk
−60 dB at 1 kHz, adjacent input channels.
−60 dB at 1 kHz, input to output.

Oscillator/Noise Generator
Switchable sine wave at 100 Hz, 1 kHz, or 10 kHz (less than 0.1% T.H.D. at +4 dBu output level), or pink noise.

VU Meters (0 VU = +4 dBu, or 1.23 V RMS output level)
STEREO L & R: 2 large, illuminated meters. 12 smaller, illuminated meters, each switchable to monitor multiple circuits:

Meters 1–8	GROUP OUT/GROUP>MTRX/MTRX
Meter 9	AUX1/AUX5/CUE L
Meter 10	AUX2/AUX6/CUE R
Meter 11	AUX3/AUX7/OSC
Meter 12	AUX4/AUX8

Peak Indicators
LED (red) built into each VU meter turns on when post-Master fader level reaches 10 dB below clipping.

Signal/Clip Indicators
3 LEDs built into each input module monitor levels in the module: SIGNAL (green) turns on when pre-EQ signal is 10 dB below nominal level. CLIP (red) turns on when pre-EQ signal is 3 dB below clipping. EQ CLIP (red) turns on when post-EQ level is 3 dB below clipping.

Phantom Power
48 V DC is applied to electronically balanced inputs or optional transformer-isolated inputs (via 6.8 kohm current limiting/isolation resistors) for powering condenser microphones. May be turned on or off via rear-panel phantom master switch; when on, individual channels may be turned off via +48 V switch on each input module.

Options
IT3000 Input Transformers; may be installed in individual input modules. Changes actual input impedance from 3K ohms to 1k ohm.

OT3000 Output Transformer Set; a rack-mountable, external chassis containing 8 output transformers, with male and female XLR connectors on the front panel. Occupies 2 rack spaces (3½" or 88 mm) in a 19 inch (480 mm) wide rack; 3½" (88 mm) depth. May be used to isolate any PM3000 XLR outputs.

Power Requirements
Requires Yamaha PW3000 power supply; see specifications for that unit.

Console Dimensions

HEIGHT	12-1/8 inches (309 mm)
DEPTH	37-3/4 inches (960 mm)
WIDTH:	24 channel, 53-3/4 inches (1367 mm)
	32 channel, 64-5/8 inches (1643 mm)
	40 channel, 75-1/2 inches (1919 mm)

Net Weight (excluding power supply)

24 CH	32 CH	40 CH
201 lbs	247 lbs	302 lbs
91 kg	112 kg	137 kg

NOTE: Specifications are subject to change without notice or obligation.

MODIFICATIONS TO NEW YAMAHA PM3000 - 40C

SOUND CONSOLE FOR GREAT HALL

1. 4 additional Yamaha VU meters, the same model as in console, shall be fitted into meter bridge in the right hand side of bridge, and these shall be aux. 5, 6, 7 and 8. Shop drawings are required.

2. Relay to disconnect VCA audio routing and route aux #8 pot to pan feed stereo left and right.

3. There shall be 2 identical power supplies (Model PW3000) with this console, one being backup to the main supply and shall change over manually when there is a problem. These two power supplies have cooling fans, and if the fans are too noisy, the two power supplies will have to be mounted in the equipment rack down in the equipment room below the console, which is situated in the middle of the Great Hall audience chamber. This of course would mean longer power supply cables to be made up. A front panel shall house the fuses from the power supplies and indicator lights shall be linked to those fuses, showing them out when a fuse has blown.

4. Modifying the insertions so that a 24-track tape deck can be tied to this console. This will be achieved by the use of more jackfields. These jackfields shall meet military specifications and shall be equivalent to Ward Beck Systems or McCurdy Radio jackfields, 1/4 inch type balanced circuits plus normal positions.

5. An extension panel in the same contours and colour as the console will have to be fitted to the right hand side of the console to house extra jackfields and auxiliary equipment. Shop drawings required.

6. A custom stand to house the console will have to be built and painted the same colour as the console, with equipment rails on the stand to house 19" rack equipment. Stand shall be made of 1½ inch square tubing welded and painted as to hide weld beads. Further discussions on exactly how this rack is to be built shall be held at the time tender is being formulated, on location and before the tender closing date.

7. Mini PC computer to drive console. To be discussed before tender closing date.

8. Software program for automating gain muting and VCA routing. To be discussed before tender closing date.

9. This Yamaha PM3000 console will have to be fitted with 600 ohm balanced output transformers and shall if possible be fitted inside the console.

10. Removal of existing Neve Console from Great Hall down to equipment room in time to allow re-flooring of this area before new console is installed.

Conditions:

This console shall be CSA approved electrically.

Modifications and changes require 2 months time, plus at least 4 days in the theatre to remove old console and change over existing audio lines.

2 - year warrantly on all parts and labour.

References are desired from other clients who have had similar modifications done by the tendering suppliers.

Should other events take place in the Great Hall during the time of installation, a back-up console must be supplied by the successful tenderer, to be housed at the back of the hall in the road equipment area.

For City Hall Information:

Console should arrive at Hamilton Place by December 31, 1988.

Five days will be allowed for wiring. After that, a penalty clause should be enacted.

November 1, 1988

HAMILTON PLACE - YAMAHA PM3000-40C

PATCH BAYS - FOH (For Console and Tape Recorder)

A. Console Mic/Line Inputs # 1 - 24

B. Console Mic/Line Inputs # 25 - 40; Aux Returns # 1 - 4 (Left & Right)

C. Console Insert Outs (Pre-Eq.) # 1 - 24, Normalled

D. Console Insert Returns # 1 - 24, Normalled

E. Console Insert Outs (Pre-Eq.) # 25 - 40, Normalled

F. Console Insert Returns # 25 - 40, Normalled; Group Insert Returns # 1 - 8, Normalled

G. Console Tape Returns # 1 - 24, Normalled

H. Tape recorder Outs # 1 - 24, Normalled

I. Console Direct Outs (Post-Eq.) # 1 - 24, Normalled

J. Tape Recorder Inputs # 1 - 24, Normalled

K. Console Direct Outs (Post-Eq.) # 25 - 40; Stereo Left & Right Out; Cue Out Left & Right; Osc. Out; Commun. In

L. Aux Outs # 1 - 8; Group Outs # 1 - 8; Matrix Outs # 1 - 8

M. Aux Insert Return # 1 - 8, Normalled; Group Insert Return # 1 - 8, Normalled; Stereo Left & Right insert Return, Normalled; Stereo Sub In

N. Aux Sub In # 1 - 8; Group Sub In # 1 - 8; Matrix Sub In # 1 - 8

O. Aux Insert Out # 1 - 8, Normalled; Group Insert Outs # 1 - 8, Normalled; Stereo Left & Right Insert Out, Normalled; Cue Sub In; Cue Control

P. Tie Lines to Equipment Room below Console 1 - 24

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16 Rows x 24 = 384 Positions

Ref: T11-11-18 Closed:

THE CORPORATION OF THE CITY OF HAMILTON

SUPPLY, INSTALLATION AND MODIFICATIONS AUDIO MIXING CONSOLE, HAMILTON PLACE

	TOTAL NET PRICE
Tele-Tech Electronics Limited Markham	$ 71.940.00
Westbury Sound & Lighting Ltd. Scarborough	$112.752.00

UNABLE TO BID - J. L. Sound Systems - Please refer to letter of explanation
T. Bradley would like to discuss same with Hamilton Place staff

OFFICIALS IN ATTENDANCE - J. Gallagher, Alderman
K. Avery, Deputy Clerk
T. Bradley, Manager of Purchasing

Attachment 8.3

8.3 Copps Coliseum Capital Project:
Installation of New Trane Chiller

Copps Coliseum
Victor K. Copps
Trade Centre/Arena

101 York Boulevard
Hamilton, Ontario
Canada L8R 3L4
Tel. 416/527-7900

MEMORANDUM

FOR INFORMATION: XXXX

TO: H.E.C.F.I. Board of Directors,
Attention: Ms. P. Bennett, Secretary

COPIES TO: Mr. B. K. Conacher
Mr. J. A. Leuser

FROM: Mr. John T. Crane
Director
Copps Coliseum

DATE: 1988 December 2

SUBJECT: CITY HALL - Installation of New Trane Chiller; Acceptance of Tender

RECOMMENDATION:

For information purposes only.

Report to follow at the 1988 December 16 H.E.C.F.I. Board Meeting with respect to acceptance of tender.

BACKGROUND:

On 1988 September 16, the H.E.C.F.I. Board approved the acceptance of the tender received from Trane Canada Inc. for the supply and delivery of a new centrifugal water chiller to be located at City Hall.

Since that time, our engineering consultants, namely Parker Consultants, have prepared the required specifications and drawings necessary to tender the installation of this new Trane chiller. This tender is scheduled to close on 1988 December 13.

BACKGROUND (Continued):

It is our intention to have the new chiller operable for the 1989 cooling season, i.e. 1989 April, hence it is imperative that a contractor be selected for the necessary installation work as soon as possible. Since the next meeting of the H.E.C.F.I. Board of Directors is not scheduled until 1989 January 13 (proposed), I am respectfully requesting that my report recommending the acceptance of the tender for the installation of this equipment be considered at the 1988 December 16 Board meeting. With this tender closing on 1988 December 13, sufficient time will be available to analyze the tender responses and subsequently make a recommendation of acceptance.

It should be noted that sufficient funds are available within Account No. Ø4Ø8-A2511, Install New Chiller - City Hall, to finance this expenditure.

Respectfully submitted,

John T. Crane
Director
Copps Coliseum

ACCOPRESS®

25070	YELLOW
25071	BLACK
25072	LIGHT BLUE
25073	DARK BLUE
25074	LIGHT GRAY
25075	LIGHT GREEN
25076	DARK GREEN
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